

**Hudson City School District
Special Board of Education Meeting
Monday, June 20, 2016 – 7:00 p.m.
Hudson Senior High School Library**

Minutes Meeting #24

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A Special meeting of the Hudson City School District Board of Education was held on Monday, June 20, 2016 at the Hudson Junior High School Cafeteria, 215 Harry Howard Avenue, Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Maria McLaughlin at 7:00 p.m. with the following Board Members in attendance:

PRESENT: Maria McLaughlin, Board President
Carrie Otty
Sage Carter
William Kappel, III
Linda Hopkins
Willett Jones

ABSENT: David Kisselburgh, Board Vice President

ALSO PRESENT: Superintendent Dr. Maria Lagana Suttmeier
Coordinator of School Improvement April Prestipino
School Business Administrator Sharifa Carbon
Clerk of the Board Leslie Coons

Maria McLaughlin made a motion for the Board of Education to accept the Board Agenda with the addition of Personnel Agenda Hand Carry Item 6O and Consensus Agenda Hand Carry Item 13F with renumbering. Carrie Otty seconded the motion.

**AGENDA
ACCEPTED**

Ayes – 6 Nays – 0

MOTION CARRIED

Presentations/Recognition:

- Dr. Suttmeier introduced Eagle Scout Inductee Connor McCagg. Dr. Suttmeier attended the Eagle Scout Induction Ceremony at the America Legion Hall in the fall. As part of Connor’s rigorous requirements, he had to complete at least 21 badges. Thirteen of those badges were required to become an Eagle Scout. For his Eagle Service (community service) Project, Connor raised the money, recruited volunteers and built new dugouts for the District’s baseball fields. With Connor’s family in attendance, Dr. Suttmeier led the Board of Education, members of Administration, and the public out to the High School field to see the dugouts and take photos. Connor explained that it took approximately two years to complete the project, which included building benches for inside the dugouts. Mr. McCagg, Connor’s father, told the Board that of the \$8,700 raised for the project, approximately \$2000 of that money was from bottle returns. The remaining funds were raised through other fundraisers and donations. After photos, Dr. Suttmeier then led the Board, Administration and public back to the library to resume the meeting (7:17 p.m.).
- Allison Blake and Tanya Green, AIS Reading Teachers, and Jill Hanley, Fourth Grade Teacher, gave a presentation to the Board on the District’s Response to Intervention (RtI) as implemented by the District Design Team (DDT). The progress made over the last two years of the plan have met the District’s goals at the John L. Edwards Primary School, MC Smith Intermediate School and Junior High School.

**PRESENTATION/
RECOGNITION**

**RECOGNITION/
PRESENTATIONS
(continued)**

Recognition/Presentations (continued): The Vicky Gibson Model is used as the classroom management/behavior portion of the plan. The teachers made the same presentation at the Regional RtI Conference in May. The FastBridge RtI Computer Assessment program has been implemented in grades K – 8 and gives helpful information immediately. Unfortunately, the DDT grant has expired, but the group will remain active and continue to improve RtI plans.

**PERSONNEL
AGENDA**

Personnel Agenda: Maria McLaughlin made the motion to accept personnel agenda items A-O, as attached. William Kappel seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

**RECOGNITION
AND WELCOME
NEW STAFF**

Recognition and Welcome New Staff: Dr. Suttmeier introduced Bridget Smith, the new AIS Reading Specialist hired for the MC Smith Intermediate School and Cory Moon, the new Secondary Music Teacher to replace Andrea Mastrinn. Dr. Suttmeier also informed the public that Evan Jenkins, who could not attend the meeting, will be the new ENL teacher at the Junior and Senior High Schools.

OLD BUSINESS

Old Business: Dr. Suttmeier explained that conversations were taking place about how to go about creating a Memorial Garden to honor students who lose their lives prematurely. Because of the many end-of-year activities, it has been difficult to get the necessary representatives together. The discussion will continue and steps will be taken to make a meaningful garden.

No one signed up for Public Forum.

**BUSINESS
ADMINISTRATOR
REPORT**

Business Administrator’s Report: Sharifa Carbon, School Business Administrator, reported that year-end activities continue as the office prepares for the last payroll. Meetings continue with building and program administrators regarding the budget for the 2016-2017 school year. Mrs. Carbon reported she received scholarships to attend the annual New York State Association of School Business Officials (NYSABSO) Convention in Saratoga this past week. Also, Mrs. Carbon received a scholarship to participate in the School Business Officials Leadership Academy. The first meeting took place also in Saratoga right before the Convention. Both meetings served to be very productive.

