

**Hudson City School District
Board of Education Meeting
Monday, March 14, 2016 - 6:00 p.m.
Hudson Senior High School**

Minutes Meeting #16

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A regular meeting of the Hudson City School District Board of Education was held on Monday, March 14, 2016 at the Hudson Senior High School, 215 Harry Howard Avenue, Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Maria McLaughlin at 6:02 p.m. with the following Board Members in attendance:

PRESENT: Maria McLaughlin, Board President
David Kisselburgh, Board Vice President (arrived 6:56 p.m.)
Carrie Otty
Sumayyah Shabazz
Michele Camacho
James Chaplin, Student Representative (arrived 6:55 p.m.)

ABSENT: Sage Carter
William Kappel, III

ALSO PRESENT: Superintendent Dr. Maria Lagana Suttmeier
Coordinator of School Improvement April Prestipino
School Business Administrator Sharifa Carbon
Clerk of the Board Leslie Coons

Maria McLaughlin made a motion, seconded by David Kisselburgh, that the Board of Education accepts the Board Agenda with a change to Personnel Agenda item H6 - make effective date March 14, 2016.

**AGENDA
ACCEPTED**

Ayes – 4 Nays – 0

MOTION CARRIED

Community Budget Workshop: Kim Lybolt, Director of Special Education, gave an overview of the District’s Special Education Department. Ms. Lybolt highlighted the District’s student data, as of October 2015 (BEDS Day). At 21 percent of our student classified for services, Hudson is considered to be a district with high classification. The State would like to see Districts at an average of 13 to 14 percent classified. Kim also explained the difference between CPSE and CSE classifications, and explained how the transition for preschool to kindergarten.

**COMMUNITY
BUDGET
WORKSHOP**

James Chaplin arrived at 6:55 p.m.
David Kisselburgh arrived at 6:56 p.m.

Student Representative Report: James Chaplin reported on the activities of the high school student body. National Honor Society is hosting the annual badminton tournament. Scrub Club is doing career exploration. Mock trial won the first and second competitions. Semifinals start next week. Environmental Club is getting ready for Earth Day. The Robotics team will be competing this Friday at RPI. The Hypnotist Show is this Friday. Tickets are still available. There will be two shows; 10 a.m. and 6 to 8:30 p.m.

**STUDENT
REPRESENTATIVE
REPORT**

- PRESENTATIONS** **Presentation/Recognition:** Kim Lybolt gave her Special Education presentation during the Budget Workshop. There were no new personnel present.
- EXECUTIVE SESSION** **Executive Session:** There was no need for early executive session.
- PERSONNEL AGENDA** **Personnel Agenda:** Maria McLaughlin made the motion to accept Personnel Agenda items A through L. David Kisselburgh seconded the motion.
Ayes – 5 Nays – 0 **MOTION CARRIED**
- OLD BUSINESS** **Old Business:**
- A. Consolidate Voting Districts – The Columbia County Board of Elections suggested that the school district consolidate some of their polling locations to save the District money in regards to using the new OpScan voting machines. The machines are costly and the voter turnout at two of the current polling locations is well below 100 voters. After reviewing the voting district maps and voter turnout information for the last two votes held by the school district;
- Maria McLaughlin made a resolution, seconded by David Kisselburgh, to:
1. Consolidate School Election District No. 4 and School Election District No. 2 (Stottville and Greenport) to be known as School Election District No. 2, and to designate the Greenport Fire Department, Pumper Co. No.1, located at 216 Green Street in Hudson, as the polling location for this School Election District No. 2, and to
 2. Consolidate School Election District No. 5 and School Election District No. 3 (Livingston and Claverack) to be known as School Election District No. 3, and designate the A.B. Shaw Firehouse at 67 State Route 23, Claverack as the polling location for this School Election District No. 3. School Election District No. 1 will remain as is (City of Hudson with the polling location at John L. Edwards Primary School).
- Ayes – 5 Nays – 0 **RESOLUTION PASSED**
- SUBSTITUTE PAY RATES** B. Substitute Pay Rates – Business Administrator, Sharifa Carbon reviewed the attached spreadsheet, which shows neighboring school districts their substitute pay rates.
- Maria McLaughlin made a motion to raise Teacher substitute pay rates to the following increments; Non-Certified - \$90 per day; Certified - \$105 per day; Retired - \$110 per day; and to raise teacher aid substitutes to \$11 per hour, effective March 15, 2016. Carrie Otty seconded the motion.
Ayes – 5 Nays – 0 **MOTION CARRIED**
- PUBLIC FORUM** **Public Forum:** Nobody signed up to speak in public forum.
- BUSINESS OFFICE UPDATE** **Business Office Update:**
- Informational Drop In Sessions – School Business Administrator, Sharifa Carbon informed the Board that the second series of building drop in information sessions about the security breach started last week. More employees are visiting these sessions and taking information provided by IDT 911 with them.
 - 2016-2017 Budget – As a result of the Capital Project Resolution passing, initial borrowing will raise the tax levy to 2.15%, which is still within the limits.
- SCHOOL IMPROVEMENT UPDATE** **Office of School Improvement Update:**
- April Prestipino, Coordinator of School Improvement, shared with the Board that informal building reviews have started.

