

**Hudson City School District  
Special Board of Education Meeting  
Monday, February 26, 2018 – 6:30 p.m.  
Hudson Senior High School Library**

**Minutes Meeting #17**

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, February 26, 2018 at the Hudson Senior High School Library, 215 Harry Howard Avenue, Hudson, NY.

**CALL TO ORDER:** The regular meeting was called to order by Carrie Otty at 6:30 p.m. with the Pledge of Allegiance following a Community Budget Workshop presented by Mrs. Sharifa Carbon, School Business Administrator. The following Board Members were in attendance:

**PRESENT:**  
Carrie Otty, Board President  
Maria McLaughlin, Board Vice President  
Sage Carter  
Sumayyah Shabazz  
Willette Jones  
Lucinda Segar  
Noah Taylor (Student Representative)

**ABSENT:** Linda Hopkins

**ALSO PRESENT:**  
Superintendent  
Coordinator of School Improvement  
School Business Administrator  
District Clerk and Clerk of the Board  
Dr. Maria Lagana Suttmeier  
April Prestipino  
Sharifa Carbon  
Leslie Coons

**AGENDA  
ACCEPTED**

**Acceptance of Agenda:** Board President, Carrie Otty, made a motion to accept the board meeting agenda with the following revision:

- Move the Volunteer Firefighter Presentation before the Student Representative Report. Board Vice President, Maria McLaughlin, made seconded the motion.

**Ayes – 6    Nays – 0**

**MOTION CARRIED**

**PRESENTATION  
VOLUNTEER  
FIREFIGHTER  
RECRUITMENT**

**Presentation: Mr. James Brady of Columbia County Volunteer Firefighters Association:** Mr. Brady informed the Board that the County has lost 20 percent of its volunteers in the past years. FASNY has developed a program for recruitment and retention of volunteer firefighters in Columbia County, and Mr. Brady would like to offer an informational session to students. Volunteer firefighters have benefits such as college scholarships and insurance. Mr. Brady has two dates available in April to present during a lunch period. Other schools in the county allowed Mr. Brady to make the presentation to student. There is no pressure on the students. Dr. Suttmeier asked Mr. Brady to follow up with her office to confirm a date.

**STUDENT  
REPRESENTATIVE  
REPORT**

**Student Representative Report:** Student Representative, Noah Taylor, gave the student representative report:

- The Boys Varsity Volleyball team will play in the Section II Class B Championship against the winner of tonight’s Semi-Final game between Cobleskill and Ichabod Crane. The Championship game will be Wednesday at 8 p.m. at Rensselaer High School.
- The Class of 2020 continues to sell pizza on Thursdays and Krispy Crème Donuts.
- The Class of 2019 continues their Hudson apparel sale.
- Winners of the High School Talent Show, sponsored by the Multi-Cultural Club, are Noah Hamm and Bryson Moses.

**Personnel Agenda:** Board President, Carrie Otty, made a motion to accept Personnel Agenda items A through H. Board Member, Lucinda Segar, seconded the motion.

**PERSONNEL  
AGENDA**

**Ayes – 6 Nays – 0**

**MOTION CARRIED**

**Recognition of Retirement:** Board President, Carrie Otty, made the following statement: "On behalf of the Board of Education and the Superintendent of Schools, we accept with regrets the resignation for the purpose of retirement of Kathleen Clark and thank her for her 18 years of service in the Hudson City School District. We wish her good health and happiness in the years ahead. Congratulations!"

