

**Hudson City School District  
Regular Board of Education Meeting  
October 26, 2015 - 6:00 p.m.  
John L. Edwards Primary School Cafeteria**

**Minutes Meeting #8**

**Page 3619**

The regular meeting of the Hudson City School District Board of Education was held on October 26, 2015 at the John L. Edwards Primary Cafeteria, 360 State Street, Hudson, NY.

**PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Maria McLaughlin at 6:00 p.m. with the following Board Members in attendance:

**PRESENT:** Maria McLaughlin  
Carrie Otty  
Tiffany Hamilton  
Sage Carter  
William Kappel III

**Late Arrivals:** David Kisselburgh (arrived at 6:30)  
Sumayyah Shabazz (arrived at 6:50)  
James Chaplin, Student Representative (arrived at 6:50)

**ALSO PRESENT:** Superintendent Maria Lagana Suttmeier  
Coordinator of School Improvement April Prestipino  
Clerk of the Board Frieda VanDeusen

Tiffany Hamilton made a motion, seconded by Sage Carter, that the Board of Education accepts the Board Agenda with the following amendments:

- Add Lights on Afterschool Proclamation - presented by Kathy Clark
- Add hand carry to Consensus Agenda (item #15T)
- Remove Consensus Agenda item 15M (Athletic Club Charter)

Ayes - 5

Nays - 0

**MOTION CARRIED**

**AGENDA  
ACCEPTED**

Board Members dispersed for Curriculum Workshops (Response to Intervention Presentation and Extended Learning Time Discussion) at 6:03 p.m.

The Board of Education meeting resumed at 7:03 p.m. All Board Members were present.

**Presentations/Recognitions:**

**PRESENTATIONS**

**Introduction of New Student Board Member and Board Clerk** - Superintendent Suttmeier introduced new Student Board Member James Chaplin and new Board Clerk Leslie Coons. The Board congratulated Board Clerk Frieda VanDeusen on her retirement and thanked her for 30 years of outstanding service to the district.

**INTRODUCTIONS**

**School Board Recognition Week** - Mr. Spicer read the Proclamation from the Governor of New York State. Becky Bushey of the John L. Edwards Primary PTA presented a book donation to the JLE library and refreshments after the meeting in honor of the School Board Members' hard work and dedication to the district.

**SCHOOL BOARD  
RECOGNITION  
WEEK**

**STUDENT REPRESENTATIVE REPORT**

**Student Representative Report** - James Chaplin, Student Representative, reported on class activities. The art club has started designing the Class of 2016 mural. The High School College Fair took place. Forty families attended the Junior Class Ring Ceremony. The first edition of the high school newspaper, The Owl, is out. Yearbook Club is working on the first phase of the yearbook. Mock Trial held a Jeopardy Challenge between the staff and students. (Staff won.) Class of 2016 had their cookie dough sale. All classes are getting ready for Powder Puff. Student Council hopes to amend the constitution so the classes will have equal representation. A Staff Appreciation lunch was held last Friday, during Staff Development. The students made and served lunch to the staff. The first of four lock-down drills will happen this Thursday.

**LIGHTS ON PROCLAMATION**

**Lights on Proclamation** - Kathy Clark read a Proclamation from the Governor giving National recognition to our Lights on Afterschool Program. Hudson was one of three schools to receive an original document.

**EXECUTIVE SESSION**

**Executive Session** - There was no need for early executive session.

**PERSONNEL AGENDA**

Maria McLaughlin made the motion to accept Personnel Agenda items A through T. Tiffany Hamilton seconded the motion.

Ayes - 7

Nays - 0

**MOTION CARRIED****WELCOME NEW STAFF**

**Welcome of New Staff** – Superintendent Suttmeier, introduced Megan Tice, the District's new Communications Specialist through Questar. Megan will be in the District on Tuesdays and Thursdays. Megan provided her email to the board members.

**OLD BUSINESS****Old Business**

- Policy Committee - No meeting was held yet. The next meeting was scheduled for November 5, 2015 at 5:30 p.m. in the District Conference Room.
- Budget Committee - No meeting is scheduled.
- Audit Committee - No meeting is scheduled.
- Facilities Committee - No meeting is scheduled. One will be scheduled within the next week. George Keeler was present to give an update.
  - The 5-year condition survey is turning into a Capital Project. It will be a five to seven year process as to not interrupt education.
  - Solar City Program Proposal - Solar City is NYSED contractor of choice. It is an 18-year purchase power agreement with no maintenance cost to the District. The program is currently for the Jr./Sr. High School Campus.