Office of School Improvement Report (continued):

- Friday, March 18, 2016 will be a half-day professional development day. Grades K-8 universal scanner will be introduced. The new technology will make it so RTI data travels with students as they progress from school to school.
- Parent engagement workshops began this week. Office of School Improvement will be working with teachers and parents for ideas for the workshops next year.
- The Community Schools Group will be starting home visits with parent liaisons. The purpose is to make connections with parents who cannot or will not come to the school.
- We continue working on the process for computer based testing, starting with the Life Skills group and field testing grades 3 – 8.

**SCHOOL
IMPROVEMENT
UPDATE
(continued)**

Superintendent's Report:

- Vision 2020 Capital Project – Meeting with the architect and George will happen regularly throughout the project. Designs are now becoming more specific. The Facilities Committee will meet on March 30 at 5 p.m. in the District Conference Room. A group is being formed to meet on the storm water run off issue on March 24 at 10 a.m. The group includes two community members who went on the walk behind MCSIS.
- General Updates – The Questar Annual Meeting deadline is this Friday, March 18. The meeting is April 6 starting at 5:30 with hors d'oeuvres made by the Culinary Arts Program. Board RSVP's are due by March 18, 2016. The Hudson Children's Book Festival Fundraiser takes place this Saturday, March 19 at Stair Gallery from 5-7 p.m. Tickets are \$25 per person. The money goes to free books to be handed out to children at the event.
- Celebrating What's Right – The Bluehawks made history! The basketball teams united the community in just one season. Dr. Suttmeier referred to the community support as phenomenal. Mike Alert, Varsity Point Guard, was selected for the All Star team. Even at the NYSCOSS Conference, Dr. Suttmeier had fellow superintendents congratulating her and praising the District for the ground-breaking community support. Dr. Suttmeier also shared that the NYSCOSS conferences are always informative and valuable.

**SUPERINTENDENT
REPORT**

Consensus Agenda:

Maria McLaughlin made the motion to accept consensus agenda item A. Carrie Otty seconded the motion.

**CONSENSUS
AGENDA**

Ayes – 5

Nays – 0

MOTION CARRIED

Maria McLaughlin made a motion to open consensus agenda item B for discussion. Carrie Otty seconded the motion. Dr. Suttmeier informed the Board that donations are still coming in. David Kisselburgh thanked the community for the support.

Maria McLaughlin made the motion to accept consensus agenda item B. Carrie Otty seconded the motion

Ayes – 5

Nays – 0

Abstain – 1 (Sage Carter)

MOTION CARRIED

Maria McLaughlin made a motion to accept consensus agenda items C through P. Carrie Otty seconded the motion.

