

HUDSON CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
SEPTEMBER 26, 2011 – 7:00 P.M.
HUDSON HIGH SCHOOL CAFETERIA

Minutes Meeting #7

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The regular meeting of the Hudson City School District Board of Education was held on September 26, 2011 at the Hudson High School cafeteria, 215 Harry Howard Ave., Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by Vice President Peter Merante at 7:00 p.m. with the following Board Members in attendance:

PRESENT:

Peter D. Merante, Sr.
Jeri Chapman
Kelly Frank
Elizabeth Fout
Peter A. Rice, Jr.
David Frank, Student Representative

ABSENT:

Peter Meyer
Jeffrey Otty

ALSO PRESENT:

Superintendent
Assistance Superintendent
Business Manager
Clerk of the Board

John F. Howe
Maria J. Suttmeier
Daniel P. Barrett
Frieda A. Van Deusen

Mr. Merante introduced David Frank our Student Representative to the Board for this school year and welcome him to our board meetings.

**DAVID FRANK
STUDENT REP.**

Ms. Frank made a motion, seconded by Ms. Fout, that the Board of Education accept the Board Agenda.

**AGENDA
ACCEPTED**

Ayes – 5

Nays – 0

MOTION CARRIED

Presentations

PRESENTATIONS

Reading Intervention Programs - Assistant Superintendent Maria Suttmeier reported on the Academic Intervention Services (AIS) Reading Programs.

Meeting Follow-Up – There was no meeting follow-up to report

**MEETING
FOLLOW-UP**

Old Business

OLD BUSINESS

Committee Reports:

Audit/Budget – Kelly Frank reported that the Committee met on September 19th and met with the district’s Internal Auditor Michael Wolff.

Ms. Frank made a motion, seconded by Mrs. Chapman, that the Board of Education separate the Budget and Audit Committee into two committees.

**SEPARATE AUDIT
& BUDGET COMM.**

Ayes – 5

Nays – 0

MOTION CARRIED

It was determined that Kelly Frank and Jeri Chapman would be on the Budget Committee and Kelly Frank and Elizabeth Fout would be on the Audit Committee with a third Board Member appointed to the Audit Committee at the next board meeting.

COMMITTEE REPORTS

Facilities – Ms. Fout reported that the committee had met today and updated the Board on the different projects under the Capital Project underway in the district. The potential sale of the Claverack building was discussed also.

**CRAIG HAIGH APPOINTED
AS REALTOR FOR CLAV.
BUILDING**

Ms. Fout made a motion, seconded by Ms. Frank, that the Board of Education appoint Craig Haigh of Prudential Realty as the Real Estate Agent for the sale of the Claverack building at the same rate charged for the Greenport School.

Ayes – 4 Nays – 0 Abstentions – 1 Mr. Merante
MOTION CARRIED

Board Policy - Ms. Chapman reported that the Policy Committee met on September 20th and policy items addressed were the Mission Statement, Equal Opportunity and Sexual Harassment.

Curriculum – Maria Suttmeier reported that the Curriculum Committee had met on October 3rd and updated us on the committee work.

Paperless Agenda – Superintendent Howe reviewed our use of a paperless agenda and informed the Board that we are continuing to work on improving this form of agenda.

District Negotiating Team – Mr. Howe reported that the next negotiation meeting will be held at 3:00 p.m. on October 4th. Mr. Howe, Mr. Barrett and Mr. Otty are on the district’s negotiating team. Kelly Frank volunteered as the alternate team member when Mr. Otty couldn’t be present.

PUBLIC FORUM

Joanne Bartolotta – Concerns regarding scheduling software, courses for accelerated students and class sizes.

CONCENSUS AGENDA

Ms. Frank made a motion, seconded by Ms. Fout, that the Board approve the following consensus agenda items and vote separately on consensus agenda items 7.1.4, 7.1.6, 7.1.7 and 7.1.11.