**PUBLIC FORUM****Public Forum-**

- Liz Novine - Hudson Teachers Association President and Guidance Counselor introduced herself and thanked the Board of Education.
- Maya Reed expressed concern about crossing at the John L. Edwards Primary School intersections. Sage Carter responded that a call was made to Gary Graziano regarding additional signage. Mr. Graziano was unaware of the issue. Ameri-Corp was mentioned as a resource to serve as crossing guards, however new constraints may be on the organization. Ms. Reed stated the parent goal is to have an actual crossing guard.
- Gail DePriest, grandmother, questioned the appeal process for her granddaughter being able to ride the school bus to Hawthorne Valley as a four-year-old, who in their Kindergarten program. Superintendent Suttmeier will call the parent, Ms. Dibbon, and let her know where to send an appeal.

**Business Executive Report** - No Business Executive report was given.

**BUSINESS  
EXECUTIVE REPORT**

**School Improvement Report** - April Prestipino, Coordinator of School Improvement, gave the School Improvement Report.

**SCHOOL  
IMPROVEMENT  
REPORT**

- DTSDE (Diagnostic Tool for School and District Effectiveness) - No schools in the district will be reviewed by the State this year. Superintendent Suttmeier and Ms. Prestipino will be the team to do the review. In order to participate as a reviewer, at least one of team must be credentialed by the end of the school year. Passing a state generated test is required for the credential. The test has not yet been generated.
- DTSDE PLC (Personal Learning Community) - Mr. Brenneman and the Intermediate School was accepted to develop a three-year plan with structures and framework for each year.
- October 23rd Professional Development Day - Teachers and staff participated in various presentations and trainings scheduled throughout the day.
- Poverty Simulation - During the half-day professional development days, "poverty simulations" are planned for the teachers. Participants will simulate a family and community members facing day to day struggles in our community. Ms. Prestipino invited the Board of Education members to volunteer as participants on these conference days: November 19, December 16 and March 18. The Board members will contact Ms. Prestipino with their availability.

**Superintendent's Report** - Superintendent Suttmeier reported that the State Aid Report, ST3 will be certified (submitted) by midnight tonight with thanks to Jack McKinney and Questar III's support.

**SUPERINTENDENT  
REPORT**

- NYSSBA Conference - Superintendent Suttmeier reported on the various programs and seminar opportunities at the annual convention in New York City.
- Celebrating What's Right - Superintendent Suttmeier shared Derek Reardon's referral statistics at the Junior High School. In the 2013-2014 school year, the number of referrals from the beginning of school to October was approximately 63. In the 2014-2015 school year, the number of referrals in the same time period spiked to approximately 121. This year, the number of referrals has dropped to approximately 42. The drop is attributed to the Power of Peace program in the 7th and 8th grades as well as other PBIS initiatives. Maintenance at these lower numbers will allow the sixth grade to be manageable if we make the move to become true middle school.

Maria McLaughlin made the motion to approve consensus agenda items A through D. Sage Carter seconded the motion.

**CONSENSUS  
AGENDA**

Ayes - 7                      Nays - 0                      **MOTION CARRIED**

Maria McLaughlin made the motion to approve consensus agenda item E with a 100 percent waiver of fees. Tiffany Hamilton seconded the motion.

Ayes - 7                      Nays - 0                      **MOTION CARRIED**

Tiffany Hamilton made the motion to approve consensus agenda items F through H with no waiver of fees. David Kisselburgh seconded.

Ayes - 7                      Nays - 0                      **MOTION CARRIED**

Maria McLaughlin made the motion to approve consensus agenda items I through T. William Kappel, III seconded.

Ayes - 7                      Nays - 0                      **MOTION CARRIED**



8.

#### A. INSTRUCTIONAL STAFF LEAVE OF ABSENCE

Last Name	First Name	Position	Location	Effective Dates	Notes
1. Lueck	Christina	Elementary Teacher	JLE	10/20/15-1/26/16	Unpaid FMLA

#### B. NEMO MENTOR APPOINTMENT

Mentor	New Teacher	New Teacher Assignment	Stipend	Effective Date	Notes
1. Lisa Dolan	Douglas Fenson	MCSIS Gr. 6	\$600	Half Year (Sept.-Jan.)	Per regulations, the district is responsible to provide mentoring to new teachers or in this case, teachers teaching in a new tenure area