Ayes – 5

Nays – 0

MOTION CARRIED

- C. Be It Resolved, that the Board of Education adopts a resolution authorizing execution of letter for financial consulting services with Bernard P. Donegan, Inc., as attached.
- D. Be It Resolved, that a resolution, as attached, authorizing the issuance of refunding bonds of the City of Hudson City School District in an aggregate principal amount not to exceed \$26,915,000 pursuant to the local finance law and delegating certain powers in connection therewith to the President of the Board of Education.

**CONSENSUS
AGENDA
(continued)**

- E. Be It Resolved, that the Board of Education appoints Sharifa Carbon, School Business Administrator, as the Board of Education's designated representative to the Rensselaer-Columbia-Greene Workers' Compensation Consortium, is authorized and directed to execute the Rensselaer-Columbia-Greene Workers' Compensation Consortium Agreement to Provide Workers' Compensation Insurance Benefits, as proposed to be amended by the Board of Directors of the Rensselaer-Columbia-Greene Workers' Compensation Consortium at its January 2016 meeting, on behalf of the Hudson City School District.
- F. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Senior High School Extra-Curricular Account Monthly Financial Report, as attached, for the month of January 2016.
- G. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Junior High School Extra-Curricular Account Monthly Financial Report, as attached, for the month of January 2016.
- H. Be It Resolved, that the Board of Education approves, as attached, a refund of 2015-2016 School Taxes due to a clerical error by the Assessor for the Town of Ghent, in the omission of a Basic STAR exemption, in the amount of \$1,816.82 to Bean Group, LLC. No taxes will be lost, as correction will be filed with ORPS.
- I. Be It Resolved, that the Board of Education approves, as attached, a refund of overpayment of taxes Due to Order Reducing Assessment in the amount of \$543.35 to Richard and Susan Koskey, Town of Claverack.
- J. Be It Resolved, that the Board of Education approves, as attached, a refund of the overpayment of taxes Due to Order Reducing Assessment in the amount of \$2,122.47 to Clover Corners Realty, Town of Claverack.
- K. Be It Resolved, that the Board of Education approves, as attached, a partial year transportation contract with Johnston and Pulcher, Inc. for the ASP due to route changes. All costs are covered by ASP Grant Funds.
- L. Be It Resolved, that the Board of Education approves, as attached, the REVISED 2016-2017 Budget Development Timeline.
- M. Be It Resolved, that the Board of Education approve a field trip for the high school life skills class to visit the Bronx Zoo on May 16, 2016, at no cost to the district.
- N. Be It Resolved, that the Board of Education declare the attached list of items as surplus.
- O. Be It Resolved, that the Board of Education adopts the 2016-2017 District Calendar, as attached.
- P. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE and CSE meetings held on February 5, 11, 12, 22, 23, 24, 25, 26, 29, March 1, 3, 4, 7, 2016)

NEW BUSINESS

New Business:

Maria McLaughlin shared literature *HV Pattern for Progress* give to her by Sage Carter, who could not be in attendance. The group is willing to come to speak to the Board. The group is interested in helping the District. Grade\$Count will be put on the agenda for March 28, 2016. There is still a question about the compatibility with eSchool Data, but consideration will be given to the video request in the meantime.

PUBLIC FORUM

Public Forum: Nobody from the public signed up to speak.

**UPCOMING
MEETING DATES**

Upcoming Meeting Dates:

- **Board of Education Meetings:**
 - March 21, 2016 – Special Board of Education Meeting, Executive Session only for the purpose of contract negotiations – 6:00 p.m. in the High School Library.
 - April 13, 2016 will be a follow up meeting for negotiations at 3 p.m.
 - March 28, 2016 – Regular Board of Education Meeting – 6:30 p.m. in the High School Library.

Upcoming Meeting Dates (continued):

• **Committee Meetings/Community Events:**

- Facilities Committee Meeting – March 30, 2016 – 5:00 p.m. in the District Conference Room
- Policy Committee Meeting will be scheduled soon.