**RECOGNITION OF  
RETIREMENT**

**Old Business:**

**OLD BUSINESS  
BUDGET  
COMMITTEE  
FACILITIES  
COMMITTEE**

- A. Budget Committee will schedule a meeting in the very near future.
- B. Facilities Committee will continue to work on Policy 1500 with the Policy Committee.
- C. Policy Committee:
  - 1) Third Reading of Policy 1500, Public Use of School Facilities. The Facilities Committee and Policy Committee will continue to review and revise this policy to make sure it is comprehensive to cover most situations regarding the outside use of School District Facilities. Legal language has been aligned with state language and general safety procedures. Mr. Keeler and the school attorneys have reviewed the policy. Insurance requirements will be reviewed and aligned with the current practice and recommendations. Another reading will take place after additional review and revisions.
  - 2) First Reading of 1740, Relationship with Nonpublic Schools. Ready for a second reading as is.
  - 3) First Reading of 4770, Graduation Requirements – Ready for a second reading as is.
  - 4) First Reading of 4772, Graduation Ceremonies – Will be ready for a second reading after revisions.
  - 5) First Reading of 4773, Diploma and Credential Options for Students with Disabilities – Ready for a second reading as is.
  - 6) First Reading of 5405, Student Wellness – Will be ready for a second reading after review and revisions by the Wellness Committee.

**POLICY  
COMMITTEE**

**THIRD READING  
1500  
FIRST READING  
1740, 4770, 4772,  
4773, & 5405**

There was nobody signed up to speak in public forum.

**Business Administrator Report:** The Community Budget Workshop presented by Mrs. Sharifa Carbon, School Business Administrator, was the business office update.

**BUSINESS  
ADMINISTRATOR  
REPORT**

**Coordinator of School Improvement Report:** Ms. Prestipino, Coordinator of School Improvement, reported that the Title IV – Student Success Grant application was submitted to SED on February 16, 2018. The grant will start July 1, 2018 if the District is awarded. Funds will be earmarked for student and staff wellness and professional development.

**COORDINATOR OF  
SCHOOL  
IMPROVEMENT  
REPORT**

**Superintendent Report:**

**SUPERINTENDENT  
REPORT  
CAPITAL PROJECT**

- A. Capital Project:
  - Phase I – The punchlist for Phase I will be completed as soon as the weather breaks.
  - Phase II – Biweekly meetings are taking place to ensure a smooth transition for JLE students. The Tech wing is on target. Steel is being erected. There are no concerns to date. The project is running on schedule
- B. General Updates:
  - The District is looking into improving and streamlining how visitors enter the school buildings. The Raptor System is an example of a security procedure/system that requires drivers licenses be collected when signing in to enter a school building. The license is run through a background system and becomes the pass into the building. The system is state aidable through Questar. Other districts in Columbia County use this system. The District is also reviewing another comparable system.

**GENERAL  
UPDATES  
SCHOOL  
SECURITY**

**SUPERINTENDENT REPORT (continued)** Superintendent's Report (continued)

General Updates (continued):

- On May 15, 2018, during Professional Development, teachers and staff will have the opportunity to participate in Alert Training, which is active shooter training provided by the Columbia County Sheriff's Department free of charge.
- Dr. Suttmeier opened the discussion of school safety up to the public. The focus on improving security has come to the forefront for many communities. The presence of metal detectors have recently been discussed. Students in the audience were asked to comment on the use of metal detectors. Students raised the issue of Hudson's reputation in other districts and the stigma attached to metal detectors. Officer Hoffman commented that metal detectors of "today" are not as obtrusive as at the airport, but blend into the entryways. Officer Hoffman also shared that the Raptor System is utilized in Chatham and Ichabod Crane Districts. Dr. Suttmeier also stated that the District is tightening up security. However, not all information can be made public in the interest of the student and staff safety.
- Dr. Suttmeier thanked the public for their comments. Improved School Safety will also be the main topic at the next Administrators Team Meeting tomorrow.

**CONSENSUS AGENDA BOARD MEETING MINUTES #16**

**Consensus Agenda:** Board President, Carrie Otty, made a motion to accept consensus agenda items A through L. Board Member, Willette Jones, seconded the motion.

**Ayes – 6 Nays – 0 MOTION CARRIED**

**SURPLUS GYM LOCKERS**

**HEALTH SERVICES CONTRACT PARTIAL YEAR TRANSPORTATION CONTRACT JHS MONTHLY REPORT HHS MONTHLY REPORT HHS SEMI-ANNUAL REPORTS**

