

HUDSON CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
SEPTEMBER 14, 2015 – 7:00 P.M.
HUDSON HIGH SCHOOL LIBRARY

Minutes Meeting #6

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The regular meeting of the Hudson City School District Board of Education was held on September 14, 2015 at the Hudson High School Library, 215 Harry Howard Ave., Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by President Maria McLaughlin at 7:00 p.m. with the following Board Members in attendance:

PRESENT:

- Maria McLaughlin
- Sage Carter
- Tiffany Hamilton
- William J. Kappel, III
- Carrie Otty
- Sumayyah Shabazz

ABSENT:

- David Kisselburgh

ALSO PRESENT: Superintendent
 Coordinator of School Improvement
 School Business Executive
 Clerk of the Board

- Maria J. Suttmeier
- April Prestipino
- Robert D. Yusko, Jr.
- Frieda A. Van Deusen

Ms. McLaughlin made a motion, seconded by Ms. Hamilton, that the Board of Education accepts the Board Agenda with the following additions or changes:

AGENDA ACCEPTED

- Add hand carries 13. R and 13. S to the Consensus Agenda
- Personnel Agenda Items 6. O & P as amended

Ayes – 6

Nays – 0

MOTION CARRIED

Presentation/Recognition

PRESENTATION

Building Principals – School Opening

Steven Spicer, JLEPS Principal, Mark Brenneman, MCSIS Principal, Derek Reardon, JRHS Principal, and Antonio Abitabile, HSHS Principal shared with the Board how the first few days went in each of their buildings. Everyone reported that school got off to a very good start.

Chuck Bastian – Capital Project

Chuck Bastian and Jessica Bianchi of Bernard P. Donegan, Inc., the District’s Financial Advisors, gave an overview of two capital project options based on cash offset.

Executive Session – There was no need for an Executive Session at this time.

EXECUTIVE SESSION

On a motion by Ms. McLaughlin, with a second by Ms. Hamilton, the Board of Education approves personnel agenda items A-X, as attached.

PERSONNEL AGENDA
ITEMS A-X

Ayes – 6

Nays – 0

MOTION CARRIED

Board President Maria McLaughlin on behalf of the Board paid recognition to Frieda Van Deusen, Secretary to the School Business Manager and Clerk of the Board and to Mary Jane Ames, Secretary to the Coordinator of School Improvement, upon their retirement from the District thanking them for their service and wishing them the very best in retirement.

**RECOGNITION/WELCOME
OF NEW STAFF**

There was no recognition/welcome of new staff this evening.

OLD BUSINESS

Policy Committee:

Fourth Reading of 5020.1, 5020.1-R, 5020.1-E.1, 5020.1-E.2, Gender Discrimination, Including Sexual Harassment, of Students – After some discussion this was tabled until the next meeting.

First Reading of 4750 and 4750-R, Promotion and Retention of Students – The Board decided to adopt this policy as follows:

**POLICY 4750 AND 4750-R
ADOPTED**

Ms. McLaughlin made a motion, seconded by Mr. Kappel, that the Board of Education adopt Policy 4750 and 4750-R, Promotion and Retention of Students with changes.

Ayes – 6

Nays – 0

MOTION CARRIED

Third Reading of 4200, Curriculum Development – The Board decided to adopt this policy as follows:

POLICY 4200 ADOPTED

On a motion by Ms. McLaughlin, with a second by Ms. Carter, the Board of Education adopts Policy 4200, Curriculum Development with changes.

Ayes – 6

Nays – 0

MOTION CARRIED

First Reading of 4321.6, Use of Time Out Rooms and Physical Restraints – The Board of Education decided to adopt this policy with Form E to be adopted as an attachment at the next meeting since it was not available for this meeting.

POLICY 4321.6 ADOPTED

On a motion by Ms. McLaughlin, with a second by Ms. Carter, the Board of Education adopts Policy 4321.6 with 4321.6-E to be adopted as an attachment to this policy at the next meeting.

Ayes – 6

Nays – 0

MOTION CARRIED

PUBLIC FORUM

Joseph Carr congratulated the school district and administrators for a good start to the new school year and the football team for their great start this year. Mr. Carr also thanked Mrs. Ames and Mrs. Van Deusen for their many years of service for the school district and wished them the best upon their retirement.

