

**Hudson City School District
Special Board of Education Meeting
Tuesday, April 19, 2016 – 7:00 p.m.
Hudson Senior High School**

Minutes Meeting #20

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A special meeting of the Hudson City School District Board of Education was held on Tuesday, April 19, 2016 at the Hudson Senior High School, 215 Harry Howard Avenue, Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by Board Vice President David Kisselburgh at 7:00 p.m. with the following Board Members in attendance:

PRESENT: David Kisselburgh, Board Vice President
Carrie Otty
William Kappel, III
Sage Carter
Sumayyah Shabazz
Michele Camacho

ABSENT: Maria McLaughlin, Board President
James Chaplin, Student Representative

ALSO PRESENT: Superintendent Dr. Maria Lagana Suttmeier
Coordinator of School Improvement April Prestipino
School Business Administrator Sharifa Carbon
Clerk of the Board Leslie Coons

David Kisselburgh made a motion for the Board of Education to accept the Board Agenda with hand carry item 15H added to the consensus agenda. Sage Carter seconded the motion.

**AGENDA
ACCEPTED**

Ayes – 6 Nays – 0

MOTION CARRIED

2016-2017 Education Plan Presentation: Dr. Maria Suttmeier presented the 2016-2017 Education Plan as it relates to the Vision Year 2020 goals and the anticipated budget.

**2016-2017
EDUCATION PLAN
PRESENTATION**

Personnel Agenda: David Kisselburgh made a motion to accept the personnel agenda. Carry Otty seconded the motion.

**PERSONNEL
AGENDA**

Ayes – 6 Nays – 0

MOTION CARRIED

There was no need for early Executive Session

Old Business: Policy #1800 Donations, Gifts and Grants - Second Reading and Adoption – Policy #1800 will replace Policy #6255 Gifts and Grants. After a second reading, David Kisselburgh made the motion to adopt Policy #1800 as written. Sage Carter seconded the motion.

**OLD BUSINESS
POLICY #1800
DONATIONS,
GIFTS AND
GRANTS**

Ayes – 6 Nays – 0

MOTION CARRIED

No one signed up for Public Forum.

BUSINESS ADMINISTRATOR REPORT

Business Administrator Report: Sharifa Carbon, School Business Administrator, commented on the budget to budget increase from 2015-2016 school year to the 2016-2017 school year. Changes in ERS (Employee Retirement System) contributions decreased state aid and the loss of funding due to the District coming out of focus were the largest factors in the budget increase. Mrs. Carbon and Dr. Suttmeier will be spotlighted on WGXA to discuss the budget. The Rotary Club has invited Mrs. Carbon and Dr. Suttmeier to their monthly meeting for a budget presentation on Monday, May 2, 2016. A Budget Forum will be held at JLE on Tuesday, May 10, 2016 at 6:30 p.m.

SCHOOL IMPROVEMENT REPORT

School Improvement Report: Coordinator of School Improvement, April Prestipino, informed the Board on the following:

- A. The parent survey closes this Friday, April 22. So far, there have been less than 200 hits. Improvements to get additional parent feedback are being explored.
- B. Title grants will provide additional math support for the 2016-2017 school year.
- C. Ms. Prestipino reviewed the number of Math Assessment refusals district-wide for this school year. The refusals do not affect government funding currently, but may in the future under ESSA (Every Student Succeeds Act).

SUPERINTENDENTS REPORT

Superintendent's Report: Superintendent Suttmeier gave an update on the following:

- D. **Vision Year 2020 Capital Project** – The project is progressing at a steady pace. Designs have been presented and space for all faculty and staff is accounted for. The last newsletter went out with updates. Public meetings will start once the designs are finalized. The architects are very thorough and continue to look for cost savings and efficiencies. George Keeler, Superintendent of Buildings and Grounds, includes Dr. Suttmeier in all correspondence and notes.
- E. **NYS Exam Refusals** – Questar keeps track of the number of refusals and compares the numbers from year to year. ELA refusals are down slightly this year from last year across the region.
- F. **Transportation Policy** – At times, students are transported back to the school because there is nobody to pick them up from the bus stop. Officer Hoffman is looking into the legalities and working with transportation to discuss how the policy can be revised.