- A. Be It Resolved, that the Board of Education approves Board Meeting Minutes #16, dated February 12, 2018, pages 3882 through 3885, as attached.
- B. Be It Resolved, that the Board of Education declares the old gym lockers from the capital project at M.C. Smith Intermediate School as surplus and directs the Superintendent of Buildings and Grounds to dispose of them as appropriate.
- C. Be It Resolved, that the Board of Education approves a Health Services Contract with North Greenbush Common School District for one district student attending LaSalle Institute for a total amount of \$255.90, as attached.
- D. Be It Resolved, that the Board of Education approves a partial year transportation contract for a McKinney/Vento student from March 1, 2018 through June 25, 2018, at a total anticipated cost of \$8,160.00, as attached.
- E. Be It Resolved, that the Board of Education approves the Hudson Junior High School Extra-Curricular Monthly Financial Report for the month of January 2018, as attached.
- F. Be It Resolved, that the Board of Education approves the Hudson Senior High School Extra-Curricular Monthly Financial Report for the month of January 2018, as attached.
- G. Be It Resolved, that the Board of Education approves the Hudson Senior High School Extra-Curricular semi-annual reports for the following clubs, as attached:

- |                        |                    |
|------------------------|--------------------|
| Art Club               | Golf Club          |
| Baseball Club          | Italian Club       |
| Boys Basketball        | Kindness Club      |
| Bluehawk Running Club  | Math Club          |
| Blue and Gold Yearbook | Mock Trial         |
| Class of 2018          | The Owl Newspaper  |
| Class of 2019          | Robotics           |
| Class of 2020          | Multicultural Club |
| Class of 2021          | Student Council    |
| The Drama Club         | SADD               |
| Environmental Club     | High School Band   |
| Football               | Varsity Club       |
| Gay-Straight Alliance  |                    |

- H. Be It Resolved, that the Board of Education accepts the monthly Treasurer's Report for the month of December 2017, as attached.
- I. Be It Resolved, that the Board of Education accepts the Internal Claims Audit Report for month of December 2017, as attached.
- J. Be It Resolved, that the Board of Education accepts the Budget Status Report for the month of December 2017, as attached.

**TREASURER REPORT CLAIMS AUDIT REPORT BUDGET STATUS REPORT**

**Consensus Agenda (continued):**

- K. Be It Resolved, that the Board of Education approves the attached consultation agreement with Clark Community Consulting, LLC to work with the Hudson Bluehawk Nation Afterschool Program from April 16, 2018 to June 30, 2018, at the rate of \$35.00 per hour not to exceed 20 hours per week for no more than 11 weeks.
- L. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on January 3, 12, 16, 17, 22, 23, 26, 31, February 1, 2, 6, 12, 16, 2018).

**CONSENSUS  
AGENDA  
(continued)  
CLARK  
COMMUNITY  
CONSULTING  
AGREEMENT  
CSE/CPSE**

There is no new business and no one signed up to speak in Public Forum.

**Upcoming Meeting Dates:**

*Board of Education Meetings –*

- *Monday, March 12, 2018 at 6:00 p.m. – Budget Workshop followed by the Regular Board of Education Meeting at the Hudson Senior High School Library.*
- *Monday, March 26, 2018 at 6:00 p.m. – Budget Workshop followed by the Regular Board of Education Meeting at the Hudson High School Library.*

**UPCOMING  
MEETINGS**

*Committee Meetings/Community Events –*

- *Friday, March 2, 2018 at 3:15 p.m. – Policy Committee Meeting in the Central Office.*
- *Facilities Committee will be scheduled to include an outside building tour of the MCSIS construction.*

**COMMITTEE  
MEETINGS**

**Executive Session:** Board President, Carrie Otty, made a motion to enter into executive session at 7:12 p.m. for the purpose of discussing the employment history of a particular person(s). Board Member, Sage Carter, seconded the motion. No further business will occur.

**EXECUTIVE  
SESSION**

**Ayes – 6    Nays – 0**

**MOTION CARRIED**

**Out of Executive Session:** Board Vice President, Maria McLaughlin, made a motion to exit executive session at 8:57 p.m. Board Member, Willette Jones, seconded the motion.

**OUT OF  
EXECUTIVE  
SESSION**

**Ayes – 6    Nays – 0**

**MOTION CARRIED**

**Adjournment:** Board Member, Sage Carter, made a motion to adjourn the meeting at 8:57 p.m. Board Vice President, Maria McLaughlin, seconded the motion. The meeting was adjourned.

