

**Hudson City School District
Special Board of Education Meeting
Monday, March 26, 2018 – 6:00 p.m.
Hudson Senior High School Library**

Minutes Meeting #19

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, March 26, 2018 at the Hudson Senior High School Library, 215 Harry Howard Avenue, Hudson, NY.

CALL TO ORDER: The regular meeting was called to order by Carrie Otty at 6:00 p.m. with the Pledge of Allegiance followed by a final budget presentation by Mrs. Sharifa Carbon, School Business Administrator. The following Board Members were in attendance:

PRESENT: Carrie Otty, Board President
Maria McLaughlin, Board Vice President
Sage Carter
Linda Hopkins (arrived 6:30 p.m.)
Willette Jones
Lucinda Segar

ABSENT: Sumayyah Shabazz
Noah Taylor (Student Representative)

ALSO PRESENT: Superintendent Dr. Maria Lagana Suttmeier
Coordinator of School Improvement April Prestipino
School Business Administrator Sharifa Carbon
District Clerk and Clerk of the Board Leslie Coons

The regular meeting resumed at 6:30 p.m.

**AGENDA
ACCEPTED**

Acceptance of Agenda: Board President, Carrie Otty, made a motion to accept the board meeting agenda with the following additions:

- Add “pending pre-employment paperwork” to Personnel Agenda item 8.G.3
- Add Hand Carry item 8.N. Home Instructor Appointment

Board vice President, Maria McLaughlin, made seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

**STUDENT
REPRESENTATIVE
REPORT**

Student Representative Report: Student Representative, Noah Taylor, was absent, so Saima Hannan, Secretary of Student Council, gave the student representative report in Noah’s absence.

- The Student Council has approved Nationality Flags for the event entrance. The flags will represent every country who is part of the United Nations.
- Environmental Club will be planting trees outside the building.

Presentation: High School Students lead a peaceful walkout, collaborated with Administration, on Wednesday, March 14, 2018. Students from each grade spoke to Board Members about their experience. Tori Massai, twelfth grade, Saddique Ahmed, eleventh grade, Pierre June, tenth grade and Nadia Miah, ninth grade spoke of the importance of unity amongst the student body, student safety from gun violence and having a safe space to express themselves. Board Vice President, Maria McLaughlin, suggested the students write letters to Representatives of Congress and the Assembly, and the Board of Education would support their efforts. Students spoke very passionately on WGXC radio station last week about the importance of student safety and gun violence. The group has been invited back to do a two-hour show called Unite to Make Change on April 4, 2018.

Personnel Agenda: Board President, Carrie Otty, made a motion to accept Personnel Agenda items A through N with edits. Board Member, Lucinda Segar, seconded the motion.
Ayes – 6 Nays – 0 **MOTION CARRIED**

**PERSONNEL
AGENDA**

Recognition of Retirement: Board President, Carrie Otty, made the following statements:
“On behalf of the Board of Education and the Superintendent of Schools, we accept with regrets the resignation for the purpose of retirement of Bonnie Dykeman and thank her for her more than 32 years of service in the Hudson City School District. We wish her good health and happiness in the years ahead. Congratulations!”

**RECOGNITION OF
RETIREMENT**

“On behalf of the Board of Education and the Superintendent of Schools, we accept with regrets the resignation for the purpose of retirement of Delores deBoer and thank her for her 23 years of service in the Hudson City School District. We wish her good health and happiness in the years ahead. Congratulations!”

Old Business:

**OLD BUSINESS
POLICY
COMMITTEE**

A. Policy Committee:

- 1) Second Reading of Policy 2230, Executive Sessions
Board Vice President, Maria McLaughlin, made a motion to adopt Policy 2230 Executive Sessions, as revised. Board Member, Lucinda Segar, seconded the motion.
Ayes – 6 Nays – 0 **MOTION CARRIED**
- 2) Fifth Reading of Policy 1500, Public Use of School Facilities
Board Member, Sage Carter, made a motion to adopt Policy 1500, 1500 E, and 1500 R, as revised. Board Member, Willette Jones, seconded the motion.
Ayes – 6 Nays – 0 **MOTION CARRIED**
- 3) Third Reading of 5405, Student Wellness – A fourth reading is needed.