**SCHOOL
IMPROVEMENT
REPORT**

School Improvement Report: April Prestipino, Coordinator of School Improvement reported the following:

- Summer Institute starts next week. These are four days of sessions with topics including ELA, Math, Google, Power of Peace and Math for ELL students.
- Dr. Suttmeier was contacted by Questar regarding a Literacy Grant for grades 6 – 12. Schools in the Questar Consortium are interested in applying for this grant. Future updates will be provided as more information is available.
- Regents examinations had positive improvements in percentages, according to Mr. Abitabile, High School Principal.
- Ms. Prestipino received an email from Kathy Clark, After School Program Coordinator. The District was awarded an Extended School Day five-year grant for the Junior and Senior High School equaling \$1.75 million.

**SUPERINTENDENT
REPORT**

**Superintendent Report:
General Updates –**

- Dr. Suttmeier inquired that all the Board Members were receiving the Friday Notes and Board Agendas. Linda Hopkins will be added to the Board Group in the email system.
- Bard in Hudson – Fourteen Hudson City School District students have been accepted into the program. Germantown has four students who were accepted. The building will be ready for the Ribbon Cutting Ceremony on August 29, 2016.

**SUPERINTENDENT
REPORT
(continued)**

- Students in this program will earn dual credits – meaning college credits and high school credits towards graduation.
- Board Retreat – Saturday, August 6, 2016, 8:30 a.m. to 12:30 p.m. Dr. Suttmeier asked the Board what agenda and format they preferred. Members indicated they would like to review Superintendent and Board Member duties and review the Vision 2020 goals.

Celebrating What’s Right –

- Additional Bullet Aid/AIS Math Teacher – Assembly member, Didi Barrett, successfully advocated for the District yet again. Historically, the District receives about \$100,000 in aid, but this year the District was awarded \$150,000. Together with Title 6 funds, the district can anticipate hiring an AIS Math Teacher for the primary school.
- Additional State Educational Aid – Senator Marchione contacted Dr. Suttmeier via email to inform that the Senate passed a resolution late Saturday, June 18, 2016, which will result in the District receiving an additional \$21,000 in educational aid. More details are to come, as it is not clear if this earmarked money.
- Capital Project – The construction management team, architect and engineer are working on a viable solution for the storm water runoff and treatment design at the MC Smith Intermediate School. More details are needed before a final decision is made. There will be another presentation to the Board regarding the Athletic Field and Track. The team will have answers to previously asked questions and specifically discuss the differences between turf and natural fields. The presentation will take place on Wednesday, July 6, 2016 at 5:30 p.m. in the High School Library.
- Budget Vote Exit Surveys – The information has been put together. A discussion will take place at a future board meeting.
- Graduation –
 - Dr. Suttmeier attended the YES Graduation. The partnership and relationships help the students really strive to be successful. The pride in the accomplishments was evident in the students.
 - The State has just modified the safety net options for Special Education Graduation Requirements for this year. The change will potentially add six additional graduates, including students in out-of-district placements.
 - Board Members Carrie Otty and Willette Jones have confirmed graduation attendance. Other members will contact the Superintendent’s Office as soon as possible if they are able to attend to ensure their names are included in the program.

Consensus Agenda: Maria McLaughlin made the motion to approve consensus agenda items A through F. William Kappel seconded the motion.

**CONSENSUS
AGENDA**

Ayes – 6

Nays – 0

MOTION CARRIED

- A. Be It Resolved, that the Board of Education approves Board Meeting Minutes #19, dated April 11, 2016, pages 3669-3673.
- B. Be It Resolved, that the Board of Education approves Board Meeting Minutes #20, dated April 19, 2016, pages 3674-3677.
- C. Be It Resolved, that the Board of Education approves Board Meeting Minutes #21, dated May 9, 2016, pages 3677-3680.
- D. Be It Resolved, that the Board of Education approves Board Meeting Minutes #22, dated May 17, 2016, pages 3681-3682.
- E. Be It Resolved, that the Board of Education approves Board Meeting Minutes #23, dated May 23, 2016, pages 3684-3688.
- F. Be It Resolved, that the Board of Education approves Board Meeting Minutes #24, dated June 6, 2016, pages 3689-3692.

Maria McLaughlin made the motion to open consensus agenda item G for discussion.