**UPCOMING
MEETING
DATES
(continued)**

Executive Session: There was no need for executive session.

**EXECUTIVE
SESSION**

Adjournment: Maria McLaughlin made the motion to adjourn the meeting at 8:20 p.m. David Kisselburgh seconded the motion.

ADJOURNMENT

Ayes – 5 Nays – 0

MOTION CARRIED



**Maria McLaughlin, President
Board of Education**



**Leslie M. Coons, Clerk
Board of Education**

HUMAN RESOURCES

Personnel Agenda

March 14, 2016

8.

A. SAT PREP CLASS TEACHER APPOINTMENTS

Last Name	First Name	Position	Hours/Rate of Pay	Effective Dates	Notes
1. Brust	Janet	SAT Prep Class English Teacher	\$47/hr. for Instruction (total 12 hrs.) \$42/hr. for Prep Time (total 6 hrs.)	3/14/16-4/22/16	Funding via Community Schools Grant
2. Casazza	Michelle	SAT Prep Class Math Teacher	\$47/hr. for Instruction (total 12 hrs.) \$42/hr. for Prep Time (total 6 hrs.)	3/14/16-4/22/16	Funding via Community Schools Grant

B. ELA/MATH EXPANDED LEARNING TIME (ELT) PROGRAM EXTENSION

Last Name	First Name	Position	Location	Hours/Rate of Pay	Notes
1. Below	Lori	ELA/Math ELT Program Teacher	JLE	Additional 2 hours per week of instruction @ \$47/hr. and additional prep time not to exceed 5 hours total @ \$42/hr.	Funding via Title 1
2. Green	Tanya	ELA/Math ELT Program Teacher	JLE	Additional 2 hours per week of instruction @ \$47/hr. and additional prep time not to exceed 5 hours total @ \$42/hr.	Funding via Title 1
3. Groat	Victoria	ELA/Math ELT Program Teacher	JLE	Additional 2 hours per week of instruction @ \$47/hr. and additional prep time not to exceed 5 hours total @ \$42/hr.	Funding via Title 1
4. Cousins	Michele	ELA/Math ELT Program Teacher	MCSIS	Additional 2 hours per week of instruction @ \$47/hr. and additional prep time not to exceed 5 hours total @ \$42/hr.	Funding via Title 1
5. Huemmer	Ellen	ELA/Math ELT Program Teacher	MCSIS	Additional 2 hours per week of instruction @ \$47/hr. and additional prep time not to exceed 5 hours total @ \$42/hr.	Funding via Title 1
6. McCagg	Alicia	ELA/Math ELT Program Teacher	MCSIS	Additional 2 hours per week of instruction @ \$47/hr. and additional prep time not to exceed 5 hours total @ \$42/hr.	Funding via Title 1
7. Spanakos	Angela	ELA/Math ELT Program Teacher	MCSIS	Additional 2 hours per week of instruction @ \$47/hr. and additional prep time not to exceed 5 hours total @ \$42/hr.	Funding via Title 1

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C. SCHOOL NURSE TEMPORARY APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Certification	Rate of Pay	Effective Date	Notes
1. Frederick	Kristy	School Nurse	Temporary Appointment	RN	\$25.00 per hour	6/15/16	Registered Nurse for upcoming field trip

D. UNPAID FMLA LEAVE OF ABSENCE

Last Name	First Name	Position	Location	Effective Dates	Notes
1. Welch	Barbara	Certified OT Assistant	JLE	12/16/15-6/23/16	Unpaid FMLA Days will be taken intermittently

E. CREATE SCHOOL SAFETY & SECURITY OFFICER POSITION

Position	Type of Appointment	Location	Hours	Salary	Effective Date	Notes
1. School Safety & Security Officer	10 month position	HSHS	7:30 AM – 3:00 PM (Mon.-Fri.)	\$25,375 Pro-rated	3/15/16	New Position