CONSENSUS AGENDA

Consensus Agenda: David Kisselburgh made the motion to approve consensus agenda items A and B. Carrie Otty seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

BLUEHAWK SUPPORTER DONATIONS

A. Be It Resolved, that the Board of Education accepts the remainder of cash donations in the amount of \$2,079.00 from Bluehawk supporters to defray the cost of transportation, student tickets, team meals and snacks, along with in-kind donations of sponsorship, coverage, broadcasting, team arrangements and escort on the varsity boys' basketball journey to the FINAL FOUR. Donors will be personally thanked in the near future.

B. Be It Resolved, that the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties is authorized to expend the sum set forth in the 2016-17 tentative Administrative budget, as attached, in the amount of \$5,882,746.

C. Be It Resolved, that the Board of Education, pursuant to Section 1950 of the Education Law, casts one vote for each of the following four (4) candidates (biographies attached) to fill three full, three-year terms on the Questar III Board:

- a) Mr. Edmund Brooks
- b) Mrs. Lynn Clum
- c) Mrs. Mary Marro-Giroux
- d) Mrs. Nadine Gazzola

2016-2017 QUESTAR III BUDGET

QUESTAR III BOARD MEMBER VOTE

a. Be It Resolved, that the Board of Education, pursuant to Section 1950 of the Education Law, casts its vote for the election of Mr. Edmund Brooks, Valatie, NY (District of

QUESTAR III BOARD VOTE EDMUND BROOKS

Consensus Agenda (continued)

Residence: Ichabod Crane Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2016 through June 30, 2016.

Ayes – 0 Nays – 0 ABSTENTIONS – 6 MOTION ABSTAINED
(David Kisselburgh, Carrie Otty, Sage Carter, William Kappel, Sumayyah Shabazz and Michelle Camacho abstained.)

- b. Be It Resolved, that the Board of Education, pursuant to Section 1950 of the Education Law, casts its vote for the election of Mrs. Lynn Clum, Germantown, NY (District of Residents: Germantown Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2016 through June 30, 2016.

Ayes – 4 Nays – 0 ABSTENTIONS – 2 MOTION CARRIED
(Sumayyah Shabazz and Michelle Camacho abstained.)

- c. Be It Resolved, that the Board of Education, pursuant to Section 1950 of the Education Law, casts its vote for the election of Mrs. Mary Marro-Giroux, Troy, NY (District of Residents: The Enlarged City School District of Troy), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2016 through June 30, 2016.

Ayes – 4 Nays – 0 ABSTENTIONS – 2 MOTION CARRIED
(Sumayyah Shabazz and Michelle Camacho abstained.)

- d. Be It Resolved, that the Board of Education, pursuant to Section 1950 of the Education Law, casts its vote for the election of Mrs. Nadine Gazzola, Hudson, NY (District of Residence: Taconic Hills Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2016 through June 30, 2016.

Ayes – 4 Nays – 0 ABSTENTIONS – 2 MOTION CARRIED
(Sumayyah Shabazz and Michelle Camacho abstained.)

David Kisselburgh made the motion to accept items D through G. Carrie Otty seconded the motion.

Ayes – 6 Nays – 0 MOTION CARRIED

- D. Be It Resolved, that the Board of Education adopts the 2016-2017 proposed budget in the amount of \$45,910,371.
- E. Be It Resolved, that the Board of Education accepts the Columbia County Board of Elections terms of agreement, as attached, in regard to the use of the OpScan Voting Machines and support services for the Annual Budget Vote and election on May 17, 2016.
- F. Be It Resolved, that the Board of Education approves a Health and Welfare Services Contract, as attached, with the City School District of Albany for one student who lives in the Hudson City School District and attends a non-public school in the City School District of Albany, in the amount of \$726.05 for the 2015-2016 school year.
- G. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on March 14, 16, 29, April 1, 4, 5, 8, 13, 14 2016.