Ayes – 5 Nays – 0 MOTION CARRIED

**APPROVED BOARD
MINUTES #6**

Be It Resolved, that the Board of Education approve Board Meeting Minutes #6, dated September 12, 2011, pages 3212-3215.

**VICE PRESIDENT
AUTHORIZATION**

Be It Resolved, that the Board of Education of the City School District of the City of Hudson (The “District”) that in connection with the issuance of obligations of the District pursuant to the Local Finance Law, including without limitation the Bond Anticipation Notes, Series 2011A (Renewals), issued pursuant to the Bond Resolution duly adopted the 22nd day of March, 2010, and a Certificate of Determination dated as of September 7, 2011, and any notes or bonds issued to renew such Notes pursuant to the provisions of said Bond Resolution, the Vice President is hereby authorized to execute and deliver all documents and perform all actions otherwise authorized to be executed, delivered and performed by the President, and the execution and delivery of any such documents and the performance of such actions by the Vice President is hereby ratified and confirmed.

**MERIT PLUMBING &
HEATING CONTRACT**

Be It Resolved, that the Board of Education award a contract, as attached, to Merit Plumbing & Heating, LLC in the amount of \$744,975.00 for the 2007 District Wide Renovations and Additions – Phase II Plumbing Work, and approve the issuance of a Notice to Proceed to Merit, as recommended by the Superintendent.

**INCREASE BUDGET CODE
A2020-450-01**

Be It Resolved, that the Board of Education approve an increase of \$58.87 in Budget Code A2020-450-01 for the 2011-2012 school year as a result of a “Target: Take Charge of Education Grant” awarded to Hudson High School, as recommended by the Superintendent.

Be It Resolved, that the Board of Education approve the attached Agreement with Columbia Opportunities, Inc. to assign, support and supervise Hudson Family Literacy staff who work with JLE and Jr. HS Afterschool Programs at a cost of \$8,505.00 effective September 19, 2011 through June 15, 2012, as recommended by the Superintendent.

COLUMBIA
OPPORTUNITIES
AGREEMENT

Be It Resolved, that the Board of Education approve the Treasurer's Reports, as attached, for the months of July and August 2011, as recommended by the Superintendent.

TREASURER'S
REPORTS

Be It Resolved, that the Board of Education approve a contract with Wildwood Programs, Inc., as attached, for appropriate instruction to students who attend the Wildwood School from September 7, 2011 through June 22, 2012 at the interim 2011-12 tuition rate, which is equal to the 2010-11 tuition rate of \$43,088.00 per student, with billing to be adjusted when SED calculates a prospective 2011-12 tuition rate, as recommended by the Superintendent.

WILDWOOD
PROGRAMS
CONTRACT

Be It Resolved, that the Board of Education arranges for placement of students with Disabilities (CSE and CPSE meetings held on February 3, September 8, 13, 19, 21, 2011)

CSE & CPSE
PLACEMENTS

Be It Resolved, that the Board of Education, on a motion by Ms. Fout, with a second by Ms. Frank, approve Rhinebeck Architecture & Planning for professional design services, as attached, for additional roof replacements, masonry repair, precast coping joint replacement and decorative chimney reconstruction at the M.C. Smith Intermediate School as per Article 3.3 of Rhinebeck's May 26, 2010 Agreement in the amount of \$72,000.00 stipulated sum, as recommended by the Superintendent.

RHINEBECK ARCH
APPROVED

Ayes – 4 Nays – 1 Ms. Fout MOTION CARRIED

Be It Resolved, that the Board of Education, on a motion by Ms. Frank, with a second by Mrs. Chapman, approve a consulting agreement with Candace LaRue and Associates, as attached, to serve as the sustainability consultant for the 21st Century Community Learning Center Afterschool Program for the 2011-2012 school year at a cost of \$22,500.00, as recommended by the Superintendent.

