

**Hudson City School District
Regular Board of Education Meeting
Monday, March 28, 2016 - 6:00 p.m.
Hudson Senior High School**

Minutes Meeting #18

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A regular meeting of the Hudson City School District Board of Education was held on Monday, March 28, 2016 at the Hudson Senior High School, 215 Harry Howard Avenue, Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Maria McLaughlin at 6:00 p.m. with the following Board Members in attendance:

PRESENT:

- Maria McLaughlin, Board President
- David Kisselburgh, Board Vice President
- Carrie Otty
- William Kappel, III
- Sage Carter
- Sumayyah Shabazz (arrived 6:56 p.m.)
- Michele Camacho
- James Chaplin, Student Representative (arrived 6:52 p.m.)

ALSO PRESENT:

- | | |
|-----------------------------------|----------------------------|
| Superintendent | Dr. Maria Lagana Suttmeier |
| Coordinator of School Improvement | April Prestipino |
| School Business Administrator | Sharifa Carbon |
| Clerk of the Board | Leslie Coons |

Maria McLaughlin made a motion for the Board of Education to accept the Board Agenda with hand carry item 8O added to the personnel agenda. Carrie Otty seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

**AGENDA
ACCEPTED**

BUDGET WORKSHOP: Sharifa Carbon, School Business Administrator, reviewed the 2016-2017 School Budget to the Board of Education and the public. Updates to the budget estimate were explained, including increased Special Education Programming needs. Mrs. Carbon reviewed the tax cap calculation again and showed how lost funds from being removed from FOCUS were an influence. Final numbers are scheduled to come out from State Education next week. Mrs. Carbon stated with confidence that the budget gap would close. Dr. Suttmeier will present the final 2016-2017 education plan to the Board of Education and public in April and explain the how it relates to the District’s Vision 2020 Goals. Mrs. Carbon answered questions from the board members and the public.

**BUDGET
WORKSHOP**

Student Representative Report: James Chaplin reported that the Robotics team earned a spot in the championship competition in St. Louis during Spring break. The team will need to raise \$25,000 by April 15, 2016. They have already raised \$10,000. Honor Society Inductions are coming up. Mrs. Flint, science teacher, is planning a trip to Iceland in the 2016-2017 school year. The senior class trip will take place April 8 through 10, 2016. Drama club will be performing Little Mermaid this weekend, Friday, Saturday and Sunday. The hypnotist show was not as successful as previous years. Student council broke even with the event. Field Day will be May 6, 2016.

**STUDENT
REPRESENTATIVE
REPORT**

PERSONNEL AGENDA

Personnel Agenda: Maria McLaughlin made a motion to accept the personnel agenda, including hand carry item 8O. Sage Carter seconded the motion.

Ayes – 7

Nays – 0

MOTION CARRIED

OLD BUSINESS

Old Business:

Grade\$Count

1. **Grade\$Count:** Dr. Suttmeier began the discussion regarding the two different requests being made by Grade\$Count. First, will the Board allow our students to participate in a music video to promote the program and use the school as the background for the video, if the proper release forms are provided and reviewed by our school attorneys? Second, will participation in the program present an issue with data security as it would pertain to our student database? Dr. Suttmeier has requested a detailed written business plan of the program with a model of revenue and answers to the key questions pertaining to the two different requests. Dr. Suttmeier has not yet received an answer to her request to date.

Assessments

2. **Assessments:** April Prestipino updated the Board about the new assessment calendar. The calendar is set it up so it can be edited yearly as the testing requirements change. Ms. Prestipino also informed the Board that parents are notified of State Assessments only, so this calendar will help alleviate some of their stress. Board Vice President, David Kisselburgh asked that the calendar be posted on our webpage so parents have easy access to it. Ms. Prestipino also shared information about the Teaching is the Core Grant. APPR regulations were changed from form 3012c to form 3012d. Midterms and finals will no longer be tied to APPR after this year. The non-mandated assessments are for data use only.

Substitute Nurse Rates

3. **Substitute Nurse Rate:** Dr. Suttmeier updated the Board on the substitute nursing situation. The current substitute nurse pay rate is \$20 per hour. Issues arise with coverage with field trips because of the time commitment. Trips are not always within the school day hours. The District will look into the rates of other area districts. Dr. Suttmeier cautioned the Board to be mindful of full-time pay rates when considering a possible change.

Board of Education Terms

4. **Board of Education Terms:** Dr. Suttmeier reminded the Board that the topic of the length of board terms has come up a number of times. If the Board is still considering a change, before the next Annual Budget Vote and Election would be an ideal time. The current term is five years, but it seems difficult for some members to fulfill that length of time. Most districts in the area have changed to a three-year term.