David Kisselburgh made a motion to open consensus agenda item 15H for discussion. Sage Carter seconded the motion.

Ayes – 6 Nays – 0 MOTION CARRIED

Dr. Suttmeier explained the changes in the 2016-2017 school calendar to the board members.

**QUESTAR III
BOARD VOTE
EDMUND BROOKS
(continued)**

**QUESTAR III
BOARD VOTE
LYNN CLUMM**

**QUESTAR III
BOARD VOTE
MARY MARRO-
GIROUX**

**QUESTAR III
BOARD VOTE
NADINE GAZZOLA**

**PROPOSED 2016-
2017 ANNUAL
BUDGET**

**OPSCAN VOTING
MACHINES**

**HEALTH AND
WELFARE
CONTRACT
SERVICES**

CPSE/CSE

**2016-2017 SCHOOL
CALENDAR
AMMENDED**

**2016-2017
SCHOOL YEAR
CALENDAR
AMENDED
(continued)**

2016-2017 School Year Calendar Amended (continued):

David Kisselburgh made a motion to accept consensus agenda item 15H. Sage Carter seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

- i. Change October 21, 2016 from a half-day Superintendents Conference Day to a full student attendance day.
- ii. Change November 23, 2016 from the first day of Thanksgiving Recess to a half-day Superintendent Conference Day.
- iii. Change December 23, 2016 from the first day of Holiday Recess to a student attendance day.
- iv. Add January 2, 2017 as the last day of Holiday Recess with classes resuming January 3, 2017.

NEW BUSINESS

New Business: Board members discussed the benefits of the ASVAB test and program. Unanimously, they feel that having the program test implemented for the student body would be beneficial. April Prestipino, Coordinator of School Improvement, will coordinate with the high school guidance department to begin the process.

No one signed up for public forum.

**UPCOMING
MEETING DATES**

Upcoming Board Meeting Dates:

- *Monday, May 9* – Regular BOE Meeting – 7 p.m. at HHS Library
- *Tuesday, May 17* – Special BOE Meeting for the Budget Vote and Annual Election – starting at 9 p.m. at JLE Primary School

**COMMUNITY
EVENTS/
COMMITTEE
MEETINGS**

Community Events/Committee Meetings:

- *Wednesday, April 20* – Voter Registration Day for the Annual Budget Vote and Election – 4 to 8 p.m. at JLE.
- *Monday, April 26 by 5 p.m.* – Deadline to submit School Board Nominating Petitions to the Board Clerk.
- *A Facilities Committee meeting will be scheduled.*

**EXECUTIVE
SESSION**

Executive Session: David Kisselburgh made the motion to enter into Executive Session for the purpose of discussing tenure appointments at 8:23 p.m. Carrie Otty seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

David Kisselburgh made the motion to come out of Executive Session at 8:47 p.m. Carrie Otty seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

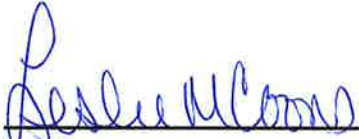
ADJOURNMENT

Adjournment: David Kisselburgh made the motion to adjourn the meetings at 8:47p.m. Carrie Otty seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

David Kisselburgh, Vice President
Board of Education



Leslie M. Coons, Clerk
Board of Education

HUMAN RESOURCES

Personnel Agenda

April 19, 2016

8.

