

**Hudson City School District
Special Board of Education Meeting
Monday, May 23, 2016 – 6:00 p.m.
Hudson Junior High School**

Minutes Meeting #23

Page 3684

A Special meeting of the Hudson City School District Board of Education was held on Monday, May 23, 2016 at the Hudson Junior High School Cafeteria, 215 Harry Howard Avenue, Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Maria McLaughlin at 6:00 p.m. with the following Board Members in attendance:

- PRESENT:**
- Maria McLaughlin, Board President
 - Carrie Otty
 - Michele Camacho
 - William Kappel, III (arrived 6:35 p.m.)
 - Sage Carter
 - Sumayyah Shabazz
 - James Chaplin, Student Representative (arrived 7:05 p.m.)
- ABSENT:**
- David Kisselburgh, Board Vice President

- ALSO PRESENT:**
- | | |
|-----------------------------------|----------------------------|
| Superintendent | Dr. Maria Lagana Suttmeier |
| Coordinator of School Improvement | April Prestipino |
| School Business Administrator | Sharifa Carbon |
| Clerk of the Board | Leslie Coons |

Maria McLaughlin made a motion for the Board of Education to accept the Board Agenda. Carrie Otty seconded the motion.

**AGENDA
ACCEPTED**

Ayes – 5 Nays – 0

MOTION CARRIED

Capital Project Presentation: Representatives from Rhinebeck Architecture, including John Sharkey and Phil Zemke, presented an update on the Capital Project. The necessity and installation of a storm water run-off system behind MC Smith Intermediate was explained. The overall building plan was also reviewed. Questions were answered from the audience and the board members.

**CAPTIAL PROJECT
PRESENTATION**

Maria McLaughlin and the board members thanked Rhinebeck Architecture for the presentation and information. The board then resumed the meeting.

Student Representative Report: James announced that he has one more board meeting before the end of the school year. He stated he has enjoyed his time serving as a student board member. James plans to attend Colgate University in the fall. Student elections will be held in June to elect someone to replace James as the Student Representative. James reported that National Honor Society inducted their new members. Field day was held last week. Senior Awards are June 2 at 6:30 p.m. James invited the board members to the awards night. Senior Prom is June 4 at Anthony’s Banquet House.

**STUDENT
REPRESENTATIVE
REPORT**

**PRESENTATIONS/
RECOGNITION**

WILLETTE JONES

Dr. Suttmeier welcomed Willette Jones to the Board of Education. Ms. Jones won the most write in votes (94) on the May 17, 2016 Annual Budget Vote and Election ballots, which placed her third and eligible to replace the appointed term of Michelle Camacho, which will expire June 30, 2018. It has been determined legally that Ms. Jones can serve on the Board of Education while working for the Community Schools Program in our District at least through June 30, 2016. Ms. Jones took her oath on Thursday, May 19, 2016. Further research is being done to ensure Ms. Jones will be able to remain on the Board of Education after the new contract is signed with Columbia Greene Mental Health, who sponsors the Community Schools Program. Ms. Jones read the following statement to the Board of Education and public:

"I am presently employed by the Columbia Greene Mental Health Association, an agency that has an existing contract with the Hudson City School District, funded through the Community Schools Grant, in which the Hudson City School District is lead agency. Under this contract, I have been appointed as a Parent Coordinator for JLE for the 2015-2016 school year. This contract is scheduled to expire as of June 30, 2016.

No prohibited conflict of interest presently exists as a result of my being elected to the Board of Education on May 17, 2016, because the contract was pre-existing as of the date of my election."

LINDA HOPKINS

Dr. Suttmeier also welcomed Linda Hopkins to the Board of Education. Ms. Hopkins won the most votes (483) on May 17, 2016, placing her first. Ms. Hopkins will have the last remaining five-year term. Sumayyah Shabazz will hold over the seat until Ms. Hopkins takes her oath, which is scheduled for Thursday, June 9, 2016.

There was no need for early Executive Session.

Personnel Agenda: Maria McLaughlin made the motion to accept personnel agenda items A-K. Carrie Otty seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

**PERSONNEL
AGENDA**

Recognition: April Prestipino, Coordinator of School Improvement, congratulated Laura Bender on her tenure approval.

