

**Hudson City School District
Special Board of Education Meeting
Tuesday, February 9 2016 - 7:00 p.m.
John L. Edwards Primary School**

Minutes Meeting #14

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A special meeting of the Hudson City School District Board of Education was held on Tuesday, February 9, 2016 at the John L. Edwards Primary School, 360 State Street, Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Maria McLaughlin at 7:00 p.m. with the following Board Members in attendance:

PRESENT:

- Maria McLaughlin, Board President
- David Kisselburgh, Board Vice President
- Carrie Otty
- Sage Carter
- William Kappel, III
- Michele Camacho
- Sumayyah Shabazz (arrived 7:03 p.m.)
- James Chaplin, Student Representative

ALSO PRESENT:

- | | |
|-----------------------------------|--------------------------------------|
| Superintendent | Dr. Maria Lagana Suttmeier |
| Coordinator of School Improvement | April Prestipino (arrived 7:05 p.m.) |
| School Business Administrator | Sharifa Carbon |
| Clerk of the Board | Leslie Coons |

Maria McLaughlin made a motion, seconded by David Kisselburgh, that the Board of Education accepts the Board Agenda with the addition of a Hand Carry attachment for the Personnel Agenda

Ayes – 6 Nays – 0

**AGENDA
ACCEPTED**

MOTION CARRIED

Sumayyah Shabazz arrived at 7:03 p.m.

Student Representative Report: James Chaplin reported on the various activities of the high school student body. The Robotics team is still building their “bots”. Mock Trials are practicing. SADD is having Red Day for American Heart Day. They will be raising money for the Ronald McDonald House. Jazz Band had three students selected to perform in the All County Concert in Germantown.

**STUDENT
REPRESENTATIVE
REPORT**

Presentation/Recognition:

- Josh Aronson and Zoey Arboch spoke to the board about The Harmony Project. The program is an alternative approach to stimulate students for learning. The plan would be to start with first and second graders in the spring, with sessions after school and on Saturdays. In the summer, the program would include grades three and four. Students would be introduced to music theory in preparation of performing in orchestra. The program is scholarship driven. The Hudson Opera House is a partner and Bard College is a co-sponsor.

PRESENTATIONS

Executive Session: There was no need for early executive session.

**EXECUTIVE
SESSION**

PERSONNEL AGENDA

Personnel Agenda: Maria McLaughlin made the motion to accept Personnel Agenda items A through Q. Carrie Otty seconded the motion.

Ayes – 7 Nays – 0

MOTION CARRIED

OLD BUSINESS CROSSING GUARD UPDATE

Old Business:

- A. Crossing Guard Update – Dr. Suttmeier met with the new city mayor about crossing guards. Mike Needham, of Needham Risk, informed Dr. Suttmeier that there is a public law that states school districts cannot hire crossing guards. Further research has revealed that any crossing guard at the John L. Edwards intersection has been appointed by the city. Therefore, the District has two options:
 1. Utilize the Hudson Police Department’s School Resource Officer in that capacity.
 2. Find a volunteer. Any volunteer as a city official is covered under Workers Compensation. Dr. Suttmeier offered to be a liaison between Questar and the school district in hopes of getting volunteers from Questar programs that require service credit.

FACILITIES COMMITTEE

- B. Facilities Committee – The committee met this evening. The crossing guard issue was discussed, as well as the solar panel project, which is moving forward. If the Capital Project is approved, more facilities meetings will be scheduled for the purpose of transparency on the project. The meeting is scheduled for March 1, 2016 at 5 p.m. in Dr. Suttmeier’s office.

WELLNESS POLICY

- C. Policy Committee – Board members questioned who is on the Wellness Committee.
 1. First Reading of the Wellness Policy took place. David Kisselburgh made a motion to approve the Wellness Policy. William Kappel seconded the motion.

Ayes – 7 Nays – 0

MOTION CARRIED

PUBLIC FORUM

Public Forum: Mya Reed continued the conversation regarding the crossing guard issue. She told the Board she would be willing to go to any meeting as a community member and offer her support.

BUSINESS OFFICE UPDATE

Business Office Update:

- Sharifa Carbon, School Business Administrator, informed the Board that Thursday began the school building drop in sessions for the phishing incident. Ms. Carbon will be stationed in an accessible area for employees to “drop in” and ask her questions regarding the breach. IDT 911 is the company utilized by the district to offer credit monitoring to all employees affected. The customer support is reported to be excellent. Monthly reports will be supplied to the district so we can track the effectiveness of the monitoring.
- Ms. Carbon also updated the board regarding substitute aide rates. Hudson is one of the lowest paid districts county-wide for this position. The average rate of pay is \$10 to \$13 an hour in neighboring districts.