Policy Committee

5. **Policy Committee:** Board President, Maria McLaughlin, and Board Member, Sage Carter, reviewed current Policy #2100, School Board Legal Status. Sage Carter did a first reading of the revised policy changing the five-year term to a three-year term with an addendum to renew one seat, expiring on May 17, 2016, as a five-year term to stagger the terms. Once that particular five year term expires, the addendum will no longer be applicable and all seats will be three years upon renewal.

Facilities Committee

6. **Facilities Committee:** Dr. Suttmeier announced that a Facilities Committee Meeting is scheduled for March 30, 2016 at 5 p.m. in the Central Office Conference Room. Dr. Suttmeier also shared that the preliminary conversation regarding the storm water went well. In order to assess the changes required, a complete survey will be done, which include the ravine. Once the survey is complete, the architect can make recommendations and evaluate the cost. The survey is necessary to acquire the property currently owned by The City of Hudson.

PUBLIC FORUM

Public Forum: Mya Reed asked that crossing guards be put on the Facilities Committee Meeting agenda for March 30. Ms. Reed suggested perhaps Questar Law Enforcement Students could perform internship hours. Ms. Reed also shared that the Police Chief hires parking enforcement employees. Dr. Suttmeier shared that there is a current Legislative bill pertaining to school districts being possibly responsible for crossing guards in the future, but the outcome of that bill is unknown at this time.

Business Office Report: Sharifa Carbon, School Business Administrator, reported that Bobby Yusko was in the District today. He was very helpful with answering some questions. Work on the 2016-2017 budget continues to be a work in progress.

**BUSINESS OFFICE
REPORT**

School Improvement Report:

- April Prestipino, Coordinator of School Improvement, reported that the Every Student Succeeds Act (ESSA) was passed at the Federal level. This will replace the No Child Left Behind Act. Parts will be “rolled out” July 1, 2016, including APPR no longer being attached to student growth. Teachers and Teacher Assistants will be required to register with State Education every five years in order to maintain their certifications. Teachers are required to complete 175 hours of professional development and Teacher Assistants are required to complete 100 hours over a five-year period. Professional development must be from an approved list of providers. Assessments are also part of the Act. The Federal government will require 95 percent participation at the state level. Districts will be required to assess students in grades 3 through 8 and once in High School. Title I, II and III grant allocations will also change as the third component for accountability. The full Act will be implemented in the 17/18 school year.
- Ms. Prestipino also reported that Hudson has been awarded the Learning Technology Grant. The grant was written by CASDA. The grant finance office now needs to approve the budget that was submitted with the grant application. The grant amount is \$50,000 for year one, and needs to be used by June 30, 2016.

**SCHOOL
IMPROVEMENT
REPORT**

Superintendent's Report:

1. **Vision 20/20 Capital Project** – Ongoing meetings are taking place in relation to the Capital Project including design meetings and storm water meetings. Some of the changes include repositioning the bathrooms in the new MCSIS wing for supervision. The Board will approve the designs before construction begins.
2. **General Updates** –
 - Dr. Suttmeier met with Mayor Hamilton to discuss a Bluehawks Spirit Parade for the basketball team. It was decided that the Bluehawks will have a float in the Flag Day Parade. The school schedule makes it difficult to coordinate a separate parade that will allow for the student body to attend in full.
 - Dr. Suttmeier and members of Board will attend the Questar Annual Meeting on April 16th. We were notified that one of our students from the Questar Culinary Program will be helping to prepare the appetizers. The students do an excellent job every year.
 - Letters of thanks continue in the Register Star. The outpouring of support has been phenomenal. It is important to thank everyone who has financially supported the Bluehawks.
3. **Celebrating What's Right** –
 - Yvette Jackson, co-author of Aim High, Achieve More, will be present at the Administrators Team Meeting (ATM) tomorrow. Ms. Jackson's philosophy is based on affirmation and confidence with teachers and students working together.
 - The Robotics team is raising money to go to National competition during April break. The team won competitions at RPI and RTI to make it to this level of competition. A “Go-Fund-Me” account has been set up. This is just another example of Bluehawk spirit.
 - Our students will be performing The Little Mermaid this weekend. The first performance will be on Friday at 7:30 p.m.

**SUPERINTENDENT'S
REPORT**

William Kappel left the meeting at 8:23 p.m. and returned at 8:28 p.m.
James Chaplin left the meeting at 8:28 p.m.

**CONSENSUS
AGENDA**

Consensus Agenda: Maria McLaughlin made the motion to approve consensus agenda items A through K. David Kisselburgh seconded the motion.