F. SCHOOL SAFETY & SECURITY OFFICER APPOINTMENTS

Last Name	First Name	Position	Type of Appointment	Location	Hours	Salary	Effective Date	Notes
1. Shetsky	Eugene	School Safety & Security Officer	10 month position with probationary period of no more than 52 weeks	HSHS	7:30 AM-3:00 PM (Mon.-Fri.)	\$25,375 Pro-rated	3/15/16	Provisional appointment pending fingerprint clearance and passing of the Civil Service Exam Posting #N020916-35

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2.	Hallenbeck	William	School Safety & Security Officer	10 month probationary period of no more than 52 weeks	HSHS	7:30 AM-3:00 PM (Mon.-Fri.)	\$25,375 Pro-rated	3/15/16	To replace R. Rochler
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G. SCHOOL SAFETY & SECURITY OFFICER RESIGNATION DATE CHANGE

Last Name	First Name	Position	Current Resignation Date	New Resignation Date	Notes
1.	Rochler	School Safety & Security Officer	2/26/16	End of business 2/23/16	Resignation date change

H. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1.	Gregory	Wanita	Substitute Teacher Substitute Teaching Assistant Substitute Teacher Aide	Non-Certified	\$70.00 per day \$10.83 per hour \$9.00 per hour	3/15/16
2.	Holze	Toni	Substitute Teacher Substitute Teaching Assistant Substitute Aide	Non-Certified	\$70.00 per day \$10.83 per hour \$9.00 per hour	3/15/16
3.	White	Victoriana	Substitute Teacher Substitute Teaching Assistant Substitute Teacher Aide	Non-Certified	\$70.00 per day \$10.83 per hour \$9.00 per hour	3/15/16
4.	Keeler	Zachary	Substitute Teacher	Non-Certified	\$70.00 per day	3/15/16
5.	Thomas	Shevar	Substitute Teacher	Non-Certified	\$70.00 per day	3/15/16
6.	Harriott	Vivienne	Substitute Teacher Aide	N/A	\$9.00 per hour	3/14/16
7.	Akhtar	Shirin	Substitute Teacher Aide	N/A	\$9.00 per hour	3/15/16
8.	Decker	Zachary	Substitute Teaching Assistant Substitute Teacher Aide	Non-Certified	\$10.83 per hour \$9.00 per hour	3/15/16

HUMAN RESOURCES

Personnel Agenda

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I. SUBSTITUTE STAFF CERTIFICATION CHANGE

Last Name	First Name	Position	Current Certification	New Certification	Current Rate of Pay	New Rate of Pay	Effective Date	Notes
1. Tran	Phuong	Substitute Teacher	Non-Certified	Certified	\$70.00 per day	\$90.00 per day	2/27/16	Received NYS Teacher Certificate

J. REMOVE FROM SUBSTITUTE LIST

Last Name	First Name	Position	Effective Date
1. Keil	Carole	Substitute Food Service Helper	2/23/16

K. EXTRA-CURRICULAR SPORTS APPOINTMENTS*

Last Name	First Name	Position	Season	Stipend	Effective Date
1. Connor	Brendan	Girls' Varsity Track Assistant Coach	Spring	\$2996.	3/15/16
2. Ohrin	Andrew	Boys' Varsity Track Volunteer	Spring	\$ -0-	3/15/16
3. Howard	Christopher	Boys' JV Baseball Volunteer	Spring	\$ -0-	3/15/16

L. 21ST CENTURY PROGRAM STUDENT HELPER APPOINTMENTS

Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per wk.)	Effective Date	Notes
1. Cozza	Zachary	ASP Student Helper	\$9.00 per hour	3/15/16	Funding via 21 st Century Grant
2. Fairbairn	Emmett	ASP Student Helper	\$9.00 per hour	3/15/16	Funding via 21 st Century Grant

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

***Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches**

HUMAN RESOURCES

Personnel Agenda

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