SCHOOL IMPROVEMENT UPDATE

Office of School Improvement Update:

April Prestipino, Coordinator of School Improvement, informed the board that the District’s English Language Learner population continues to grow. Currently, there are 12 students in kindergarten alone. Overall, 23 students have come into the District since the summer. Four students were registered today. The District has needed new staff this year due to new state regulations, as well as the proficiency and level of learning of the new students.

SUPERINTENDENT REPORT

Superintendent’s Report:

- Capital Project Update – Dr. Suttmeier held the final Community Conversation. It was well attended with new questions. Dr. Suttmeier also held a parent drop in session at John L. Edwards Primary. The superintendent will also be a guest on the WGXE radio station, which is another opportunity to reach the public.

- Celebrating What’s Right – The superintendent expressed her appreciation for the district’s faculty and staff patience during this difficult time resulting from the privacy breach.
- Dr. Suttmeier expressed she is hopeful that two new employees will be appointed to the open nursing positions at the next board meeting.

SUPERINTENDENT REPORT (continued)

Consensus Agenda:

Maria McLaughlin made the motion to accept the Consensus Agenda items A through E. Sage Carter seconded the motion.

CONSENSUS AGENDA

Ayes – 7

Nays – 0

MOTION CARRIED

- A. Be It Resolved, that the Board of Education approve a field trip request for AP Environmental Science, Marine Science, Forensic Science and Livings Environment 9H classes, as well as the HHS Environmental Club and Envirothon Team to visit the Bronx Zoo on April 18, 2016 as attached.
- B. Be It Resolved, that the Board of Education approves the attached consulting agreement with Mary Jane Ames to assist and collaborate with the Office of School Improvement in the ammendments of the 2015-2016 Title grants and the development of the 2016-2017 Title grants, not to exceed 24 hours at the hourly rate of \$31, effective February 10, 2016 through August 31, 2016.
- C. Be It Resolved, that the Board of Education, accept a 2015-2016 Health and Welfare Service Contract, as attached, with South Colonie Central School District for four (4) HCSD students who attend nonpublic schools in the South Colonie Central School District at a rate of \$654.78 per student, for a total of \$2,619.12.
- D. Be It Resolved, that the Board of Education, accept Bi-Annual Reports from the following High School Extracurricular Clubs:

Art Club	Environmental Club
Athletic Club	Football
High School Band	GSA: Gay, Straight Alliance
Baseball Club	Golf
Hudson Boys Basketball	Italian Club
Girls Basketball Club	Kindness Club
Blue and Gold Yearbook	Mock Trial
Bluehawk Running Club	National Honor Society
Charlatans Drama Club	The Owl Newspaper
Class of 2016	Robotics
Class of 2017	SADD
Class of 2018	Spanish Club
Class of 2019	Student Council
Varsity Club	
- E. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on January 21, 28, February 2, 3, 2016).

New Business: There was no new business to discuss.

NEW BUSINESS

Public Forum: Nobody signed up for the second public forum.

PUBLIC FORUM

Upcoming Meeting Dates:

- **Board of Education Meetings:**
 - February 22, 2016 – Regular Board of Education Meeting – 7:00 p.m. in the High School Library
 - March 14, 2016 – Regular Board of Education Meeting – 7:00 p.m. in the High School Library
- **Committee Meetings/Community Events:**
 - Policy Committee Meeting – February 22, 2016 – 6:00 p.m. in the District Conference Room

UPCOMING MEETING DATES

UPCOMING MEETING DATES (continued)

- **Committee Meetings/Community Events (continued):**
 - Facilities Committee Meeting – March 1, 2016 – 5:00 p.m. in the District Conference Room

James Chaplin, Student Representative, left at 7:50 p.m.

EXECUTIVE SESSION

Executive Session: Maria McLaughlin made the motion to enter into executive session for the purpose of discussing the employment history of a particular person at 8 p.m. Sage Carter seconded the motion.

Ayes – 7 Nays – 0 **MOTION CARRIED**

Maria McLaughlin made the motion to come out of Executive Session at 8:57 p.m., seconded by David Kisselburgh.

Ayes – 7 Nays – 0 **MOTION CARRIED**

MEETING SUSPENDED

The meeting was suspended at 8:58 p.m. referendum vote results were complete.

MEETING RE-ADJOURNED

The meeting re-adjourned at 11:10 p.m.

The Board of Education received the vote results as attached.