Ayes – 7 Nays – 0

MOTION CARRIED

- A. Be It Resolved, that the Board of Education approves, as attached, the following Board Meeting Minutes:
1. #13, January 25, 2016, pages 3645-3649;
 2. #14, February 9, 2016, pages 3650-3653;
 3. #15, February 22, 2016, pages 3654-3657;
 4. #16, March 14, 2016, pages 3658-3662;
 5. #17, March 21, 2016, page 3663.
- B. Be It Resolved, that the Board of Education establishes April 20, 2016 as Registration Day at the John L. Edwards Primary School, 360 State Street, Hudson, NY from 4:00 P.M. to 8:00 P.M. for the purpose of preparing registers of the qualified voters of the Hudson City School District, Columbia County, New York, for the School District Budget Vote and School Board Election to be held on May 17, 2016.
- C. Be It Resolved, that the Board of Education approves the results of a transportation bid opening on March 14, 2016, as attached, for Coxsackie Transport-Wayne Parks to transport a student who recently moved into the district to an out-of-district placement beginning March 14, 2016 and ending June 30, 2016, at a total anticipated cost of \$18,900.00.
- D. Be It Resolved, that the Board of Education accepts, as attached, an addendum to a current contract for transportation of a CSE student to St. Catherine's at an additional anticipated cost of \$1380.
- E. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Senior High School Extra-Curricular Account Monthly Financial Report for the month of February 2016.
- F. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Junior High School Extra-Curricular Account Monthly Financial Report for the month of February 2016.
- G. Be It Resolved, that the Board of Education accepts, as attached, the semi-annual report from the Hudson Junior High School National Honor Society.
- H. Be It Resolved, that the Board of Education approves the attached field trip request for high school marine science and AP environmental science students, the Environmental Club, and the Envirathon Team visit the New England Aquarium in Boston, MA, on May 16, 2016, at no cost to the district.
- I. Be It Resolved, that the Board of Education approves the HHS Robotics Team trip to St. Louis, Missouri, from April 26-May 1, 2016, to participate in the FIRST Robotics Championship.
- J. Be It Resolved, that the Board of Education approves the attached field trip request for sixth grade students to visit Six Flags in Agawam, MA, on June 17, 2016, at no cost to the district.
- K. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on February 2, 24, 26, 29, March 2, 4, 7, 8, 9, 11, 14, 15, 16, 17, 18, 21, 22, 2016)

NEW BUSINESS**New Business:**

Upon the recommendation of the Superintendent, Maria McLaughlin made a motion for the Board of Education to designate May 13, 2016 as an emergency closing return day due to the time-consuming inconvenience that Privacy Breach has caused the District and its employees. School will not be in session on May 13, 2016. ALL staff members will have May 13, 2016 off without penalty. Units will follow contract language with regards to previous emergency closing return days. David Kisselburgh seconded the motion.

Ayes – 7 Nays – 0

MOTION CARRIED

**EMERGENCY
CLOSING
RETURN DAY**

Upcoming Board Meeting Dates:

Monday, April 11 – Regular BOE Meeting – 7:00 p.m. at HHS Library
Tuesday, April 19 – Special BOE Meeting – 7:00 p.m. at HHS Library (R-C-G
BOCES Budget & Board Vote)

**UPCOMING
MEETING DATES**

Community Events/Committee Meetings:

Wednesday, March 30 – BOE Facilities Committee – 5 p.m. in the Central Office
Conference Room
Monday, April 11 – BOE Policy Committee – 6 p.m. in the Central Office
Conference Room

**COMMUNITY
EVENTS/
COMMITTEE
MEETINGS**

Executive Session: There was no need for Executive Session.

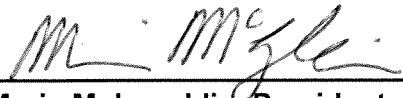
**EXECUTIVE
SESSION**

Adjournment: Maria McLaughlin made the motion to exit executive session and adjourn the meeting at 8:53 p.m. William Kappel seconded the motion.

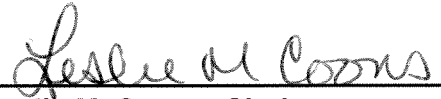
Ayes – 7

Nays – 0

MOTION CARRIED ADJOURNMENT



**Maria McLaughlin, President
Board of Education**



**Leslie M. Coons, Clerk
Board of Education**

HUMAN RESOURCES Personnel Agenda

March 28, 2016

8.