#### C. ENL EXPANDED LEARNING TIME (ELT) PROGRAM APPOINTMENTS

Last Name	First Name	Position	Location	Hours/Rate of Pay	Effective Date	Notes
1. Coryell	Julia	ENL Teacher	HJSHS	40 hours of Instruction @ \$47/hr; Prep time not to exceed 8 hrs. @ \$42/hr.	TBD	Funding via Title III Part A
2. Diego	Marybeth	Shared ENL Teacher	MCSIS	Sharing a total of 40 hours of Instruction @ \$47/hr.; Sharing Prep Time not to exceed 8 hrs. @ \$42/hr.	TBD	Funding via Title III Part A
3. Viig	Kristen	Shared ENL Teacher	MCSIS	Sharing a total of 40 hours of Instruction @ \$47/hr.; Sharing Prep Time not to exceed 8 hrs. @ \$42/hr.	TBD	Funding via Title III Part A

#### D. EXTRA LEARNING TIME APPOINTMENT

Last Name	First Name	Position	Location	Hours/Rate of Pay	Effective Dates	Notes
1. Dolan	Lisa	Instructional Teacher for Grades 3-6	MCSIS	2 hrs. per week of instruction @ \$47/hr. and a total of 10 hrs. prep time @ \$42/hr.	9/29/15-6/30/16	Funding via General Funds

#### E. CREATE PARENT EDUCATION WORKSHOP TEACHER FACILITATORS

Positions	Effective Dates	Hours/Rate of Pay	Notes
1. 12- Parent Education Workshop Teacher Facilitators - 1- ELA & 1- Math for Grade KD 1- ELA & 1- Math for Grade 1 1- ELA & 1- Math for Grade 2 1- ELA & 1- Math for Grades 3 & 4 1- ELA & 1- Math for Grades 5 & 6 1- ELA & 1- Math for Grades 7 & 8	11/17/15-3/01/16 11/17/15-3/01/16 11/24/15-3/03/16 11/30/15-3/08/16 12/09/15-3/09/16 12/10/15-3/23/16	Total of 3 hours of prep time per teacher @ \$42/hr. and 2 hours of facilitation per workshop @ \$47/hr.	Funding via Title I – 1% Parent Engagement set-aside

#### F. TEACHER AIDE STAFF APPOINTMENTS

Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
1. Visconti	Kelly	1:1 Teacher Aide	Probationary period of no more than 52 weeks	MCSIS	7	\$9.00 per hour	10/27/15	To replace K. Dort Posting #N090815-13
2. Jennings	Nicole	1:1 Teacher Aide	Probationary period of no more than 52 weeks	JLE	6.5	\$9.00 per hour	10/27/15	To replace D. Cody Posting #N092215-17
3. Zaman	Tanya	1:1 Teacher Aide	Probationary period of no more than 52 weeks	JLE	6.5	\$9.00 per hour	10/27/15	New position Posting #N092215-16

#### G. TEACHER AIDE STAFF TRANSFER

Last Name	First Name	Current Position	New Position	Location	Effective Date	Notes
1. Khatum	Hamida	Teacher Aide	1:1 Teacher Aide	JLE	9/15/15	Posting #N093015-19

#### H. FOOD SERVICE COOK/MANAGER DECREASE IN HOURS

Last Name	First Name	Position	Location	Former Hours	New Hours	Effective Dates	Notes
1. Sacco	Patricia	Head Cook/ Cafeteria Manager	MCSIS	12 hours per week	8 hours per week	9/30/15-12/31/15	Due to personal matters

#### I. FOOD SERVICE HELPER STAFF APPOINTMENTS

Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
1. Stalker	Ashley	Food Service Helper	52 week probationary period	JLE	5.75	\$10.31 per hour	10/27/15	To replace S. Tuczynski Posting #N100615-20
2. Weaver	Kathryn	Food Service Helper	52 week probationary period	JLE	4.75	\$10.31 per hour	10/27/15	To replace O. Austin Posting #N100615-21

#### J. CUSTODIAL STAFF TRANSFER

Last Name	First Name	Position	Former Location	New Location	Effective Date	Notes
1. Folds	Vertrese	Custodian	HJSHS	MCSIS	10/5/15	No change in hours; No change in salary Posting #N091115-15