VOTE RESULTS

Maria McLaughlin made the following resolution, seconded by David Kisselburgh: Be it Resolved that the Board of Education accepts the referendum vote results of February 9, 2016 for Proposition 1 and Proposition 2 and declares them official, as follows:

Proposition 1	Yes Votes: <u>935</u>	No Votes: <u>79</u>
Sale of Claverack School		
Proposition 2	Yes Votes: <u>611</u>	No Votes: <u>399</u>
Capital Project		

ADJOURNMENT

Maria McLaughlin made the motion to adjourn the meeting at 11:15 p.m., seconded by David Kisselburgh.

Ayes - 7 Nays - 0 **MOTION CARRIED**

Maria McLaughlin, President
Board of Education

Leslie M. Coons, Clerk
Board of Education

Hudson City School District
February 9, 2016
Special Vote

Total Votes:	Proposition 1 Sale of Claverack School		Proposition 2 Capital Project	
	Yes	No	Yes	No
JLE	364	32	258	138
Claverack	174	11	102	81
Stockport	55	4	46	11
Greenport	270	31	157	144
Livingston	72	1	48	25
Total Votes	935	79	611	399
Total Voters for Prop 1		1014	Total Voters for Prop 2	
Percentage of Potential Voters for Prop 1		10.71%	Percentage of Potential Voters for Prop 2	
Total Voters - 9,464		Hudson 3,673	Hudson City School District	
Claverack 1,481	Stockport 720	Livingston 1,070	BOE Meeting	
			Feb 9th, 2016	

HUMAN RESOURCES

Personnel Agenda

February 9, 2016

7.

A. INSTRUCTIONAL APPOINTMENT MODIFICATION

Be It Resolved, that the Board of Education modify the appointment of Kerry Galeano, certified ESL teacher and certified English language arts 7-12 teacher, to a four-year probationary, dual tenure area position of 0.4 FTE ESL teacher in the English to Speakers of Other Languages tenure area, and 0.6 FTE ELA teacher in the English Language Arts tenure area at Hudson Sr. High School, effective September 1, 2015 through August 31, 2019, at her current annual salary. Ms. Galeano was originally appointed as a 1.0 FTE ESL teacher at Hudson Sr. High School.

B. INSTRUCTIONAL STAFF PROBATIONARY PERIOD EXTENSION

	Last Name	First Name	Tenure Area	Location	New Probationary End Date	Former Probationary End Date	Notes
1.	McCloskey	Anna	Speech Therapist	MCSIS	10/02/17	8/31/17	Extension due to 20 days unpaid child care leave during 2014-15 school year (first probationary year)

C. SCHOOL NURSE TERMINATION

	Last Name	First Name	Position	Location	Effective Date
1.	O'Connor	Raina	School Nurse	HJSHS	2/02/16

D. SCHOOL SAFETY OFFICER RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
1.	Rochler	Robert	School Safety Officer	HJSHS	2/26/16 (Tentative)

HUMAN RESOURCES

Personnel Agenda

February 9, 2016

E. TEACHING ASSISTANT APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
1. Lappe	Dylan	Teaching Assistant	4-Year Probationary	HSHS	Not to exceed 40 hrs. per wk.	\$17.08 per hr.	2/01/16-1/31/20	To replace K. Stevens Posting #010416-88

F. TEACHER AIDE APPOINTMENTS

Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
1. Sultana	Hasna	1:1 Teacher Aide	Probationary period of no more than 52 weeks	JLE	6.25 hrs. per day	\$9.00 per hr.	2/10/16	New Position Posting #N112415-23
2. Shabazz	Abdullah	1:1 Teacher Aide	Probationary period of no more than 52 weeks	JLE	6.5 hrs. per day	\$9.00 per hr.	2/10/16	To replace T. Ohlerich Posting #N010416-28

G. ABOLISH TEACHER AIDE POSITION

Position	Location	Hours	Effective Date	Notes
1. 1:1 Teacher Aide	MCSIS	6.5 hrs. per day	2/10/16	Student no longer requires a 1:1 Aide

H. FOOD SERVICE STAFF RESIGNATION

Last Name	First Name	Position	Location	Hours	Rate of Pay	Effective Date	Notes
1. Tuczynski	Sandra	Cook	JLE	6.25 hrs. per day	\$11.91 per hr.	2/01/16	Resigning as Cook to be appointed as Food Service Helper

HUMAN RESOURCES

Personnel Agenda

February 9, 2016

I. FOOD SERVICE STAFF APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
1. Tuczynski	Sandra	Food Service Helper	Probationary period of no more than 52 weeks	MCSIS or District-wide as needed	6.25 hrs. per day	\$10.31 per hr.	2/01/16	Reassignment with no loss of seniority or contract benefits.

J. FOOD SERVICE STAFF PROBATIONARY PERIOD EXTENSION

Last Name	First Name	Position	Location	Extension Dates	Notes
1. Kane	Donna	Head Cook/Cafeteria Mgr.	JLE	2/10/16-6/30/16	This extension is to allow for continued monitoring and evaluation

K. LANGUAGE INTERPRETER APPOINTMENT

Last Name	First Name	Position	Rate of Pay	Effective Dates	Notes
1. Akter	Mahitza	Translator	\$25.00 per hour	2/10/16-6/30/16	Translator will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.

L. SUBSTITUTE STAFF APPOINTMENTS

Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1. Talledge	Katheleen	Substitute Nurse	LPN	\$20.00 per hour	2/10/16
2. Galea	Joan	Substitute Teaching Assistant	Certified	\$10.83 per hour	2/10/16
3. Harrington	Kristen	Substitute Teacher Aide	Certified	\$14.17 per hour	2/10/16
4. Ames	Mary Jane	Substitute Teacher	Certified	\$9.00 per hour	2/10/16
5. Peters	Mackenzie	Substitute Teaching Assistant	N/A	\$90.00 per day	2/10/16
		Clerical Substitute	Not Certified	\$14.17 per hour	2/10/16
		Substitute Teacher		\$16.16 per hour	2/10/16
				\$70.00 per day	2/10/16

HUMAN RESOURCES

Personnel Agenda

February 9, 2016

M. REMOVE FROM SUBSTITUTE LISTS

Last Name	First Name	Position	Effective Date	Notes
1. Shabazz	Abdullah	Substitute Teacher Substitute Teaching Assistant Substitute Teacher Aide	2/10/16	Took full-time position
2. Sultana	Hasna	Substitute Teacher Aide	2/10/16	Took full-time position

N. EXTRA-CURRICULAR SPORTS APPOINTMENTS*

Last Name	First Name	Position	Season	Stipend	Effective Date
1. Gagliano	Vincent	Boys' Varsity Track Coach	Spring	\$3747	2/10/16
2. Shevar	Thomas	Boys' Varsity Track Assistant Coach	Spring	\$2996	2/10/16
3. Bernockie	Evan	Boys' Varsity Baseball Volunteer	Spring	\$-0-	2/10/16
4. Peck	Catherine	Girls' Modified Softball Coach	Spring	\$2623	2/10/16

O. EXTENDED SCHOOL DAY STUDENT HELPER RESIGNATION

Last Name	First Name	Position	Effective Date
1. Castana	Jena	ASP Student Helper	1/25/16

P. REMOVE FROM 21ST CENTURY AND EXTENDED SCHOOL DAY PROGRAM LISTS

Last Name	First Name	Position	Effective Date
1. Alessi	Lena	ASP Instructor	2/10/16
2. Anthony-Race	Amy	ASP Instructor	2/10/16
3. Berth	John	ASP Student Helper	2/10/16
4. Brown	Javor	ASP Student Helper	2/10/16
5. Couvertier	Jalisa	ASP Student Helper	2/10/16
6. Elite	Samuel	ASP Student Helper	2/10/16
7. Falkner	Lindsay	ASP Student Helper	2/10/16
8. Hoffman	Alexandra	ASP Student Helper	2/10/16
9. Lewis	Calvin	ASP Student Helper	2/10/16

HUMAN RESOURCES

Personnel Agenda

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10.	Miller	Frances	ASP Student Helper	2/10/16
11.	Murphy	Kimedrick	ASP Student Helper	2/10/16
12.	Proper	Lori	ASP Student Helper	2/10/16
13.	Tillman	Carlson	ASP Student Helper	2/10/16
14.	Van Alstyne	Seana	ASP Student Helper	2/10/16
15.	Vitellaro	Ian	ASP Student Helper	2/10/16
16.	Wilburn	Zaccharia	ASP Student Helper	2/10/16

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

***Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches**

BOARD OF EDUCATION MEETING

HAND CARRY

FEBRUARY 9, 2016

Q. PER DIEM NURSE APPOINTMENT

	Last Name	First Name	Position	Location	Type of Certification	Hours/Salary	Effective Date	Notes
1.	Groll	Joan	Per Diem Nurse	HSHS	Registered Professional Nurse	Pay would be per diem at \$160 per day (base nurse salary) up to a total of eight days	2/10/16	To conduct all necessary functions of medical clearance for Spring Sports