A. INSTRUCTIONAL STAFF APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Certification Area	Type of Certification	Location	Salary	Effective Date	Notes
1. Campbell	Laurie	TOSA – K-6 Literacy Coach	Tenured	Literacy (Birth-Gr. 6)	Professional	MCSIS	No change in salary	7/01/16	Replacing L. Dolan Posting #012816-90 Funding via Title 1

B. INSTRUCTIONAL STAFF LEAVE OF ABSENCE

Last Name	First Name	Position	Location	Effective Dates	Notes
1. White	Genevieve	Special Education Teacher	MCSIS	9/01/16-6/30/17	Unpaid parental leave of absence

C. SCHOOL NURSE TRANSFER

Last Name	First Name	Current Position	New Position	Current Location	New Location	Type of Certification	Current Salary	New Salary	Effective Date	Notes
1. Geer	Pierpont	School Nurse	School Nurse – RN with Supervisory Responsibilities	JLE	HJSHS	Registered Nurse	\$33,000	\$45,000 Pro-rated	TBD	Posting #030216-96

HUMAN RESOURCES Personnel Agenda

March 28, 2016

D. TEACHING ASSISTANT CERTIFICATION/RATE OF PAY CHANGE

Last Name	First Name	Position	Current Certification	New Certification	Current Rate of Pay	New Rate of Pay	Effective Date	Notes
1. Blakeman	Jane	Teaching Assistant	Teaching Assistant Level I	Teaching Assistant Level III	\$14.72 per hour	\$15.17 per hour	03/03/16	Received NYS Teaching Assistant Level III Certificate

E. TEACHING ASSISTANT RESIGNATION

Last Name	First Name	Position	Location	Effective Date
1. Reyome	Amanda	Teaching Assistant	HJHS	End of business 3/24/16

F. SCHOOL SAFETY & SECURITY OFFICER EFFECTIVE START DATE CHANGE

Last Name	First Name	Position	Current Effective Start Date	New Effective Start Date	Notes
1. Shetsky	Eugene	School Safety & Security Officer	3/15/16	3/21/16	Fingerprint clearance received

G. TEACHER AIDE APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
1. Pitcher	Virginia	1:1 Teacher Aide	Probationary period of no more than 52 weeks	MCSIS	6.5 hrs. per day	\$9.00 per hour	3/29/16	Posting #N022916-37 New Position

H. TEACHER AIDE INCREASE IN HOURS

Last Name	First Name	Position	Current Hours	New Hours	Effective Date	Notes
1. Pitcher	Virginia	1:1 Teacher Aide	6.5 hrs. per day	7 hrs. per day	3/29/16	To meet the required mandates on student's IEP

HUMAN RESOURCES Personnel Agenda

March 28, 2016

I. FOOD SERVICE STAFF APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
1. Whalen	Lauren	Food Service Helper	Probationary period of no more than 52 weeks	JLE or district-wide as needed	4.75 hrs. per day	\$10.31 per hour	3/29/16	To replace K. Weaver Posting #N010616-29

J. SUBSTITUTE STAFF APPOINTMENTS

Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1. Fredereksen	LuAnn	Substitute Teacher	Certified/Retired	\$100.00 per day \$110.00 per day	3/14/16 3/15/16
2. Bradshaw	Lee	Substitute Teacher Aide	N/A	\$9.00 per hour \$11.00 per hour	3/07/16 3/15/16

K. REMOVE FROM SUBSTITUTE LIST

Last Name	First Name	Position	Effective Date
1. Whalen	Lauren	Substitute Food Service Helper	3/29/16

L. COMMUNITY SCHOOLS GRANT STUDENT HELPER APPOINTMENT

Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per wk.)	Effective Date	Notes
1. Pullen	Ariel	ASP Student Helper	\$13.00 per hour	3/29/16	Funding via Community Schools Grant

M. EXTENDED SCHOOL DAY STUDENT HELPER RESIGNATION

Last Name	First Name	Position	Effective Date
1. Simpson	Anna	ASP Student Helper	3/01/16

N. STUDENT HELPER RATE OF PAY CHANGES

	Last Name	First Name	Position	Current Rate of Pay	New Rate of Pay	Effective Date
1.	Keil	Hannah	ASP Student Helper	\$9.50 per hour	\$10.50 per hour	4/04/16
2.	Johnson	Christopher	ASP Student Helper	\$10.50 per hour	\$13.00 per hour	4/04/16
3.	Orr	Keshawna	ASP Student Helper	\$10.00 per hour	\$10.50 per hour	4/04/16

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

O. SCHOOL NURSE APPOINTMENT

	Last Name	First Name	Position	Location	Type of Certification	Salary	Effective Date	Notes
1.	Lewis	Sheila	School Nurse	JLE	Registered Nurse	\$38,000 Pro-rated	TBD; not before 4/12/16	To replace P. Geer who will transfer to HJSHS