RECOGNITION

Old Business: After a short discussion, the Board announced the Annual Organizational Meeting will be on Wednesday, July 6, 2016.

OLD BUSINESS

No one signed up for Public Forum.

Business Administrator's Report: Sharifa Carbon, School Business Administrator, gave a business office update:

- **DASNY Bond Refinancing** – Mrs. Carbon reported that an opportunity came up to refinance the 2008/2009 bonds and save the district some money. The document signing was completed on May 18, 2016. The bonds have now been refinanced until 2029. Because of the status change in the John L. Edwards Primary School, the scope of the refinance did change, in that the debt portion for JLE was removed from the refinance, but the rates were so low that the District still realized a significant savings.

Copier Resolution – Mrs. Carbon became aware of the serious copier issues at JLE on her first day in the District. After gathering information and reviewing proposals from different companies, Canon Usherwood was selected for the District's next copier lease. The Board will be asked to vote on the Cooperative Bid Resolution in the Consensus Agenda.

**BUSINESS
ADMINISTRATOR
REPORT**

Business Administrator's Report (continued):

- Flex Benefits – The District currently has a Flexible Spending Account in place through Pattison, Kosky, Howe & Bucci. It is beneficial to the District to move this benefit to Benetech. Since the District already contracts with Benetech, there will be savings on administrative costs, record keeping will be simplified, and accessing the benefit will be easier for employees. Mrs. Carbon spoke with the local accounting firm about this. The District plans to find other ways to continue the relationship with the firm and thanked them for their years of service.
- STAR Program – Ms. Carbon received an email regarding the changes in the STAR Program. Homeowners *not currently enrolled* in the program will realize the savings in the form of a tax credit, provided they complete the application process. The tax cap calculation is also being reviewed for possible changes.
- Questar sent two very knowledgeable representatives to help the accounting department with WinCap. Even though the service is part of the Co-Ser we share with Questar, the expertise of the two individuals was invaluable to the business office. It is a service that is greatly appreciated.

**BUSINESS
ADMINISTRATOR
REPORT
(continued)**

School Improvement Report: April Prestipino, Coordinator of School Improvement reported the following:

- Last Tuesday, May 17, 2016, was a professional development day. Ms. Prestipino thanked the teachers for making the day a success.
- The regional Response to Intervention (RTI) meeting was held on Friday, May 20, 2016. It was the last meeting this school year.
- Administration continues to find ways to increase math support within the District. A teacher currently works part-time with Great Minds during the school year. When school is not in session, this teacher is providing professional development to other districts with Great Minds. A possible share of the teacher is being reviewed in order to afford math interventions in the District. Currently, the District houses only one AIS math teacher in the elementary school. More math intervention is needed for our students. This may be a viable option. Additional information will be forthcoming.

**SCHOOL
IMPROVEMENT
REPORT**

Superintendent's Report: Dr. Suttmeier elaborated on the need for additional math support in the District at the elementary level. Dr. Suttmeier informed the Board on the following as well:

- General Updates – Dr. Suttmeier thanked the public for supporting the 2016-2017 Annual Budget that went to the voters on May 17, 2016. The Superintendent then explained the difference between an appointed board term and an elected board term, further explaining when each seat should be sworn in. When a member is appointed, the seat expires on election night. When a member is elected, the seat expires on June 30 of the ending term year, unless the member resigns earlier.
- Transportation Co-Ser Information – Dr. Suttmeier was copied on an email to Gladys Cruz from the Germantown Superintendent, asking for transportation Co-Ser to be considered for the students who attend programs in the Capital District and areas North. Dr. Cruz has since responded that a subcommittee will be formed to work out the details of such a Co-Ser as many districts will benefit, including Hudson.
- ASVAB Update – The Guidance Department had a meeting to discuss the ASVAB. The department has used ASVAB in the past. Counselors are interested in using the program again. Parents have the option to opt out of sharing their student's personal information with military recruiters. Counselors are open to embedding the link into the Career Cruising Software Program. Career Cruising is currently available to students in grades 7 through 12. The department is available to make a presentation to the Board in the fall. Dr. Suttmeier reminded the Board that the new CSW will enable guidance counselors to focus more on helping our students achieve their plans beyond high school.