CANDACE LaRUE
CONSULTANT

Ayes – 5 Nays – 0 MOTION CARRIED

Be It Resolved, that the Board of Education, on a motion by Ms. Frank, with a second by Mrs. Chapman, approve a consulting agreement with Candace LaRue and Associates, as attached, to serve as the external evaluator for the 21st Century Community Learning Center Afterschool Program for the 2011-2012 school year at a cost of \$30,000.00, as recommended by the Superintendent.

CANDACE LaRUE
EXTERNAL
EVALUATOR

Ayes – 5 Nays – 0 MOTION CARRIED

Be It Resolved, that the Board of Education, on a motion by Ms. Frank, with a second by Ms. Fout, approve a contract for the Wildwood Summer Extension Program from July 1, 2011 through August 13, 2011, as attached, with Wildwood Programs, Inc. for appropriate instruction to district student(s) at the interim 2011-12 tuition rate of \$7,181.00 per student, which is equal to the 2010-11 tuition rate, with billing to be adjusted when SED calculates a prospective 2011-12 tuition rate, as recommended by the Superintendent.

WILDWOOD
SUMMER
EXTENSION
PROGRAM
CONTRACT

Ayes – 5 Nays – 0 MOTION CARRIED

Assistant Superintendent's Report

ASST. SUPT.'S
REPORT

School Designations – Maria Suttmeier, Assistant Superintendent, reported on school/district accountability designations and status.

Superintendent's Report

SUPT.'S REPORT

Tax Cap Information – The Superintendent reported that both he and Dan Barrett are attending seminars in regard to the tax cap.

APPR Update – Mr. Howe reported that the district is in compliance and we have met the deadline. We will most likely need to amend some parts of the plan.

**STUDENT REP'S
REPORT**

Student Representative David Frank reported on upcoming student events.

NEW BUSINESS

Columbia County Department of Human Services Satellite Office at HJHS Proposal
Mr. Howe met with Michael Cole in regard to setting up a program at the Junior High School level for three days a week from 8 a.m. to 5 p.m. A program is being developed.

Questar III Saturday Morning Workshop Session -

Mr. Howe reported the following dates for Questar Saturday Morning Workshops:

October 1, 2011
November 5, 2011
January 7, 2012
March 3, 2012

PUBLIC FORUM

No one signed up to speak at this time.

**EXECUTIVE
SESSION**

Ms. Frank made a motion, seconded by Ms. Fout, that the Board of Education go into Executive Session at 8:45 p.m. to discuss employment/employment history of a particular person(s).

Ayes – 5 Nays – 0 MOTION CARRIED

The Board of Education came out of Executive Session at 9:28 p.m. on a motion by Ms. Fout, with a second by Ms. Frank.

Ayes – 5 Nays – 0 MOTION CARRIED

**SUPERINTENDENT
EVALUATIONS**

Ms. Frank made a motion, seconded by Ms. Fout, that all Superintendent evaluations must be given to Mr. Merante by October 12th.

Ayes – 5 Nays – 0 MOTION CARRIED

Ms. Frank made a motion, seconded by Ms. Fout, that all evaluations will be collated and reported to the Board by October 24th.

Ayes – 5 Nays – 0 MOTION CARRIED

**PERSONNEL
AGENDA ITEMS
14.1.1-14.1.14**

Ms. Fout made a motion, seconded by Ms. Frank, that the Board of Education approve personnel agenda items 14.1.1-14.1.14, as attached.

Ayes – 4 Nays – 0 Abstentions – 1 Ms. Fout MOTION CARRIED

ADJOURNMENT

On a motion by Ms. Frank, with a second by Ms. Fout, the Board of Education meeting was adjourned at 9:32 p.m.

