

OPIOID OVERDOSE PREVENTION REGULATION

The District's Opioid Overdose Prevention Program, registered with the New York State Department of Health (NYSDOH), shall establish and follow procedures for the use of naloxone, pursuant to state regulations, including: placement, storage, inventory, and re-ordering, documenting and reporting incidents of usage, and volunteer responder training.

The district's program shall provide shared naloxone kits. Naloxone kits provided by the district's Program shall be kept in each AED cabinet and in each health office.

An inventory of naloxone supplies shall be taken monthly the school nurse in each building. If located in the Automated External Defibrillator case, the AED check will be performed at the same time, and the naloxone count will be recorded on the AED log. The Program Director shall order replacement naloxone stocks to ensure adequate supply. Naloxone supplies that are near their expiration date shall be disposed of through the school's Hazardous/Universal Waste Program. The Program may also use expired naloxone for training purposes, as long as the expired naloxone is marked appropriately and not commingled with active supplies.

Every administration of naloxone shall be reported to both the school physician as Clinical Director and the Director of Student Services as Program Director, of the district's Opioid Overdose Prevention Program.

Every administration of naloxone, like administration of other emergency health care, shall be documented in a student's health record and in a staff member's personnel record by the school nurse. Documentation shall include all elements required by state regulations, and shall be signed by the person completing the documentation.

Training for volunteer responders shall be provided by the New York Statewide Healthy Schools webinar. The Program Director shall ensure that volunteer responders have completed the NYSDOH-approved curriculum and can demonstrate that they are trained (e.g., with a post-test and a skills compliance checklist) before issuing a certification of completion.

To remain a trained volunteer responder, volunteer staff members must receive refresher training every 2 years. The district shall maintain a current list of all trained volunteer responders, that includes the date of the person's most recent training, located in emergency plan binders and in the Program Director's office.

The school physician/medical director shall develop procedures for the placement, storage, inventory, re-ordering, administration, documentation, reporting, and training of the school nurse, regarding the use of naloxone.

The district shall ensure that there is always one backup naloxone kit for each kit that is ready to be used in each of the school's facilities. Backup kits shall be stored in a secure manner in the school health office. When a naloxone kit is used, another backup kit will be ordered. Naloxone that is nearing its expiration date will be replaced. The school nurse shall maintain a log of naloxone supplies containing the following information: lot number, date of receipt, expiration date, and location. The school nurse shall perform an inventory check of the health office naloxone supplies monthly. The school nurse shall inspect the naloxone in the AED cabinets monthly.

School nurses shall follow the non-patient specific order and written protocol for administration of naloxone, which includes criteria for assessment and directions for administration.

School nurses shall document all administration of naloxone in the same manner as the administration of other medications under non-patient specific orders. School nurses shall report all administration of naloxone to the school physician/medical director, Building Principal, and Superintendent.

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