**SUPERINTENDENT
REPORT**

SUPERINTENDENT REPORT (continued)

Superintendent Report (continued):

- Celebrating What's Right – Dr. Suttmeier, Sumayyah Shabazz, April Prestipino and Sharifa Carbon attended the National Honor Society Induction Ceremony on May 17, 2016. A large group of juniors were inducted. Many seniors are pursuing higher education in the medical field. Seeing the culturally diverse accomplished student body on the stage was a proud moment for the District.
- Board Retreat – A board retreat has been scheduled for Saturday, August 6 at 8:30 a.m. at the Hudson Area Library. Dr. Suttmeier will contact the new board members and make sure their schedules are open for August 6.

CONSENSUS AGENDA

Consensus Agenda: Maria McLaughlin made the motion to approve consensus agenda items A through F. William Kappel seconded the motion.

Ayes – 6

Nays – 0

MOTION

CARRIED

- A. Be It Resolved, that the board of education accepts, as attached, the Hudson Senior High School Extra-Curricular Account Monthly Financial Report for the month of April 2016.
- B. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Junior High School Extra-Curricular Account Monthly Financial Report for the month of April 2016.
- C. Be It Resolved, that the Board of Education approves a Health Services for the 2015-2016 school year with Rensselaer City School District for the district students attending Doane Stuart School in Rensselaer, at a rate of \$527.26 per student, for a total of \$1,581.78.
- D. Be It Resolved that the Board of Education approves a Contract for Cooperative Education Services with Questar III, as attached.
- E. Be It Resolved, that the Amendment to the Hudson City School District (the Employer) Flexible Spending Account (FSA) Plan (the Amendment) is hereby approved and adopted, and that an authorized representative for the Employer is hereby authorized and directed to execute and deliver to the administrator of the Plan one or more counterparts of the Amendment, as attached.
- F. Be it Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on March 2, 9, 16, 24, 29, April 8, 11, 18, 22, May 2, 5, 6, 2016), as attached.

NEW BUSINESS

New Business: On behalf of Board Member David Kisselburgh, Maria McLaughlin informed the Board that a parent had approached Mr. Kisselburgh about an honorary diploma for a student who had passed away. Discussion ensued about a memorial garden for district students and teachers, who have tragically lost their lives. Dr. Suttmeier suggested this be a topic for the next facilities committee meeting where discussion can include the Superintendent of Buildings and Grounds, George Keeler.

No one signed up for public forum.

UPCOMING MEETING DATES

Upcoming Meeting Dates:

BOE Meetings/Training Dates:

- Monday, June 6 – Special BOE Meeting – 7:00 p.m. at JHS Cafeteria
- Monday, June 20 – Special BOE Meeting – 7:00 p.m. at HHS Library
- Wednesday, July 6 – Organizational Meeting – 6:00 p.m. at HHS Library

Committee Meetings/Community Events:

- Monday, June 6 – Athletic Field Presentation – 6:00 p.m. at JHS Cafeteria
- Facilities Committee will be scheduled soon.
- Policy Committee will be scheduled soon.

Executive Session: Maria McLaughlin made the motion to enter into Executive Session for the purpose of discussing the employment history of a particular person(s) at 8:08 p.m. No additional business will be conducted. William Kappel seconded the motion.

EXECUTIVE SESSION

Ayes – 6

Nays – 0

MOTION CARRIED

Maria McLaughlin made the motion to come out of Executive Session at 9:14 p.m. William Kappel seconded the motion.

Ayes – 6

Nays – 0

MOTION CARRIED

Maria McLaughlin made the motion to adjourn the meeting at 9:15 p.m. Carrie Otty seconded the motion.

MEETING ADJOURNED

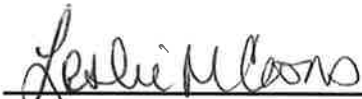
Ayes – 6

Nays – 0

MOTION CARRIED



**Maria McLaughlin, President
Board of Education**



**Leslie M. Coons, Clerk
Board of Education**

HUMAN RESOURCES

Personnel Agenda

May 23, 2016

8.