**ADOPT POLICIES
2230 & 1500**

**THIRD READING
OF POLICY 5405**

B. Facility Committee:

**FACILITIES
COMMITTEE
REPORT**

Board Member, Sage Carter, reported there was a Facilities Committee Meeting on Thursday, March 22, 2019. The following were discussed:

- High School Parking – Cars are parking in the no-parking lane at dismissal.
- The Three-Way Stop at Joslen Boulevard and Harry Howard Avenue is now a Four-Way stop. The high school exit/entrance is the only sign that does not say “All-Way” on the sign.
- Intermediate School Pick-up and Drop Off Process – Officer Jake Hoffman is directing traffic to stay in line and not go around other parked cars. His presence is a huge help.
- Capital Project Update – The concession stand is complete. Additional bleachers will be delivered and installed in April. Lighting on-site will be done. Improvements to the Varsity Baseball Field will begin. The Varsity team will be transported to the Greenport Town Park for games while the improvements are completed. Board members had a tour of Phase II progress at the Intermediate School. Discussion of how to improve the back stairway is ongoing.
- Security Improvements – Improving ELT and ASP student pick up area and how to stop HS students from letting people in entrances other than the main entrance.
- Solar power was officially turned on with National Grid today. The District will be up to 100 percent solar self-sufficient for the high school campus.

No one signed up to speak in public forum.

Business Administrator Report: The Budget Workshop presented by Mrs. Sharifa Carbon, School Business Administrator, was the business office update. The next Budget Workshop will be Dr. Suttmeier’s Educational Plan.

**BUSINESS
ADMINISTRATOR
REPORT**

COORDINATOR OF SCHOOL IMPROVEMENT REPORT

Coordinator of School Improvement Report: Ms. Prestipino, Coordinator of School Improvement, reported on the following:

- English Language Arts testing will begin after spring break. Grade 5 testing will be on the computer. Mr. Brenneman and Ms. Prestipino will train the teachers on administering the test.
- Camp Invention – Bridgette Smith had a table set up at the Craft Fair and Parent/Teacher Conferences last week. There is a lot of interest. Applications have been given out.
- There has been increased interest in Odyssey of the Mind. It is hopeful to have more teams for competition next year.
- AVID – Advancement Via Individual Determination – Curriculum that holds students accountable to the highest extent for preparation for the future. Offers systemic strategies, which are modified for each grade, K through 12. The curriculum directly connects to Destination Graduation to Occupation. An administrator who attended the seminar will be asked to present to the Board at a future meeting.

SUPERINTENDENT REPORT CAPITAL PROJECT

Superintendent Report:

A. Capital Project:

- Phase I – A meeting with the architect and building contractor was held this morning. Lighting installation will begin April 5 or 6, 2018. Bleachers will arrive on April 23, 2018. Completion of Phase I is expected in May 2018.
- Phase II is slightly ahead of schedule. The building is expected to be ready for Opening Day.

B. General Updates – Dr. Suttmeier had nothing additional from what was already covered.

C. Celebrating What’s Right:

- Several HS students spoke on WGXC about how students should not fear for their safety while at school. The radio program was moving and the students who spoke during the walk out were inspiring and genuine. The High School student body is conducting a positive movement with the support of the District Administration.
- The Sound of Music – Student talent brought the characters to life. The performance was well-done. The live orchestra in the pit was a bonus.

GENERAL UPDATES

CELEBRATING WHAT’S RIGHT

CONSENSUS AGENDA

Consensus Agenda: Board President, Carrie Otty, made a motion to accept consensus agenda items A through L. Board Member, Willette Jones, seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

BOARD MEETING MINUTES #18 JHS & HHS EXTRA-CURRICULAR REPORT TREASURER’S REPORT BUDGET STATUS REPORT CLAIMS AUDIT REPORT FIELD TRIP REQUEST CSE/CPSE PLACEMENTS