**CONSENSUS
AGENDA
(continued)**

Consensus Agenda (continued):

Carrie Otty seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

- G. Be It Resolved, that the Board of Education approves the donation of a Bluehawk mascot costume from Leroy Collins and Rashad Barksdale, valued at \$1,000. Maria McLaughlin made the motion to accept consensus agenda item G. Carrie Otty seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

Maria McLaughlin made the motion to accept consensus agenda items H through O. William Kappel seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

- H. Be It Resolved, that the Board of Education approves, as attached, a Health and Wellness Contract with the East Greenbush Central School District for 25 students who reside in the Hudson City School District and who attend non-public schools in the East Greenbush Central School District at a rate of \$748.88 per student, for a total of \$18,722.00, for the 2015-2016 school year.

- I. **WHEREAS**, the Board of Education of the Hudson City School District (hereinafter "Board" or "District") is considering approving the installation of a 1.2 megawatt power generating solar array by the company, SolarCity Corporation to be located on approximately 4.5 acres of the campus of the Hudson Junior Senior High School ("Project"); and

WHEREAS, the State Environmental Quality Review Act ("SEQRA") and its implementing regulations require the Board to undertake a review of the potential environmental impacts, if any, associated with the proposed Project before approving it, including classifying the action and declaring lead agency; and

WHEREAS, the Board in accordance with SEQRA, having classified the Project as an Unlisted Action and having determined itself as lead agency for the SEQRA uncoordinated review of the proposed Project, circulated Part 1 of the Short Environmental Assessment Form ("SEAF") and other supporting documentation to all known involved agencies and afforded the agencies thirty (30) calendar days to respond; and

WHEREAS, no known involved agency has within thirty (30) calendar days responded to Part 1 of the SEAF or objected to the Board acting as lead agency for the proposed Project; and

WHEREAS, part 2 of the SEAF has been completed and provided to the Board by its consultant;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Hudson City School District determines that based upon the record before it, including Parts 1 and 2 of the SEAF, the Proposed Action will result in no significant adverse environmental impacts for the reasons stated in the SEAF.

- J. Be It Resolved, that the Board of Education approve the Memorandum of Agreement, as attached, between the Hudson City School District and the Hudson Teachers' Association dated July 1, 2014 and extending until June 30, 2019, and ratified by the Hudson Teachers' Association on June 13, 2016.

- K. Be It Resolved, that the Board of Education awards the milk bid to Hudson Valley Fresh for the 2016-2017 school year, as attached.

- L. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Senior High School Extra-Curricular Account Monthly Financial Report for the month of May 2016.

- M. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Junior High School Extra-Curricular Account Monthly Financial Report for the month of May 2016.

- N. Be It Resolved, that the Board of Education accepts, as attached, the following semi-annual Junior High School Extra-Curricular Club Reports:

Yearbook	Junior Honor Society
Project Hallway Sewing Club	Afterschool Club
Breakfast Club	
- O. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on February 4, March 1, 2, 9, 10, 11, 14, 15, 16, 24, 28, April 5, 11, 18, 19, May 5, 6, 10, 17, 18, 19, 20, 23, 24, 31, June 3, 6, 9, 10, 13, 2016)

**CONSENSUS
AGENDA
(continued)**

New Business:

- Dr. Suttmeier presented the Board with a trophy, The Ed Harter Memorial Award, which was presented to the Varsity Basketball team at the Elks Lodge Hero Day.
- Mrs. Carbon informed the Board that the initial reports of copier issues at JLE with the new canon copier was resolved and turned out to be that further training was needed on the machine.

NEW BUSINESS

Public Forum: Mya Reed spoke to her concerns about the orientation of the new Athletic Field. She asked the Board to consider the issue of the setting sun in relation to the bleacher placement and the costs in other areas that could be trimmed to ensure the new field is fully functional and endearing to the public.

PUBLIC FORUM

Upcoming Board Meeting/Training Dates:

- *Wednesday, July 6, 2016* – Annual Organizational Meeting – 6:30 p.m. in the HHS Library
- *Saturday, August 6, 2016* – Board Retreat – 8:30 a.m. to 12:30 p.m. Hudson Area Library

**UPCOMING
MEETING DATES**

Upcoming Community Events:

- *Wednesday, June 22, 2016* – Capital Project Forum/Community Information Meeting, 6:30 p.m.
- *Wednesday, June 29, 2016* – Capital Project Forum/Community Information Meeting, 6:30 p.m.
- *Wednesday, July 6, 2016* – Turf Discussion and Athletic Field Update – 5:30 p.m. in the HHS Library

**UPCOMING
COMMUNITY
EVENTS**

Executive Session: Maria McLaughlin made the motion to enter into Executive Session for the purpose of contract negotiation and discussing the employment history of a particular person(s) at 9 p.m. Sage Carter seconded the motion. No further business will occur after the executive session.