A. INSTRUCTIONAL TENURE APPROVALS

Last Name	First Name	School	Tenure Area	Certification Area/Type	Effective Tenure Date
1. Bender	Laura	HSHS	Social Studies	Social Studies 7-12/Initial	9/01/2016
2. Capuano	Brian	HSHS	Special Education	Students With Disabilities 7-12-Social Studies/Professional	9/01/2016
3. Phillips	Leah	MCSIS	Music	Music/Permanent	9/01/2016

B. INSTRUCTIONAL STAFF RE-APPOINTMENT

Last Name	First Name	Position	Location	Type of Appointment	Effective Dates	Notes
1. Zucker	Mollie	Health Teacher	HJHS	0.6 FTE	9/01/16-6/30/2017	To meet scheduling requirements

C. EXTRA-CURRICULAR ADVISOR/DIRECTOR APPOINTMENTS 2015-2016

Last Name	First Name	Position	Location	Stipend	Effective Date
1. Maloy	Eileen	Drama Club Director	MCSIS	\$988.	2015-2016 school year
2. Allen	Billie Jo	Drama Club Assistant	MCSIS	\$492.	2015-2016 school year

D. EXTRA-CURRICULAR ADVISOR/DIRECTOR APPOINTMENTS 2016-2017

Last Name	First Name	Position	Location	Stipend	Effective Date
1. Bender	Laura	Senior Class Advisor	HSHS	\$1486.	2016-2017 school year
2. Rice	Yvonne	Sophomore Class Advisor	HSHS	\$736.	2016-2017 school year
3. Hernandez	Daniel	National Honor Society Co-Advisor	HSHS	\$494.	2016-2017 school year
4. Rom	Kathleen	National Honor Society Co-Advisor	HSHS	\$494.	2016-2017 school year
5. Antonelli	Michael	Extra Class Treasurer	HSHS	\$4046.	2016-2017 school year

HUMAN RESOURCES

Personnel Agenda

May 23, 2016

6.	Miller	Ellen	Extra-Class Auditor	HSHS	\$368.	2016-2017 school year
7.	Rees	Lucy	Extra Class Treasurer	HJHS	\$654.50	2016-2017 school year
8.	Dykeman	Bonnie	Extra Class Auditor	HJHS	\$184.	2016-2017 school year
9.	Rees	Lucy	Extra Class Treasurer	MCSIS	\$654.50	2016-2017 school year
10.	Dykeman	Bonnie	Extra Class Auditor	MCSIS	\$184.	2016-2017 school year
11.	Albino	Elizabeth	Art Club Advisor	HSHS	\$813.	2016-2017 school year
12.	McDarby	James	Environmental Club Advisor	HSHS	\$813.	2016-2017 school year
13.	Naramore	Sally	Mock Trial Advisor	HSHS	\$813.	2016-2017 school year
14.	Zincio	Nancy	SADD Advisor	HSHS	\$813.	2016-2017 school year
15.	Flint	Jessica	Varsity Club Advisor	HSHS	\$813.	2016-2017 school year
16.	Vorwald	Scott	Band Director	HSHS	\$1110.	2016-2017 school year
17.	Factor	Shannon	Student Council Co-Advisor	HSHS	\$679.	2016-2017 school year
18.	Abitabile	Meghan	Student Council Co-Advisor	HSHS	\$679.	2016-2017 school year
19.	Antonelli	Karen	Student Council Advisor	HJHS	\$407.50	2016-2017 school year
20.	Flint	Jessica	Yearbook Co-Advisor & Co-Assistant	HSHS	\$2927.50	2016-2017 school year
21.	Abitabile	Meghan	Yearbook Co-Advisor & Co-Assistant	HSHS	\$2927.50	2016-2017 school year
22.	Dwyer	Lisa	Yearbook Advisor	HJHS	\$922.50	2016-2017 school year
23.	Cipollari	Theresa	Newspaper Advisor	HSHS	\$2963.	2016-2017 school year
24.	Near	Phelicia	Newspaper Assistant	HSHS	\$1234.	2016-2017 school year
25.	Beyer	Jack	Robotics Team Advisor	HSHS	\$1840.	2016-2017 school year
26.	Buhler	Bruce	Robotics Team Assistant	HSHS	\$1260.	2016-2017 school year
27.	Antonelli	Michael	Chemical Hygiene Officer	HSHS	\$1910	2016-2017 school year