# HUMAN RESOURCES

## Personnel Agenda

October 26, 2015

### K. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1.	Shelton	Sonna	Substitute Teacher Substitute Teaching Assistant	Non-Certified	\$70.00 per day \$10.83 per hour	10/27/15
2.	Pitcher	Virginia	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	10/27/15
3.	Gerlach	Richard	Substitute Teacher Substitute Teaching Assistant	Non-Certified	\$70.00 per day \$10.83 per hour	10/27/15
4.	Rossant	Marianne	Substitute Teacher Substitute Teaching Assistant Home Instructor	Certified	\$90.00 per day \$14.17 per hour \$20.00 per hour	10/27/15
5.	Schwab	Karolyn	Substitute Teacher	Certified	\$90.00 per day	10/27/15
6.	Trachtenberg	Chet	Substitute Teacher	Non-Certified	\$70.00 per day	10/27/15
7.	LaPorta	Jeane	Substitute Nurse	Certified	\$20.00 per hour	10/27/15
8.	Rice	Peter	Substitute Teacher Substitute Teaching Assistant	Non-Certified	\$70.00 per day \$10.83 per hour	10/27/15
9.	Hettesheimer	Teresa	Substitute Teacher Substitute Teaching Assistant	Certified	\$90.00 per day \$14.17 per hour	10/27/15
10.	Jones	Victoria	Substitute Teacher Aide	N/A	\$9.00 per hour	10/27/15
11.	Gower	Pam	Substitute Teacher Aide	N/A	\$9.00 per hour	10/27/15

### L. EXTRA-CURRICULAR SPORTS RESIGNATION

	Last Name	First Name	Position	Effective Date
1.	VanDyke	Tyler	Boys' Varsity Soccer Coach Girls' JV Basketball Coach	10/26/15

### M. EXTRA-CURRICULAR SPORTS APPOINTMENT\*

	Last Name	First Name	Position	Season	Stipend	Effective Date
1.	Campbell	Brandon	Football Volunteer	Fall	\$ -0-	2015-2016 school year



#### N. POOL STAFF APPOINTMENT

	Last Name	First Name	Position	Hours	Rate of Pay	Effective Date	Notes
1.	Himmel	Ted	Lifeguard	As Needed	\$9.00/hr. PM Swim \$11.00/hr. AM Swim	10/27/15	2015-2016 school year

#### O. AFTER-SCHOOL PROGRAM SCRUB CLUB APPOINTMENT

	Last Name	First Name	Position	Location	Hours	Rate of Pay	Effective Dates	Notes
1.	Zincio	Nancy	Scrub Club Coordinator	HSHS	Not to exceed 12 hours per month	\$47.00 per hour	10/27/15	Funding via Community Schools Grant

#### P. 21<sup>ST</sup> CENTURY AFTERSCHOOL PROGRAM AIDE APPOINTMENT

	Last Name	First Name	Position	Location	Hours/Rate of Pay	Effective Date	Notes
1.	Raymond	Jean	ASP 1:1 Teacher Aide	Afterschool Program at MCSIS	Approximately 3 hrs. per day @ \$12.50 per hour or hourly contractual rate (only when student is present at program)	10/27/15	Funding via 21 <sup>st</sup> Century Grant

#### Q. 21<sup>ST</sup> CENTURY PROGRAM INSTRUCTOR APPOINTMENT

	Last Name	First Name	Position	Rate of Pay (not to exceed 10 hrs. per week)	Effective Date	Notes
1.	Wilkins	Whitney	ASP Instructor	\$18.00 per hour	10/27/15	Funding via 21 <sup>st</sup> Century Grant

#### R. EXTENDED SCHOOL DAY STUDENT HELPER APPOINTMENTS

Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per week)	Effective Date	Notes
1. Canarte	Elena	ASP Student Helper	\$13.00 per hour	10/27/15	Funding via Extended School Day Grant
2. Johnson	Christopher	ASP Student Helper	\$10.50 per hour	10/27/15	Funding via Extended School Day Grant

#### S. 21<sup>ST</sup> CENTURY PROGRAM STUDENT HELPER APPOINTMENTS

Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per week)	Effective Date	Notes
1. Ellis	Danielle	ASP Student Helper	\$9.00 per hour	10/27/15	Funding via 21 <sup>st</sup> Century Grant
2. Hanson	Amanda	ASP Student Helper	\$10.50 per hour	10/27/15	Funding via 21 <sup>st</sup> Century Grant
3. Canty	Caleb	ASP Student Helper	\$10.00 per hour	10/27/15	Funding via 21 <sup>st</sup> Century Grant
4. Crast	Kacey	ASP Student Helper	\$9.00 per hour	10/27/15	Funding via 21 <sup>st</sup> Century Grant
5. Squire	Destiny	ASP Student Helper	\$10.00 per hour	10/27/15	Funding via 21 <sup>st</sup> Century Grant

#### T. 21<sup>ST</sup> CENTURY PROGRAM TERMINIATIONS

Last Name	First Name	Position	Effective Date
1. Cuttino	Claudia	ASP Student Helper	10/27/15
2. Sheldon	Nevin	ASP Student Helper	10/27/15

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

**\*Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches**