

# Hudson City School District

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## Teacher-Student Roster Reports Verification Form 2017-2018 School Year

Once you have viewed your data, please complete this form.

If you find ANY ERRORS:

1. Click the PDF button and print the roster report
2. Highlight the errors and notate corrections
3. Attach roster report to this completed form
4. Send all documentation inter-school mail to Marlena Peduzzi at the District Office.
5. Verify your roster report again in two weeks and submit an updated Verification form to Marlena Peduzzi.

If you find NO ERRORS:

1. Complete this form and send it to Marlena Peduzzi at the District Offices.

If you have any questions or would like assistance, please contact Marlena Peduzzi at [peduzzim@hudsoncsd.org](mailto:peduzzim@hudsoncsd.org).

**Name** \_\_\_\_\_ **Building** \_\_\_\_\_  
Please Print

I have logged into the TAA (Teacher Access and Authorization) website and verified the Teacher-Student Roster Reports.

I found that:

- The data are accurate
- There are inaccuracies. I have printed out the rosters and attached them to this form with required corrections noted.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_