E. INTERSCHOLASTIC SPORTS COORDINATOR APPOINTMENT 2016-2017

Last Name	First Name	Position	Stipend	Effective Date	
1.	Cukerstein	Justin	Interscholastic Sports Coordinator	\$5620.	7/01/16-6/30/17

F. EXTRA-CURRICULAR SPORTS APPOINTMENTS* 2016-2017

Last Name	First Name	Position	Season	Stipend	Effective Date	
1.	Davi	John	Boys' Varsity Football Coach	Fall	\$4493.	5/24/16
2.	Gebhardt	Phillip	Boys' Varsity Football Assistant Coach	Fall	\$3598.	5/24/16
3.	Harclerod	Terry	Boys' Varsity Football Assistant Coach	Fall	\$3598.	5/24/16

HUMAN RESOURCES

Personnel Agenda

May 23, 2016

4.	LaCasse	Michael	Boys' JV Football Coach	Fall	\$3598.	5/24/16
5.	Jefferson	Dicel	Boys' JV Football Assistant Coach	Fall	\$3147.	5/24/16
6.	Tomaso	Mark	Boys' Varsity Soccer Coach	Fall	\$3711.	5/24/16
7.	MacCormack	Bryan	Boys' Varsity Soccer Assistant Coach	Fall	\$2996.	5/24/16
8.	Hoffman	Jacob	Boys' JV Soccer Coach	Fall	\$2996.	5/24/16
9.	Markowitz	Steven	Boys' Modified Soccer Coach	Fall	\$2623.	5/24/16
10.	Peters	Charles	Girls' Varsity Volleyball Coach	Fall	\$3711.	5/24/16
11.	Hunter	Mary	Girls' JV Volleyball Coach	Fall	\$2996.	5/24/16
12.	Ohrin	Andrew	Boys' & Girls' Varsity Cross Country Coach	Fall	\$2249.	5/24/16
13.	Qua	Allen	Girls' Varsity Tennis Coach	Fall	\$3369.	5/24/16
14.	Cohen	Lucas	Boys' & Girls' Golf Coach	Fall	\$2249.	5/24/16
15.	Briscoe	Shawn	Boys' Varsity Basketball Coach	Winter	\$4493.	5/24/16
16.	Hedgepeth	Tyrone	Boys' Varsity Basketball Assistant Coach	Winter	\$3598.	5/24/16
17.	Jefferson	Dicel	Boys' JV Basketball Coach	Winter	\$3598.	5/24/16
18.	Tomaso	Mark	Boys' Modified Basketball Coach	Winter	\$3147.	5/24/16
19.	Ivery	Brice	Girls' Varsity Basketball Coach	Winter	\$4493.	5/24/16
20.	Albright	David	Girls' JV Basketball Coach	Winter	\$3598.	5/24/16
21.	Clarke	Michele	Cheerleading Coach	Winter	\$2249.	5/24/16
22.	Peters	Charles	Boys' Varsity Volleyball Coach	Winter	\$3711.	5/24/16
23.	Hunter	Mary	Boys' JV Volleyball Coach	Winter	\$2996.	5/24/16
24.	Markowitz	Steven	Boys' & Girls' Varsity Bowling Coach	Winter	\$3369.	5/24/16

G. SUBSTITUTE STAFF APPOINTMENT

Last Name	First Name	Position	Rate of Pay	Effective Date
1. Ohlrich	Thomas	Substitute Teacher Aide	\$11.00 per hour	5/24/16