- A. Be It Resolved, that the Board of Education approves Board Meeting Minutes #18, dated March 12, 2018, pages 3891 through 3894, as attached.
- B. Be It Resolved, that the Board of Education accepts the Hudson Jr. High School Extracurricular Account Report for the month of February 2018, as attached.
- C. Be It Resolved, that the Board of Education accepts the Hudson High School Extracurricular Account Report for the month of February 2018, as attached.
- D. Be It Resolved, that the Board of Education accepts the Treasurer’s Report for the month of January 2018, as attached.
- E. Be It Resolved, that the Board of Education accepts the Budget Status Report for the month of January 2018, as attached.
- F. Be It Resolved, that the Board of Education accepts the Claims Audit Report for the month of January 2018, as attached.
- G. Be It Resolved, that the Board of Education approves the attached field trip request for high school science students to visit the New England Aquarium in Boston, MA, on May 14, 2018.
- H. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on February 27, 28, March 5, 7, 12, 14, 2018).

New Business: Nominating petitions are now available in the Central Office. The deadline to turn them into the District Clerk is the close of business on April 25, 2018.

No one signed up to speak in Public Forum.

Upcoming Meeting Dates:

Board of Education Meetings –

- Monday, April 9, 2018 at 6:00 p.m. – Education Plan Presentation/Final Budget Workshop followed by the Regular Board of Education Meeting at the Hudson High School Library
- Tuesday, April 17, 2018 at 6:30 p.m. – Special Board of Education Meeting and Questar III Annual Budget and Board Vote in the Hudson High School Library

UPCOMING MEETINGS

BOARD MEETING DATES

Committee Meetings/Community Events –

- Friday, April 13, 2018 at 3:15 p.m. – Policy Committee Meeting in the Central Office.

COMMITTEE MEETING DATES

Executive Session: Board President, Carrie Otty, made a motion to enter into executive session at 8:11 p.m. for the purpose of discussing the employment history of a particular person(s). Board Member, Willette Jones, seconded the motion. No further business will occur.

EXECUTIVE SESSION

Ayes – 6 Nays – 0

MOTION CARRIED

Sage Carter left at 9:05 p.m.

Out of Executive Session: Board Member, Willette Jones, made a motion to exit executive session at 9:23 p.m. Board Member, Lucinda Segar, seconded the motion.

OUT OF EXECUTIVE SESSION

Ayes – 5 Nays – 0

MOTION CARRIED

Adjournment: Board Vice President, Maria McLaughlin, made a motion to adjourn the meeting at 9:23 p.m. Board President, Carrie Otty, seconded the motion. The meeting was adjourned.


ADJOURNMENT

Ayes – 5 Nays – 0

MOTION CARRIED



**Leslie M. Coons, District Clerk
Board of Education**



**Carrie Otty, President
Board of Education**

HUMAN RESOURCES

Personnel Agenda

March 26, 2018

8.

A. CLERICAL RESIGNATIONS FOR THE PURPOSE OF RETIREMENT*

Last Name	First Name	Position	Location	Years of Service	Effective Date
1. deBoer	Dolores	Clerk/Typist	Central Office/Student Services	23	Close of business 06/29/18
2. Dykeman	Bonnie	Clerk/Typist	Central Office/Human Resources	32+	Close of business 06/29/18

B. INSTRUCTIONAL STAFF UNPAID LEAVE OF ABSENCE

Last Name	First Name	Position	Location	Effective Dates
1. Maiuri	Miranda	Teaching Assistant	JLE	03/16/18-06/22/18

C. TEACHING ASSISTANT STAFF INCREASE IN HOURS

Last Name	First Name	Position	Location	Current Hours	New Hours	Effective Date	Notes
1. Betke	Dawn	Teaching Assistant	MCSIS	7 hours per day	Not to exceed 40 hours per week	03/27/18	Hours increased for student coverage and Special Education accommodations

D. LONG-TERM SUBSTITUTE TEACHER APPOINTMENT

Last Name	First Name	Position	Location	Rate of Pay	Effective Dates	Notes
1. Moses	Samantha	L/T Substitute Elementary Teacher	MCSIS	\$105.00 per day Certified substitute teacher rate	03/27/18-06/22/18	To cover elementary LOA Posting #022818-37