BUSINESS EXEC. REPORT

No report presented this evening.

CSI REPORT

April Prestipino reviewed with the Board her beginning of the school year activities which included the Professional Development schedule, the expanded number of teachers who are using FAST, DTSDE – No State Review but our own review by the Superintendent and Mrs. Prestipino and MCSIS applied to be part of the DTSDE Professional Learning Community (PLC).

SUPERINTENDENT'S REPORT

Superintendent Suttmeier spoke about the tragic auto accident involving two of our students and the fund set up to help the family. She also reviewed the Vision 2020 points made during opening day and talked about the Destination Graduation goals and the venue for the Oct. 1st Community Conversation. The Superintendent also mentioned her column in the Register Star this week as well as the Columbia Paper.

A Board Retreat was discussed and it was decided that a Board Retreat to discuss goal setting will be held on September 21st at 6:00 p.m. in the Central Administration conference room.

Superintendent Suttmeier also reminded Board Members about the Questar III Saturday Workshop on October 24, 2015 from 8:30am – 12 Noon, A Dialogue with New York State Department of Education Commissioner Mary Ellen Elia.

**CONSENSUS AGENDA ITEMS
A-Q**

Ms. Hamilton made a motion, seconded by Ms. Otty, to approve Consensus Agenda Items A-Q, as follows, with a change to 13. B from eight (8) hours per day to seven (7) hours per day.

Ayes – 6

Nays – 0

MOTION CARRIED

Be It Resolved, that the Board of Education approves the following Board Meeting Minutes:

APPROVED BOARD
MINUTES #4 & 5

Minutes Meeting #4, dated August 24, 2015, pages 3605-3608
Minutes Meeting #5, dated September 8, 2015, page 3609

Be It Resolved, that the Board of Education approves the attached Professional Development Agreement with Alexia G. Ryan to provide a total of eleven (11) days of professional development to Grades K-12 teachers at a cost of \$1000.00 per day, not to exceed seven (7) hours per day, effective September 1, 2015 to June 30, 2016.

ALEXIS G. RYAN
PD AGREEMENT

Be It Resolved, that the Board of Education approves a consulting agreement with Candace LaRue and Associates, as attached, to serve as a consultant for the HCSD's Extended School Day Program for the 2015-2016 school year and be compensated \$2000.00 per year at the normal rate of \$125.00 per hour.

CANDACE LaRUE
CONSULTING AGREEMENT
EXTENDED SCHOOL DAY
PROGRAM

Be It Resolved, that the Board of Education approves a consulting agreement with Candace LaRue and Associates, as attached, to serve as a consultant for HCSD's 21st Century Community Learning Center, Afterschool Program, to provide evaluation services for the 2015-2016 school year at the rate of \$50,000.00 per year for 21st CCLC evaluation services, and \$30,000.00 for planning and professional development services, for a total payment of \$80,000.00 per year.

CANDACE LaRUE
CONSULTING AGREEMENT
21st CENTURY COMMUN.
LEARNING CENTER

Be It Resolved, that the Board of Education approves a consulting agreement with Candace LaRue and Associates, as attached, to serve as a consultant for the HCSD's Community Schools Initiative to provide evaluation services for the 2015-2016 school year and be compensated \$24,000.00 per year.

CANDACE LaRUE
CONSULTING AGREEMENT
COMMUNITY SCHOOLS
INITIATIVE

Be It Resolved, that the Board of Education approves the attached agreement with Measurement Incorporated to provide professional development and technical assistance to work collaboratively with education data teams at M.C. Smith Intermediate School to create a process for making instructional designs and working with the instructional support team to redesign their process at a cost not to exceed \$4,000.00, effective September 1, 2015 through June 30, 2016.

MEASUREMENT INC.
AGREEMENT

Be It Resolved, that the Board of Education approves the attached service contract with Mountain Lake Academy to provide for the instruction of a child with a handicapping condition(s), effective July 1, 2015 through June 30, 2016, at the current associated tuition and maintenance charge (subject to change by NYS) of \$20,049 for education for 40 weeks and \$745.61 per diem for maintenance.

MOUNTAIN LAKE
ACADEMY SERVICE
CONTRACT

Be It Resolved, that the Board of Education approves a lease agreement, as attached, between the Hudson City School District and Questar III for the rental of one (1) classroom at the John L. Edwards Primary School to be used by Questar III for TPK (Transitional Pre-Kindergarten) for the period of September 1, 2015 through June 30, 2016 at a cost of \$700.00 per month for ten months.