Ayes – 5 Nays – 0 MOTION CARRIED

14.1.1 INSTRUCTIONAL ASSIGNMENT CHANGE

	Last Name	First Name	Position	Location	Type of Appointment	Effective Date	Tenure/Certification Area	Type of Certification	Salary	Notes
A.	Hubert	Kristina	0.4 FTE Physical Education	JHS/SHS	2 Year Probationary	9/1/11-8/31/13	Physical Education/Physical Education	Permanent	At Current Salary	Also 0.6 FTE Tenured Health Teacher

14.1.2 STAFF SUPERVISION APPOINTMENTS

	Last Name	First Name	Position	Location	Hours	Rate of Pay	Effective Date	Notes
A.	Dykeman	Lynn	PM Detention Supervision	HJHS	1 hr/day	\$39/hr (2010-11 contractual rate) pending negotiations	2011-2012 school year	As needed Tues & Thurs
B.	Hubert	Kristina	PM Detention Supervision	HJHS	1 hr/day	\$39/hr (2010-11 contractual rate) pending negotiations	2011-2012 school year	As needed Tues & Thurs
C.	McEnroe	Sharon	PM Detention Supervision	HJHS	1 hr/day	\$39/hr (2010-11 contractual rate) pending negotiations	2011-2012 school year	As needed Tues & Thurs
D.	Pitts	Stephanie	PM Detention Supervision	HJHS	1 hr/day	\$39/hr (2010-11 contractual rate) pending negotiations	2011-2012 school year	As needed Tues & Thurs
E.	Williams	Kristen	PM Detention Supervision	HJHS	1 hr/day	\$39/hr (2010-11 contractual rate) pending negotiations	2011-2012 school year	As needed Tues & Thurs
F.	Almstead	Dianna	Saturday School Supervision	HJHS	3 hrs/day	\$12.50/hr	2011-2012 school year	As needed
G.	Berth	Florence	Saturday School Supervision	HJHS	3 hrs/day	\$12.50/hr	2011-2012 school year	As needed
H.	Clark	Darlene	Saturday School Supervision	HJHS	3 hrs/day	\$12.50/hr	2011-2012 school year	As needed
I.	D'Elia	Dawn	Saturday School Supervision	HJHS	3 hrs/day	\$39/hr (2010-11 contractual rate) pending negotiations	2011-2012 school year	As needed
J.	Rees	Lucy	Saturday School Supervision	HJHS	3 hrs/day	\$39/hr (2010-11	2011-2012	As needed

						contractual rate) pending negotiations	school year	
K.	Williams	Kristen	Saturday School Supervision	HJHS	3 hrs/day	\$39/hr (2010-11 contractual rate) pending negotiations	2011-2012 school year	As needed
L.	Capuano	Brian	PM Detention Supervision	HSHS	1 hr/2 days wk 2 hrs/1 day wk	\$12.50/hr	2011-2012 school year	As needed
M.	Cincotti	Suzanna	PM Detention Supervision	HSHS	1 hr/2 days wk 2 hrs/1 day wk	\$39/hr (2010-11 contractual rate) pending negotiations	2011-2012 school year	As needed
N.	McDonald	Tom	PM Detention Supervision	HSHS	1 hr/2 days wk 2 hrs/1 day wk	\$39/hr (2010-11 contractual rate) pending negotiations	2011-2012 school year	As needed

14.1.3 LANGUAGE INTERPRETER APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay	Effective Date	Notes
A.	Kader	Hosneara	Translator	\$25.00 per hour	2011-2012 school year	As needed for required Special Education meetings
B.	Meus	Jean	Translator	\$25.00 per hour	2011-2012 school year	As needed for required Special Education meetings
C.	Price	Ailian	Translator	\$25.00 per hour	2011-2012 school year	As needed for required Special Education meetings
D.	Ruiz	Ivette	Translator	\$25.00 per hour	2011-2012 school year	As needed for required Special Education meetings