**ADJOURNMENT**

**Ayes – 6    Nays – 0**

**MOTION CARRIED**



**Carrie Otty, President  
Board of Education**



**Leslie M. Coons, District Clerk  
Board of Education**

# HUMAN RESOURCES

## Personnel Agenda

February 26, 2018

8.

### A. AFTERSCHOOL PROGRAM DIRECTOR RESIGNATION FOR THE PURPOSE OF RETIREMENT\*

	Last Name	First Name	Position	Years of Service	Effective Date
1.	Clark	Kathleen	Afterschool Program Director	18	Close of business 04/13/18

### B. CREATE SAT PREP TEACHER POSITIONS

	Position	Location	Hours	Rate of Pay	Effective Dates	Notes
1.	SAT Prep Class 1-Math Teacher	HSHS	Classes will run for one day per week; two hours each day and six hours prep time	\$47/hr. for Instruction (total 12 hrs.) \$42/hr. for Prep Time (total 6 hrs.)	03/15/18-04/26/18	Funding via Extended School Day Grant
2.	SAT Prep Class 1-English Teacher	HSHS	Classes will run for one day per week; two hours each day and six hours prep time	\$47/hr. for Instruction (total 12 hrs.) \$42/hr. for Prep Time (total 6 hrs.)	03/15/18-04/26/18	Funding via Extended School Day Grant

### C. EXTEND UNPAID LEAVE OF ABSENCE

	Last Name	First Name	Position	Location	New Extension Date	Notes
1.	Tuczynski	Sandra	Food Service Helper	HJSHS	05/27/18	Sandra's unpaid LOA was scheduled to end on 02/27/18

# HUMAN RESOURCES

## Personnel Agenda

February 26, 2018

### D. LONG-TERM SUBSTITUTE TEACHER APPOINTMENT

	Last Name	First Name	Position	Location	Rate of Pay	Effective Dates	Notes
1.	Ausherman	Maria	L/T Substitute Reading Teacher	HJHS	\$105.00 per day	02/26/18-06/30/18	To cover for J. Clark (LOA) Posting #011118-25

### E. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Date
1.	Sofaer	Emily	Substitute Teacher Substitute Teaching Assistant Home Instructor	Certified	\$105.00 per day \$14.17 per hour \$20.00 per hour	02/27/18
2.	Thompson	Melissa	Substitute Food Service Helper	N/A	\$10.50 per hour	02/27/18
3.	Korn	Anna Kathryn	Substitute Teacher Aide	N/A	\$11.00 per hour	02/27/18
4.	Robinson	Loretta	Substitute Teacher Aide	N/A	\$11.00 per hour	02/27/18
5.	DeJoy	Glenda	Clerical Substitute	N/A	\$16.16 per hour	02/27/18
6.	Busta	Jared	Substitute Cleaner	N/A	\$10.40 per hour	02/26/18

### F. EXTENDED SCHOOL DAY PROGRAM INSTRUCTOR APPOINTMENT

	Last Name	First Name	Position	Rate of Pay (not to exceed 10 hrs. per wk.)	Effective Date	Notes
1.	Kilcer	Michelle	ASP Instructor	\$20.00 per hour	02/27/18	Funding via Extended School Day Grant

### G. 21<sup>ST</sup> CENTURY PROGRAM STUDENT HELPER APPOINTMENT

	Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per wk.)	Effective Date	Notes
1.	Weaver	Nicole	ASP Student Helper	\$10.40 per hour	02/27/18	Funding via 21 <sup>st</sup> Century Grant

**HUMAN RESOURCES**

**Personnel Agenda**

**February 26, 2018**

**H. 21<sup>ST</sup> CENTURY PROGRAM STUDENT HELPER RESIGNATIONS**

	<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Effective Date</b>
1.	Cora	Nisaa	ASP Student Helper	02/12/18
2.	Ahmed	Siddique	ASP Student Helper	01/02/18

**All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.**

**\*On behalf of the Superintendent of Schools and the Board of Education of the Hudson City School District, I would like to extend our best wishes to you for a long, happy, and healthy retirement.**