QUESTAR III LEASE
AGREEMENT – 1
CLASSROOM – JLEPS

Be It Resolved, that the Board of Education approves a transportation contract extension, as attached, with Pat Zanchelli Inc. – Joy Zanchelli, to transport a student to the Questar program at Rensselaer Academy beginning September 9, 2015 and ending June 30, 2016, at a total anticipated cost of \$36,081.65.

TRANSPORT CONTRACT
EXT. – PAT ZANCHELLI-
JOY ZANCHELLI

Be It Resolved, that the Board of Education approves an emergency transportation contract, as attached, with Cocksackie Transport – Wayne Parks, to transport a student to St. Catherine's beginning September 9, 2015 and ending September 30, 2015, at a cost of \$400.00 per attendance day. Bid opening is scheduled for September 18, 2015.

EMERGENCY TRANSPORT
CONTRACT – COXSACKIE
TRANSPORT-W. PARKS

Be It Resolved, that the Board of Education approves a transportation contract, as attached, with Michael Johnston LLC – Mike Johnston, to transport two (HCSD students to Wildwood beginning September 9, 2015 and ending June 30, 2016, at a total anticipate cost of \$45,030.00. This school year contract was part of the June 10th bid opening approved by the Board.

TRANSPORT CONTRACT
MICHAEL JOHNSTON LLC-
MIKE JOHNSTON

LITERACY SOLUTIONS PD, INC
CONTRACT

Be It Resolved, that the Board of Education approves the attached contract with Literacy Solutions PD, Inc. for five (5) online teacher professional development courses, effective September 1, 2015 to August 30, 2016, at a cost of \$3,885.00.

CROSS COUNTRY STAFFING
AGREEMENT

Be It Resolved, that the Board of Education approves the attached staffing agreement with Cross Country Staffing to provide nursing services as required by a student's IEP, effective September 3, 2015 for one year, at the rate of \$39.00 per hour for an LPN or \$54.00 per hour for an RN.

APRIL PRESTIPINO
EMPLOYMENT CONTRACT

Be It Resolved, that the Board of Education hereby approves the attached employment contract between the Hudson City School District and April Prestipino as the District's Coordinator of School Improvement, for the period of August 27, 2015 through August 26, 2018.

MARIA SUTTMEIER
EMPLOYMENT CONTRACT

Be It Resolved, that the Board of Education hereby approves the attached employment contract between the Hudson City School District and Maria Suttmeier as the District's Superintendent of Schools, for the period of July 1, 2015 through June 30, 2020.

CSE & CPSE PLACEMENTS

Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CSE and CPSE meetings held on March 3, 25, August 20, 24, 25, 27, 28, 31, Sept. 2, 8, 2015)

JOHN E. MCKINNEY APPOINTED
INTERIM BUSINESS ADMIN.

Be It Resolved, that the Board of Education appoints John E. McKinney as Interim Business Administrator, effective immediately as required, at the per diem rate of \$500.00.

CONSENSUS AGENDA ITEMS
13. R & 13. S

On a motion by Ms. McLaughlin, with a second by Ms. Otty, the Board of Education adopts consensus agenda items 13. R and 13.S as follows:

Ayes – 6

Nays – 0

MOTION CARRIED

RESOLUTION FOR SEQR REVIEW
WESTON & SAMPSON

Be It Resolved, that the Board of Education adopts a resolution, as attached, to engage a design professional, Weston & Sampson, to undertake SEQR review pursuant to New York State Environmental Quality Review Act related to Capital Project - Hudson High School SED #101300010000 Improvements to Athletic Facilities, Traffic and Parking.

RESOLUTION AUTHORIZING
SALE OF CLAVERACK SCHOOL

Be It Resolved, that the Board of Education adopts a resolution, as attached, authorizing the sale of the Claverack School Property, subject to referendum, and delegating certain powers in connection therewith to the President, the Superintendent of Schools, the District Clerk and/or the Business Manager of the City School District of the City of Hudson.

NEW BUSINESS

Topic for Questar III District Superintendent Gladys Cruz's Board Visit on November 23, 2015:

After some discussion, it was decided that the topic for Questar III District Superintendent Gladys Cruz to address during her visit to the District on November 23, 2015 will be Standardized Testing for K-12 and opting out.