**EXECUTIVE
SESSION**

Ayes – 6 Nays – 0 MOTION CARRIED


Maria McLaughlin made the motion to come out of Executive Session at p.m. Seconded the motion.

Ayes – 6 Nays – 0 MOTION CARRIED

Maria McLaughlin made the motion to adjourn the meeting at p.m. Seconded the motion.

Ayes – 6 Nays – 0 MOTION CARRIED

**MEETING
ADJOURNED**



**Maria McLaughlin, President
Board of Education**

**Leslie M. Coons, Clerk
Board of Education**

HUMAN RESOURCES

Personnel Agenda

June 20, 2016

6.

A. INSTRUCTIONAL STAFF APPOINTMENT

	Last Name	First Name	Position	Location	Type of Appointment	Certification/Tenure Area	Type of Certificate	Salary Schedule	Base Salary	Effective Date	Notes
1.	Smith	Bridget	AIS Reading	MCSIS	4 -- Year Probationary	Literacy/Reading	Literacy B-12 Pending	Step 1	\$41,698 (2013-14 pending negotiations)	9/01/16-8/31/20	Replacing L. Campbell Posting #050616-113 Pending issuance of NYS Literacy Certification

B. INSTRUCTIONAL STAFF RECALL FROM THE PREFERRED ELIGIBLE LIST

	Last Name	First Name	Position	Certification/Tenure Area	Probationary Period	Salary	Effective Date	Notes
A.	Millar	Andrew	1.0 FTE Elementary Teacher	Childhood Education (Grades 1-6)/Elementary Education	Probationary period ends 1/31/17	Base MA Step 6 2013-14 (\$50,291) pending negotiations	9/01/16	Assignment to be determined

C. CREATE INSTRUCTIONAL STAFF POSITION

	Position	Location	Effective Date	Notes
1.	Elementary AIS Math Teacher	MCSIS/JLE	9/01/16	New Position Posting # 061616-123

HUMAN RESOURCES

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D. HOME INSTRUCTOR APPOINTMENT

Last Name	First Name	Position	Hours	Rate of Pay	Effective Date	Notes
1. Mazzone	Joseph	Home Instructor (Tutor)	Up to 18 hours	\$45.00 per hour	6/07/16-6/22/16	To fulfill the required instructional tutor hours allowed for the student

E. DEPARTMENT CHAIR K-12 APPOINTMENTS 2016-2017

Last Name	First Name	Position	Stipend	Effective Date
1. Boucher	June	Health Services Co-Chair	\$1615.67	2016-2017 school year
2. Lewis	Sheila	Health Services Co-Chair	\$1615.67	2016-2017 school year
3. Geer	Pierpont	Health Services Co-Chair	\$1615.67	2016-2017 school year

F. EXTRA-CURRICULAR ADVISOR/DIRECTOR APPOINTMENTS

Last Name	First Name	Position	Location	Stipend	Effective Date
1. Joy	Carissa	Junior Class Co-Advisor	HSHS	\$486.50	2016-2017 school year
2. Lockman	Kimberly	Junior Class Co-Advisor	HSHS	\$486.50	2016-2017 school year

G. SCHOOL SAFETY & SECURITY OFFICER APPOINTMENT CHANGE

Last Name	First Name	Position	Current Appointment	New Appointment	Effective Date	Notes
1. Hallenbeck	William	School Safety & Security Officer – 10 month position	Temporary Appointment	Probationary Appointment for no more than 52 weeks	4/12/16	Mr. Hallenbeck was reinstated to the Civil Service permanent title list, therefore, changing his appointment to probationary. No change in salary.

HUMAN RESOURCES

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H. POOL STAFF APPOINTMENT

Last Name	First Name	Position	Hours	Rate of Pay	Effective Date
1. Goodermote	Charles	Lifeguard	As needed	\$9.00/hr. PM Swim \$11.00/hr. AM Swim	6/21/16

I. SCHOOL NURSE SUMMER WORK 2016

Last Name	First Name	Position	Location	Hours/Days	Rate of Pay	Effective Dates	Notes
1. Boucher	June	School Nurse	MCSIS	5 days (7:45am-3:30pm)	Contractual Rate	7/01/16- 8/31/16	To complete required paperwork, organize and update student health records
2. Lewis	Sheila	School Nurse	JLE	5 days (7:45am-3:30pm)	Contractual Rate	7/01/16- 8/31/16	To complete required paperwork, organize and update student health records
3. Haigh	Stephanie	School Nurse	HJHS	Up to 10 days (7:45am-3:30pm)	Contractual Rate	7/01/16- 8/31/16	Summer work days to move files and set up an office in JHS for the beginning of the 2016-2017 school year, along with updating student health records.