HUMAN RESOURCES

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E. LONG-TERM SUBSTITUTE TEACHING ASSISTANT APPOINTMENT

Last Name	First Name	Position	Location	Rate of Pay	Effective Dates	Notes
1. Lazzara	Jeana	L/T Substitute Teaching Assistant	JLE	\$12.00 per hour	03/27/18-06/30/18	To cover for LOA Posting #020918-34

F. LABORER APPOINTMENTS

Last Name	First Name	Position	Type of Appointment	Location	Hours	Salary	Effective Date	Notes
1. Childers	Dean	Truck Driver/Delivery/Laborer	Probationary period of no more than 12 weeks.	District	Mon-Fri 7:00am-3:30pm	\$40,155 Pro-rated	04/30/18	To replace F. Conte Posting #N020518-39
2. Rowley	Paul	Laborer	Probationary period of no more than 12 weeks	HJSHS or District-wide	Mon-Fri 7:00am-3:30pm	\$35,644 Pro-rated	03/19/18	To replace B. Seymour Posting #N020518-38

G. SUBSTITUTE STAFF APPOINTMENTS

Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1. Buchter	Sara	Substitute Teacher	Certified	\$105.00 per day	03/27/18
2. Stark	Marie	Substitute Teacher Substitute Teaching Assistant	Non-Certified	\$90.00 per day \$12.00 per hour	03/27/18
3. Whyne	Tiffanie	Substitute Teacher Aide	N/A	\$11.00 per hour	03/27/18

H. EXTRA-CURRICULAR SPORTS APPOINTMENT**

Last Name	First Name	Position	Season	Stipend	Effective Date
1. Howard	Christopher	Boys' JV Baseball Volunteer	Spring	\$ -0-	03/27/18

HUMAN RESOURCES

Personnel Agenda

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I. CREATE SUMMER SCHOOL PRINCIPAL POSITION 2018

Position	Location	Hours	Stipend	Effective Dates	Notes
1. 1 – Summer School Principal	HJSHS	TBD	\$4,700	07/06/18 – Staff Orientation 07/09/18-08/15/18 – Classes 08/16/18 & 08/17/18 – Regents Exams	Funding via General Funds

J. CREATE POSITIONS FOR SUMMER FOOD SERVICE PROGRAM

Position	Location	Hours	Rate of Pay	Effective Dates
1. 1 - Assistant Director/Site Supervisor	JLE	6 hours per day	\$17.00 per hour	TBD
2. 1 - Operational Staff	JLE	6 hours per day	\$12.50 per hour	TBD
3. 1 - Substitute Operational Staff	JLE	As Needed	\$12.50 per hour	TBD

K. 21ST CENTURY PROGRAM STUDENT HELPER TERMINATION

Last Name	First Name	Position	Effective Date
1. Porbeni	Appeikumoh	ASP Student Helper	10/13/17

L. EXTENDED SCHOOL DAY INSTRUCTOR RESIGNATION

Last Name	First Name	Position	Effective Date
1. Robinson	Loretta	ASP Instructor	Close of business 03/26/18

M. EXTENDED SCHOOL DAY STUDENT HELPER APPOINTMENT

Last Name	First Name	Position	Rate of Pay	Effective Date
1. Robinson	Loretta	ASP Student Helper	\$13.75 per hour	03/27/18

HUMAN RESOURCES

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All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

*On behalf of the Superintendent of Schools and the Board of Education of the Hudson City School District, I would like to extend our best wishes to you for a long, happy, and healthy retirement.

**Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches

HUMAN RESOURCES

Personnel Agenda

March 26, 2018

MARCH 26, 2018

HAND CARRY RESOLUTION

8N. HOME INSTRUCTOR APPOINTMENT

	Last Name	First Name	Position	Hours	Rate of Pay	Effective Date	Notes
1.	Stewart	Rebecca	Home Instructor (Tutor)	A total not to exceed 8 tutor hrs. plus 1 planning hr. per week, and compensatory services not to exceed a total of 64 hours.	\$45.00 per hour tutoring/\$42.00 per hour consult/planning	3/27/18 – 6/30/18	To meet student's needs and requirements while awaiting new program