A. GRADUATE AND IN-SERVICE CREDITS - APRIL, 2016

Teacher	Current Preparation	Name of Course	Credits	Remuneration
1. Bender, Laura	BA39MS	Google Educator Training Level 1 Fundamentals Training	1	\$ 73.00
2. Dougherty, Victoria	BS49MA	Teaching English as a Second Language	3	\$219.00
3. Millar, Jeanine	BS74MS	Google Education Training Level 1 Fundamentals Training	1	\$ 73.00
			Total	\$365.00

B. SCHOOL NURSE STAFF EFFECTIVE START AND TRANSFER DATE CHANGES

Last Name	First Name	Position	Location	Current Effective Date	New Effective Date	Notes
1. Geer	Pierpont	School Nurse	HJSHS	TBD	4/19/16	New effective transfer date (from JLE to HJSHS)
2. Lewis	Sheila	School Nurse	JLE	TBD	4/14/16	New effective start date

C. TEMPORARY SCHOOL NURSE EFFECTIVE DATE CHANGE

Last Name	First Name	Position	Current Effective Date	New Effective Date	Notes
1. Frederick	Kristy	Temporary School Nurse	6/15/16	4/20/16	Changed effective date to cover upcoming field trips as needed

D. INCLUDE PROBATIONARY END DATE IN TEACHING ASSISTANT APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Effective Dates	Notes
1. Reyome	Amanda	Teaching Assistant	4 – Year Probationary	4/05/16-4/04/20	Added probationary end date

HUMAN RESOURCES

Personnel Agenda

April 19, 2016

E. TEACHER AIDE (LUNCH TIME) APPOINTMENT

Last Name	First Name	Position	Location	Hours	Rate of Pay	Effective Date	Notes
1. Akhter	Parveen	Teacher Aide (Lunch Time)	MCSIS	1.75 hrs. per day	\$9.00 per hour	4/18/16	Posting #NO30816-38

F. EXTRA-CURRICULAR ADVISOR CHANGE

Last Name	First Name	Current Position	New Position	Current Rate of Pay	New Rate of Pay	Effective Date	Notes
1. Bender	Laura	Junior Class Co-Advisor	Junior Class Advisor	\$486.50	\$973.00	2015-2016 school year	A. Anthony-Race who was also Junior Class Co-Advisor resigned

G. SUBSTITUTE STAFF APPOINTMENTS

Last Name	First Name	Position	Rate of Pay	Effective Date	Notes
1. Akhter	Parveen	Substitute Teacher Aide	\$11.00 per hour	4/20/16	n/a
2. O'Bryan	Amanda	Substitute Teacher Aide	\$11.00 per hour	4/20/16	Pending Fingerprint Clearance

H. REMOVE FROM SUBSTITUTE LIST

Last Name	First Name	Position	Effective Date	Notes
1. Lewis	Sheila	Substitute Nurse	4/13/16	Took F/T position at JLE

I. 21ST CENTURY PROGRAM STUDENT HELPER APPOINTMENT

Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per week)	Effective Date	Notes
1. Anthony-Derello	Donchelle	ASP Student Helper	\$9.00 per hour	4/20/16	Funding via 21 st Century Grant

HUMAN RESOURCES

Personnel Agenda

April 19, 2016

J. 21ST CENTURY PROGRAM STUDENT HELPER TERMINATION

Last Name	First Name	Position	Effective Date
1. Waithe	Brandon	ASP Student Helper	4/08/16

K. SUMMER SCHOOL PRINCIPAL APPOINTMENT 2016

Last Name	First Name	Position	Location	Stipend	Effective Dates	Notes
1. LaCasse, Jr.	Robert	Summer School Principal	HJSHS	\$4700	7/01/16-8/18/16	Posting #033016-100

L. PRIMARY AND CLERICAL INSPECTORS OF ELECTIONS

Last Name	First Name	Position	Rate of Pay	Effective Date	Notes
1. Mcardle	Peter	Primary Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
2. Armstrong	Peggy	Primary Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
3. Clark	Kathleen	Clerical Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
4. Dolan	Mary C.	Clerical Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
5. Davis	Thomas	Primary Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
6. Pace	Angela	Primary Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
7. Torchia	Kathy	Clerical Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
8. Anuska	Mary	Clerical Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
9. Hermance	Betty	Primary Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
10. Osterink	Carol	Primary Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
11. Woodward	Carol	Clerical Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E
12. TBD		Clerical Inspector	Per Board of Elections Agreement	4/20/16	See Consensus Agenda No. 15E

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.