J. SUMMER ACADEMIC ACADEMY APPOINTMENTS 2016

Last Name	First Name	Position	Hours/Rate of Pay	Effective Dates	Notes
1. Northup	Leslie	Classroom Aide for Gr. 3 Boost Up Academy	8 days from 9:00am-12:00pm @ \$14.00 per hour	8/08-8/11/16 & 8/15-8/18/16	Funding via SIG 1003(a) Funds
2. Buccheri	Gayle	Classroom Aide for Gr. 3 Boost Up Academy	8 days from 9:00am-12:00pm @ \$14.00 per hour	8/08-8/11/16 & 8/15-8/18/16	Funding via SIG 1003(a) Funds
3. Clark	Darlene	Classroom Aide for Gr. 3 Boost Up Academy	8 days from 9:00am-12:00pm @ \$14.00 per hour	8/08-8/11/16 & 8/15-8/18/16	Funding via SIG 1003(a) Funds

HUMAN RESOURCES

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4.	Cooley	Shannon	Classroom Aide for Gr. 3 Boost Up Academy	8 days from 9:00am-12:00pm @ \$14.00 per hour	8/08-8/11/16 & 8/15-8/18/16	Funding via SIG 1003(a) Funds
5.	Visconti	Kelly	Classroom Aide for Gr. 3 Boost Up Academy	8 days from 9:00am-12:00pm @ \$14.00 per hour	8/08-8/11/16 & 8/15-8/18/16	Funding via SIG 1003(a) Funds
6.	Pepper	Amanda	Classroom Aide for Kindergarten Academy	8 days from 8:15am-12:15pm @ \$14.00 per hour	8/08-8/11/16 & 8/15-8/18/16	Funding via SIG 1003(a) Funds
7.	Tillman	Ruby	Classroom Aide for Kindergarten Academy	8 days from 8:15am-12:15pm @ \$14.00 per hour	8/08-8/11/16 & 8/15-8/18/16	Funding via SIG 1003(a) Funds
8.	Zahn	Tabitha	Classroom Aide for Kindergarten Academy	8 days from 8:15am-12:15pm @ \$14.00 per hour	8/08-8/11/16 & 8/15-8/18/16	Funding via SIG 1003(a) Funds
9.	Geer	Pierpont	Shared Nurse for Kindergarten and Gr. 3 Summer Academies	8 days @ summer contractual rate of \$46/hr.	8/8-8/11/16 & 8/15-8/18/16	Sharing the duties with the Summer School Program as well. Funding via General Funds.

K. RESCIND GRADE 3 BOOST UP ACADEMY APPOINTMENT

Last Name	First Name	Position	Effective Dates	Notes
1. Hungerford	Susan	Gr. 3 Boost Up Academy Teacher	8/8-8/11/16 & 8/15-8/18/16	Rescind Appointment

L. REMOVE FROM 21st CENTURY PROGRAM INSTRUCTOR LIST

Last Name	First Name	Position	Effective Date
1. Flood	Christine	ASP Instructor	6/21/16
2. Molina	Juan	ASP Instructor	6/21/16
3. Schaffernoth	Colleen	ASP Instructor	6/21/16

HUMAN RESOURCES

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M. CREATE COMMUNITY SCHOOLS GRANT POSITION

Position	Location	Hours/Rate of Pay	Effective Dates	Notes
1. Scrub Club Coordinator	HSHS	Not to exceed 10 hours per week of instruction @ \$47/hr. and 10 hours total prep time @ \$42/hr.	7/01/16-6/30/17	Funding via Community Schools Grant

N. 21ST CENTURY PROGRAM STUDENT HELPER APPOINTMENTS

Last Name	First Name	Position	Hours/Rate of Pay (not to exceed 25 hrs. per wk.)	Effective Date	Notes
1. Bell	Denise	ASP Student Helper	\$9.00 per hour	7/01/16	Funding via 21 st Century Grant
2. Daley	Charles	ASP Student Helper	\$9.00 per hour	7/01/16	Funding via 21 st Century Grant
3. Brown	Tyler	ASP Student Helper	\$9.00 per hour	7/01/16	Funding via 21 st Century Grant
4. Exil	Jeftee	ASP Student Helper	\$9.00 per hour	7/01/16	Funding via 21 st Century Grant
5. Jeune	Pierre	ASP Student Helper	\$9.00 per hour	7/01/16	Funding via 21 st Century Grant

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.