14.1.4 CSE/CPSE COMMITTEE/SUBCOMMITTEE CHAIRPERSON APPOINTMENTS FOR 2011-2012

	Last Name	First Name	Position	Location	Effective Date	Notes
A.	Lybolt	Kim	Administrator	Dir. Of Student Services	2011-2012 school year	To attend required CSE/CPSE meetings
B.	Muller	Tracy	Teacher	JLE	2011-2012 school year	To attend required CSE/CPSE meetings
C.	Sheedy	Denise	Teacher	JLE	2011-2012 school year	To attend required CSE/CPSE meetings
D.	Hungerford	Susan	Teacher	MCSIS	2011-2012 school year	To attend required CSE/CPSE meetings
E.	Voigt	Kathy	Teacher	Jr/Sr High School	2011-2012 school year	To attend required CSE/CPSE meetings
F.	Appelbaum	Kerri	School Psychologist	JLE	2011-2012 school year	To attend required CSE/CPSE meetings
G.	Hanley	Jason	School Psychologist	JLE/MCSIS	2011-2012 school year	To attend required CSE/CPSE meetings
H.	Plaia	Kristin	School Psychologist	MCSIS	2011-2012 school year	To attend required CSE/CPSE meetings
I.	Clark	Eric	School Psychologist	Jr/Sr High School	2011-2012 school year	To attend required CSE/CPSE meetings

J.	Lanuto	Joanne	School Psychologist	SHS	2011-2012 school year	To attend required CSE/CPSE meetings
K.	Connor	Anne	Parent Member	District-Wide	2011-2012 school year	To attend required CSE/CPSE meetings
L.	DeForest	Andrew	Parent Member	District-Wide	2011-2012 school year	To attend required CSE/CPSE meetings
M.	Pagnani	Elaine	Parent Member	District-Wide	2011-2012 school year	To attend required CSE/CPSE meetings
N.	Roberts	Shawn	Parent Member	District-Wide	2011-2012 school year	To attend required CSE/CPSE meetings
O.	Ruggiero	Tracy	Parent Member	District-Wide	2011-2012 school year	To attend required CSE/CPSE meetings
P.	Woodard Gillespie	Rhonda	Parent Member	District-Wide	2011-2012 school year	To attend required CSE/CPSE meetings
Q.	Morrison	Jennifer	Parent Member	District-Wide	2011-2012 school year	To attend required CSE/CPSE meetings
R.	Taylor	Tara	Parent Member	District-Wide	2011-2012 school year	To attend required CSE/CPSE meetings
S.	Tranchita	Andrew	Parent Member	District-Wide	2011-2012 school year	To attend required CSE/CPSE meetings

14.1.5 BILINGUAL PARENT OUTREACH SUPPORT STAFF APPOINTMENTS

	Last Name	First Name	Position	Hours	Rate of Pay	Effective Date	Notes
A.	Kader	Hosneara	Bilingual Parent Outreach Support	As needed (Not to exceed 20 hrs)	\$12.00 per hour	2011-12 school year	Funded via Title III LEP Grant
B.	Saleh	Aliaa	Bilingual Parent Outreach Support	As needed (Not to exceed 20 hrs)	\$12.00 per hour	2011-12 school year	Funded via Title III LEP Grant

14.1.6 SUPPORT STAFF HOURLY CHANGES

	Last Name	First Name	Position	New Hours	Former Hours	Effective Date	Notes
A.	Allie	Joanne	Teacher Aide	7.25 hrs per day	6.5 hrs per day	9/6/11	For AM bus duty coverage
B.	Buccheri	Gayle	Teacher Aide	7.5 hrs per day	6.75 hrs per day	9/6/11	For AM bus duty coverage
C.	Cole	Stacie	Teacher Aide	7 hrs per day	6.5 hrs per day	9/6/11	For AM bus duty coverage
D.	Dingman	Stephanie	Teacher Aide	7.25 hrs per day	6.5 hrs per day	9/6/11	For AM bus duty coverage
E.	LoBosco	Judith	Teacher Aide	6 hrs per day	7 hrs per day	9/6/11	Assignment change
F.	Northup	Leslie	Teacher Aide	7.25 hrs per day	7 hrs per day	9/6/11	For AM bus duty coverage
G.	Ramm	Sylvia	Teacher Aide	6.5 hrs per day	7 hrs per day	9/6/11	Assignment change
H.	Roberts	Stella	Teacher Aide	7.25 hrs per day	7 hrs per day	9/6/11	For AM bus duty coverage
I.	Sherman	Leslie	Teacher Aide	6.75 hrs per day	6.5 hrs per day	9/6/11	For AM bus duty coverage
J.	Thorpe	Courtney	Teacher Aide	6 hrs per day	6.5 hrs per day	9/6/11	Requested decrease in hrs
K.	Matteson	Frasia	Food Service Helper	5.75 hrs per day	5.5 hrs per day	9/15/11	For AM breakfast coverage