HUMAN RESOURCES

Personnel Agenda

May 23, 2016

H. SCHOOL PSYCHOLOGIST SUMMER APPOINTMENTS 2016

Last Name	First Name	Position	Days	Rate of Pay	Effective Dates	Notes
1. Appelbaum	Kerri	School Psychologist	Not to exceed 10 days	Contractual Rate	7/01/16-8/31/16	To meet requirements of timely evaluations and meetings over the summer. Psychologists will coordinate their schedules to be available for the summer school program if needed.
2. Clark	Eric	School Psychologist	Not to exceed 10 days	Contractual Rate	7/01/16-8/31/16	To meet requirements of timely evaluations and meetings over the summer. Psychologists will coordinate their schedules to be available for the summer school program if needed.
3. Crandall	Michele	School Psychologist	Not to exceed 10 days	Contractual Rate	7/01/16-8/31/16	To meet requirements of timely evaluations and meetings over the summer. Psychologists will coordinate their schedules to be available for the summer school program if needed.
4. Hanley	Jason	School Psychologist	Not to exceed 10 days	Contractual Rate	7/01/16-8/31/16	To meet requirements of timely evaluations and meetings over the summer. Psychologists will coordinate their schedules to be available for the summer school program if needed.
5. Plaia	Kristin	School Psychologist	Not to exceed 10 days	Contractual Rate	7/01/16-8/31/16	To meet requirements of timely evaluations and meetings over the summer. Psychologists will coordinate their schedules to be available for the summer school program if needed.
6. Vera	Katherine	School Psychologist	Not to exceed 10 days	Contractual Rate	7/01/16-8/31/16	To meet requirements of timely evaluations and meetings over the summer. Psychologists will coordinate their schedules to be available for the summer school program if needed.

I. CREATE SUMMER INSTITUTE FACILITATOR POSITIONS 2016

Positions	Location	Hours/Rate of Pay	Effective Dates	Notes
1. 1 – Math Facilitator for Summer Institute Grades K-5	JLE/MCSIS	5 hours per day of facilitation for 3 days @ \$47/hr., 61 hours total prep time @ \$42/hr.	6/28/16 - 6/30/16	Funding via 2015-2016 SIG 1003(a) Grant

HUMAN RESOURCES

Personnel Agenda

May 23, 2016

2.	1 – ELA Facilitator for Summer Institute Grades 3-5	MCSIS	5 hours per day of facilitation for 2 days @ \$47/hr., 42 hours total prep time @ \$42/hr.	6/27/16 & 6/28/16	Funding via 2015-2016 SIG 1003(a) Grant
----	---	-------	---	----------------------	--

J. CREATE 21ST CENTURY SUMMER PROGRAM TEACHER POSITIONS 2016

Position	Location	Hours/Rate of Pay	Effective Dates	Notes
1. 2 – Teacher Positions (1 teacher for grades 3 & 4) (1 teacher for grades 5 & 6)	MCSIS	4 days per week for 3 hours per day @ \$46/hr. and 1 hour prep time per week @ \$42/hr. Monday-Thursday from 9:00 am – 12:00 pm	7/05/16- 8/12/16	Grant funded summer program for continued academic support. Posting #051616-118

K. SUMMER FOOD SERVICE PROGRAM APPOINTMENTS 2016

Last Name	First Name	Position	Location	Hours	Rate of Pay	Program Dates	Effective Start Date	Notes
1.	Werner	Bonnie Assistant Director/Site Supervisor	MCSIS	6 hours; Mon.-Fri. 7 a.m.-1 p.m.	\$17.00 per hour	7/05/16- 8/12/16	6/27/16	Posting #N040616-40 Eff. Start Date to allow for training, site preparation and set-up as necessary.
2.	Genito	Tammy Operational Staff	MCSIS	6 hours; Mon.-Fri. 7 a.m.-1 p.m.	\$12.50 per hour	7/05/16- 8/12/16	6/27/16	Posting #N040616-41 Eff. Start Date to allow for training, site preparation and set-up as necessary.
3.	Mannino	Frances Substitute Operational Staff	MCSIS	6 hours; Mon.-Fri. 7 a.m.-1 p.m.	\$12.50 per hour	7/05/16- 8/12/16	6/27/16	Posting #N040616-42 As Needed.

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

***Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches**