

**Hudson City School District
Regular Board of Education Meeting
November 9, 2015 - 6:00 p.m.
MC Smith Intermediate School Library**

Minutes Meeting #9

Page 3623

The regular meeting of the Hudson City School District Board of Education was held on November 9, 2015 at the MC Smith Intermediate School Library, Harry Howard Avenue, Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Maria McLaughlin at 6:00 p.m. with the following Board Members in attendance:

PRESENT: Maria McLaughlin
Carrie Otty
Tiffany Hamilton
Sage Carter
William Kappel, III
David Kisselburgh
Sumayyah Shabazz

Late Arrival: James Chaplin, Student Representative (arrived at 6:45)

ALSO PRESENT: Superintendent Maria Lagana Suttmeier
Coordinator of School Improvement April Prestipino
Clerk of the Board Leslie Coons (arrived at 6:36)

Sage Carter made a motion, seconded by Carrie Otty, that the Board of Education accepts the Board Agenda with the following amendments:

- Add hand carry to Personnel Agenda (Items 8L and 8M)
- Add hand carry to Consensus Agenda (Item 15U)

Ayes - 7

Nays - 0

MOTION CARRIED

**AGENDA
ACCEPTED**

The Curriculum Workshop commenced at 6:03 p.m.

- RtI (Response to Intervention) and the Use of Date
- ELT (Extended Learning Time)

**CURRICULUM
WORKSHOP**

The Board of Education meeting resumed at 7:05 p.m. All Board Members were present.

Student Representative Report: James Chaplin reported to the board on the activities of the student body at the High School. The Art Club will be creating a mural in the science wing replicating the mineral reference table. College Tuesdays will continue in the Guidance Office. James explained the Yearbook Club’s process of producing the yearbook in thirds. The first third is almost complete. The Class of 2017 will have their Brooks Barbeque on Friday. A new club is having a free Thanksgiving Dinner on November 20th at the High School. Jeopardy Club raised about \$1000. SADD had their giftwrap fundraiser. Student Council is contemplating an area-wide dodgeball tournament that will include other school districts.

**STUDENT
REPRESENTATIVE
REPORT**

EXECUTIVE SESSION

Executive Session: There was no need for early executive session.

James Chaplin, Student Board Member, left at 7:25 p.m.

PERSONNEL AGENDA

Maria McLaughlin made the motion to accept Personnel Agenda items A through M. Carrie Otty seconded the motion.

Ayes - 7

Nays - 0

MOTION CARRIED

WELCOME NEW STAFF

Welcome of New Staff: Superintendent Suttmeier introduced Ms. Sharifa Carbon as the District's new School District Business Leader. Ms. Carbon will start on December 3, 2015.

OLD BUSINESS

Old Business: Superintendent Suttmeier reminded the Board that the development of the Board Goals needed to stay in the forefront. Board Goals allow administration to develop a focal point to accomplish each goal. Superintendent Suttmeier asked that the Board have something for approval by the December 3, 2015 meeting.

PUBLIC FORUM**Public Forum:**

- Maya Reed expressed her ongoing concern about the crossing at the John L. Edwards Primary School intersections and asked for an update on the progress of getting a crossing guard. Superintendent Suttmeier reported to the Board that she has had several discussions with the Hudson City Police Department. Adequate signage and hiring a crossing guard is being considered.

BUSINESS EXECUTIVE REPORT

Business Executive Report: No Business Executive report was given.

SCHOOL IMPROVEMENT REPORT

School Improvement Report: April Prestipino, Coordinator of School Improvement, did not have a new report. However, Ms. Prestipino thanked Board Member Carrie Otty who committed to volunteer for all three Poverty Simulation Parent Engagements, which will be held during the half-day Staff Development Days. Other Board Members are planning to attend the simulations as well.

SUPERINTENDENT REPORT**Superintendent's Report:**

- P-Tech Grant Update – Superintendent Suttmeier reported that the District was not awarded the P-Tech Grant. No other school in the region was chosen. A formal letter of debriefing comments was requested. Future applications will go smoother now that the initial work has been done once. The grant will be more competitive in the future.
- Celebrating What's Right – Superintendent Suttmeier informed the board that the topic of her column this month was "being thankful" and specifically grateful for Hudson Dollars for Scholars. Superintendent Suttmeier also thanked the board for doing the October column in her absence.
- Proposed Project Update – Superintendent Suttmeier explained there was a meeting with the architect regarding a proposed capital project. The project would consist of improving the athletic fields, to include a track and moving the varsity teams to the high school, moving sixth grade to the junior high school in the 2016-2017 school year and moving second grade to the MC Smith Intermediate School in the 2017-2018 school year. Staff positions would be repurposed rather than eliminated. There would be minimal tax impact. The referendum vote would take place on February 9, 2016 and would consist of at least two propositions: The sale of the Claverack School; and the Capital Project. Mandatory informational meetings for faculty and staff will begin tomorrow at the scheduled ATM.

CONSENSUS AGENDA

Maria McLaughlin made the motion to approve consensus agenda items A through K. David Kisselburgh seconded the motion.

Ayes - 7

Nays - 0

MOTION CARRIED

- CONSENSUS
AGENDA
(continued)**
- A. Be It Resolved, that the Board of Education approves Board Meeting Minutes #8, dated October 26, 2015, pages 3619-3622.
- B. Be It Resolved, that the Board of Education accept a donation of a Bundy II Alto Saxophone with case (id #885702) from Joanne Craig valued at \$200 for the MC Smith Intermediate School Music Program.
- C. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Junior High School Grade 9 Extra-Classroom Activity Annual Charter for the Project Hallway for the school year 2015-2016.
- D. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Senior High School Extra-Classroom Activity Annual Charter for the Dream Council for grades 9 through 12 for the school year 2015-2016.
- E. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Senior High School Extra-Curricular Account Monthly Financial Report for the month of September 2015.
- F. Be It Resolved, that the Board of Education accepts, as attached, the Hudson Junior High School Extra-Curricular Account Monthly Financial Report for the month of September 2015.
- G. Be It Resolved, that the Board of Education approves, as attached, the refund of taxes for 2014 and 2015 in the City of Hudson due to a court order and adjustment.
- H. Be It Resolved, that the Board of Education approves, as attached, the refund of school taxes for the 2015-2016 school year in the amount of \$1,443.27 due to a Small Claims decision.
- I. Be It Resolved, that the Board of Education hereby establishes the Tax Reduction Reserve as required to set aside a portion of the proceeds of the sale of real property. The reserve is hereby funded in the amount of \$197,692 to be used to reduce school district real property taxes for a period not to exceed 10 years.
- J. Be It Resolved, that the Board of Education hereby funds the existing Employee Retirement Contribution Reserve with the excess fund balance as of June 30, 2015 in the amount of \$505,674.
- K. Be It Resolved, that the Board of Education approves a transportation contract extension, as attached, with Michael S. Johnston to transport a student to The Sackett Center for an additional cost of \$3575.00.

Maria McLaughlin opened for discussion consensus agenda items L through N.

Maria McLaughlin made the motion to approve consensus agenda items L through N. Carrie Otty seconded the motion.

Ayes - 7

Nays - 0

MOTION CARRIED

- L. Be It Resolved, that the Board of Education approves, per NYSED, a cooperative bid emergency transportation contract, as attached, with Taconic Hills (LEA), Germantown and Hudson for Michael Johnston LLC – Mike Johnston, to transport students to Tech Valley beginning September 3, 2014 and ending October 3, 2014, at a total cost of \$14,030.00.
- M. Be It Resolved, that the Board of Education approves, per NYSED, a cooperative bid transportation contract, as attached, with Taconic Hills (LEA), Germantown and Hudson for Michael Johnston LLC – Mike Johnston, to transport students to Tech Valley beginning October 6, 2014 and ending June 26, 2015, at a total annual cost of \$97,600.00.

**CONSENSUS
AGENDA
(continued)**

- N. Be It Resolved, that the Board of Education approves, per NYSED, an extension of contract for pupil transportation cooperative bid, as attached, with Taconic Hills (LEA), Germantown and Hudson for Michael Johnston LLC – Mike Johnston, to transport students to Tech Valley beginning September 9, 2015 and ending June 30, 2016, at a total anticipated annual cost of \$63,000.00.

Maria McLaughlin made the motion to approve consensus agenda item O through U. Sage Carter seconded the motion.

Ayes - 7 Nays - 0

MOTION CARRIED

- O. Be It Resolved, that the Board of Education approves the attached field trip request from Lynn Clark for sixth grade students to see “The Nutcracker” at Proctor’s Theatre in Schenectady on December 4, 2014.
- P. Be It Resolved, that the Board of Education approves the attached field trip request to NYC on April 14, 2016 from HHS teacher Jamie Rodriguez for Spanish II students to see a Spanish play and experience Latin American cuisine.
- Q. Be It Resolved, that the Board of Education approves the attached international field trip request for high school Spanish students to visit Madrid, Spain, and Paris, France, from April 21-May 3, 2015.
- R. Be It Resolved, that the Board of Education adopts a resolution, as attached, to engage a design professional, Weston & Sampson, to undertake SEQR review pursuant to New York State Environmental Quality Review Act related to Capital Project – Montgomery C. Smith Intermediate School SED #101300010000 Building Addition and Improvements to Traffic and Parking.
- S. Be It Resolved, that the Board of Education accepts the Tax Collector’s Report on the Collection of 2015 School Taxes, as attached.
- T. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CSE and CPSE meetings held on October 9, 15, 16, 19, 20, 21, 26, November 3, 2015).

**NEW
BUSINESS**

New Business – Board President, Maria McLaughlin, stated the Superintendent’s mid-year evaluation will be the topic during Executive Session (without the Superintendent) at the November 23, 2015 Board Meeting. The Board will then meet with Superintendent Suttmeier to review the evaluation.

**PUBLIC
FORUM**

Public Forum – Nobody signed up for public forum.

**UPCOMING
MEETING
DATES**

Upcoming Meeting Dates:

Board of Education Meetings:

- Monday, November 23 – Curriculum Workshop - 6:00 p.m. at the Junior High School followed by a Regular Board Meeting at 7:00 p.m. in the Junior High School Library.

Committee Meetings/Community Events:

- Tuesday, November 10 – Facilities Committee Meeting – 5:00 p.m. at the District Office.
- Policy Committee Meeting will be announced.

**EXECUTIVE
SESSION**

Maria McLaughlin made the motion to enter into Executive Session at 8:05 p.m. for the purpose of discussing the employment history of a particular person. William Kappel, III seconded the motion.

Ayes - 7 Nays - 0

MOTION CARRIED

Tiffany Hamilton made the motion to come out of Executive Session at 8:32 p.m. Maria McLaughlin seconded the motion.

Ayes - 7 Nays - 0

MOTION CARRIED

Tiffany Hamilton made the motion to adjourn the meeting at 9:33 p.m. Sage Carter seconded **ADJOURNMENT**
the motion.

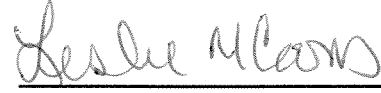
Ayes - 7

Nays - 0

MOTION CARRIED



Maria McLaughlin, President
Board of Education



Leslie M. Coons, Clerk
Board of Education

8.

A. SPEECH/LANGUAGE POSITION AMENDMENT

Current Position	Amended Position	Location	Effective Date	Notes
0.4 FTE Speech/Language Pathologist	0.5 FTE Speech/Language Pathologist	District-Wide	11/10/15	Amend position from 0.4 FTE to 0.5 FTE to meet the requirements of students' speech services. To replace S. Parsons.

B. INSTRUCTIONAL STAFF APPOINTMENT

Last Name	First Name	Position	Location	Tenure/Certification Area	Type of Certification	Salary Schedule	Salary	Effective Dates	Notes	
1.	Byrnes	Jessica	0.5 FTE Speech/Language Pathologist	District-Wide	NA/Teacher of Students with Speech and Language Disabilities	Professional	MA Step 3	\$45,135 Pro-rated 2013-14 rate pending negotiations	11/12/15-6/30/16	Posting #110215-79 To replace S. Parsons

C. SPEECH/LANGUAGE PATHOLOGIST EXTRA SERVICES APPOINTMENT

Last Name	First Name	Appointment	Hours/Rate of Pay	Effective Dates	Notes
1.	Byrnes	Jessica Speech/Language Pathologist to complete Compensatory Speech Services	Up to 20 hours of Compensatory Speech Services @ \$47/hr. (outside of her normal work schedule)	11/12/15-6/30/16	To ensure students have received the speech services as mandated on their IEPs, 504s or RTI plans

HUMAN RESOURCES

Personnel Agenda

November 9, 2015

D. PARENT EDUCATION WORKSHOP FACILITATOR APPOINTMENTS

Last Name	First Name	Position	Hours/Rate of Pay	Effective Dates	Notes
1. Rutkey	Kristin	Facilitator for Grade K Math & ELA	Total of 3 hrs. prep time per teacher @ \$42/hr. and 2 hrs. of facilitation per workshop @ \$47/hr.	11/17/15 & 3/01/16	Funding via Title I – 1% Parent Engagement set-aside
2. Barnes	Beth	Facilitator for Grade 1 Math & ELA Facilitator for Grade 2 Math	Total of 3 hrs. prep time per teacher @ \$42/hr. and 2 hrs. of facilitation per workshop @ \$47/hr.	11/17/15 & 3/01/16	Funding via Title I – 1% Parent Engagement set-aside
3. Sweet	Deborah	Facilitator for Grade 2 ELA	Total of 3 hrs. prep time per teacher @ \$42/hr. and 2 hrs. of facilitation per workshop @ \$47/hr.	11/24/15 & 3/01/16	Funding via Title I – 1% Parent Engagement set-aside
4. Dolan	Elizabeth	Facilitator for Grades 3 & 4 ELA Facilitator for Grades 5 & 6 ELA	Total of 3 hrs. prep time per teacher @ \$42/hr. and 2 hrs. of facilitation per workshop @ \$47/hr.	11/30/15 & 3/08/16 12/09/15 & 3/09/16	Funding via Title I – 1% Parent Engagement set-aside
5. Cottini	Emma	Facilitator for Grades 3 & 4 Math	Total of 3 hrs. prep time per teacher @ \$42/hr. and 2 hrs. of facilitation per workshop @ \$47/hr.	11/30/15 & 3/08/16	Funding via Title I – 1% Parent Engagement set-aside
6. Curry	Stephanie	Facilitator for Grades 5 & 6 Math	Total of 3 hrs. prep time per teacher @ \$42/hr. and 2 hrs. of facilitation per workshop @ \$47/hr.	12/09/15 & 3/09/16	Funding via Title I – 1% Parent Engagement set-aside
7. Hart	Sharon	Facilitator for Grades 7 & 8 ELA	Total of 3 hrs. prep time per teacher @ \$42/hr. and 2 hrs. of facilitation per workshop @ \$47/hr.	12/10/15 & 3/23/16	Funding via Title I – 1% Parent Engagement set-aside
8. Rees	Lucy	Facilitator for Grades 7 & 8 Math	Total of 3 hrs. prep time per teacher @ \$42/hr. and 2 hrs. of facilitation per workshop @ \$47/hr.	12/10/15 & 3/23/16	Funding via Title I – 1% Parent Engagement set-aside

E. FOOD SERVICE HELPER RESIGNATION

Last Name	First Name	Position	Location	Effective Date
1. Guldenstern	Mia	Food Service Helper	HSHS	Close of business 11/13/15

HUMAN RESOURCES

Personnel Agenda

November 9, 2015

F. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay	Effective Date
1.	Canarte	Elena	Substitute Food Service Helper	\$9.00 per hour	11/10/15
2.	Seeley	Mary	Substitute Teacher Aide	\$9.00 per hour	11/10/15

G. REMOVE FROM SUBSTITUTE LISTS

	Last Name	First Name	Position	Effective Date	Notes
1.	Zaman	Tanya	Substitute Teacher Aide	11/10/15	Took a full time position
2.	Stalker	Ashley	Substitute Teacher Aide	11/10/15	Took a full time position
3.	Weaver	Kathryn	Substitute Food Service Helper	11/10/15	Took a full time position

H. SUBSTITUTE STAFF TERMINATION

	Last Name	First Name	Position	Effective Date
1.	Grener	Valerie	Substitute Teacher Substitute Teaching Assistant Home Instructor Substitute Clerical	Close of business 10/30/15

I. EXTRA-CURRICULAR SPORTS APPOINTMENT*

	Last Name	First Name	Position	Season	Stipend	Effective Date
1.	Sheard	Anthoniae	Volleyball Volunteer	Fall/Winter	\$ -0-	11/10/15

J. 21ST CENTURY GRANT PROGRAM INSTRUCTOR APPOINTMENT

	Last Name	First Name	Position	Rate of Pay (not to exceed 15 hrs. per week)	Effective Date	Notes

HUMAN RESOURCES

Personnel Agenda

November 9, 2015

1.	Williams	Kathy	ASP Instructor	\$18.00 per hour	11/10/15	Funding via 21 st Century Grant
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K. 21ST CENTURY GRANT PROGRAM STUDENT HELPER APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per week)	Effective Date	Notes
1.	Barrientos	Bryant	ASP Student Helper	\$9.00 per hour	11/10/15	Funding via 21 st Century Grant
2.	Hutchings	Ian	ASP Student Helper	\$9.00 per hour	11/10/15	Funding via 21 st Century Grant
3.	Sajid	Maryam	ASP Student Helper	\$10.50 per hour	11/10/15	Funding via 21 st Century Grant

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

***Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches**

BOARD OF EDUCATION MEETING

HAND CARRY

NOVEMBER 9, 2015

L. ADMINISTRATIVE APPOINTMENT

	Last Name	First Name	Position	Location	Type of Appointment	Effective Date	Tenure/Certification Area	Type of Certification	Salary	Replacing
1.	Buckmon Carbon	Sharifa	School Business Administrator	Central Office	4 – Year Probationary	12/03/15-12/02/19	School District Business Leader	Professional	\$98,850 Pro-rated	Robert Yusko

M. TEACHING ASSISTANT RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
1.	Anthony-Race	Amy	Teaching Assistant	HSHS	11/20/15