14.1.7 SUPPORT STAFF RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
A.	Merante	Louise	Teacher Aide	JLE	End of business day - 9/20/11

14.1.8 SUPPORT STAFF TERMINATION

	Last Name	First Name	Position	Effective Date	Notes
A.	Quinones	Vivian	Teacher Aide	9/6/11	Was assigned to Afterschool Program

14.1.9 ABOLISH SUPPORT STAFF POSITION

	Position	Location	Effective Date	Notes
A.	Full Time Teacher Aide	Afterschool Program	9/6/11	Position no longer needed

14.1.10 SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Date
A.	Carpenito	Kevin	Substitute Teacher	Not Certified	\$65.00 per day	9/27/11
B.	Melino	Gianna	Substitute Teacher	Not Certified	\$65.00 per day	9/27/11
C.	Smith	Joanna	Food Service Helper Substitute	n/a	\$8.55 per hour	9/27/11
D.	Smith	Joanna	Teacher Aide Substitute	n/a	\$8.44 per hour	9/27/11
E.	Smith	Joanna	Clerical Substitute	n/a	\$16.16 per hour	9/27/11
F.	Coleman	Ginnie	Teacher Aide Substitute	n/a	\$8.44 per hour	9/15/11
G.	Finn	Terry	Teacher Aide Substitute	n/a	\$8.44 per hour	9/27/11
H.	Salomon	Debera	Teacher Aide Substitute	n/a	\$8.44 per hour	9/22/11
I.	Salomon	Debera	Clerical Substitute	n/a	\$16.16 per hour	9/27/11
J.	VanValkenburgh	Kathleen	Teacher Aide Substitute	n/a	\$8.44 per hour	9/27/11
K.	VanValkenburgh	Kathleen	Clerical Substitute	n/a	\$16.16 per hour	9/27/11
L.	Turner-Campbell	Lira	Substitute Teacher	Not Certified	\$65.00 per day	9/27/11

14.1.11 SUBSTITUTE STAFF RESIGNATIONS

	Last Name	First Name	Position	Effective Date
A.	Holmes	Brett	Substitute Teacher	9/26/11
B.	Hunter-Ment	Jennifer	Substitute Teacher	9/26/11

14.1.12 21ST CENTURY PROGRAM INSTRUCTOR APPOINTMENT

	Last Name	First Name	Rate of Pay (not to exceed 10 hrs/wk)	Effective Date	Notes
A.	Leonard	Matthew	\$18.00 per hour	9/26/11	Funding via 21 st Century Grant

14.1.13 21ST CENTURY PROGRAM STAFF RESIGNATIONS

	Last Name	First Name	Position	Effective Date
A.	Burgess	Nefatina	Student Helper	9/6/11
B.	Dierkes	Katie	Instructor	9/6/11
C.	Fuller	Alisha	Student Helper	9/6/11
D.	Ruiz	Maria	Instructor	9/6/11

14.1.14 EXTRA-CURRICULAR SPORTS APPOINTMENTS*

	Last Name	First Name	Position	Season	Stipend	Effective Date
A.	Bonville	Amy	JV/Varsity Volleyball Volunteer	Fall/Winter	None	9/27/11
B.	Hall	Michael	Boys' Varsity Basketball Assistant Coach	Winter	\$3,598.	9/27/11

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

*Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches.