PUBLIC FORUM

There was no one signed up to speak at this time.

UPCOMING MEETING DATES

BOE Meetings:

Monday, September 28, 2015 – Regular BOE Meeting – 7:00 p.m. at HHS Library

Monday, October 26, 2015 – Special BOE Meeting – 6:00 p.m. at JLE Cafeteria

Committee Meetings:

Policy Committee Meeting – September 30, 2015 – 6:00 p.m. at Central Office Conference Rm.

On a motion by Ms. McLaughlin, with a second by Mr. Kappel, the Board of Education went into Executive Session at 8:55 p.m. to discuss employment history of a particular person(s) and contract negotiations.

EXECUTIVE SESSION

Ayes – 6

Nays – 0

MOTION CARRIED

The Board of Education came out of Executive Session at 9:20 p.m. on a motion by Ms. Hamilton, with a second by Ms. McLaughlin.

Ayes – 6

Nays – 0

MOTION CARRIED

On a motion by Ms. Hamilton, with a second by Mr. Kappel, the Board of Education Meeting was adjourned at 9:20 p.m.

ADJOURNMENT

Ayes – 6

Nays – 0

MOTION CARRIED

HUMAN RESOURCES

Personnel Agenda

September 14, 2015

6.

A. CENTRAL ADMINISTRATION RESIGNATION

	Last Name	First Name	Position	Effective Date
1.	Yusko, Jr.	Robert	School Business Executive	Close of business 9/28/15

B. CLERICAL STAFF RESIGNATIONS FOR THE PURPOSE OF RETIREMENT*

	Last Name	First Name	Position	Location	Years of Service	Effective Date
1.	Ames	Mary Jane	Secretary to the Coordinator of School Improvement	Central Administration	23+ years	Close of business 10/30/15
2.	Van Deusen	Frieda	Secretary to the Business Manager and Clerk of the Board	Central Administration	30 years	Close of business 10/30/15

C. CLERICAL STAFF APPOINTMENT

	Last Name	First Name	Position	Location	Type of Appointment	Hours	Salary	Effective Date	Notes
1.	Hayes	Theresa	Administrative Assistant	Central Administration – Coordinator of School Improvement Office	Probationary period of no more than 52 weeks	7 hours per day	\$42,888 Pro-rated	9/24/15	Replacing Mary Jane Ames Posting #N072815-8

D. INSTRUCTIONAL STAFF EFFECTIVE DATE CHANGE

	Last Name	First Name	Position	New Effective Dates	Current Effective Dates	
1.	Diefenbach	Courtney	Special Education Teacher	9/21/15-9/20/19	9/25/15-9/24/19	Effective Start Date Change

HUMAN RESOURCES

Personnel Agenda

September 14, 2015

E. TEACHING ASSISTANT APPOINTMENT

	Last Name	First Name	Position	Location	Type of Appointment	Hours/Rate of Pay	Effective Dates	Notes
1.	McDonald	Robin	Teaching Assistant	HJHS	4 – Year Probationary	7 hours per day @ \$17.08 per hour	9/08/15-9/07/19	Replacing E. Krizar Posting #072315-62

F. TEACHING ASSISTANT SALARY AND EFFECTIVE DATE CHANGES

	Last Name	First Name	Position	New Salary/Hours	Current Salary	New Effective Dates	Current Effective Date
1.	Blakeman	Jane	Teaching Assistant	\$14.72 per hour (not to exceed 40 hours per week)	\$17.08 per hour	9/14/15-9/13/19	Exact date contingent upon current employer's release date

G. NYSAA CURRICULUM WRITING APPOINTMENTS

	Last Name	First Name	Project	Hours	Rate of Pay	Effective Date	Notes
1.	Chalavoutis	Dianne	Curriculum Writing	TBD	\$42.00 per hour	8/01/15-6/30/16	Funding via 2015-2016 IDEA 611 Grant
2.	Cincotti	Suzanna	Curriculum Writing	TBD	\$42.00 per hour	8/01/15-6/30/16	Funding via 2015-2016 IDEA 611 Grant
3.	Foronda Schmitt	Lisa	Curriculum Writing	TBD	\$42.00 per hour	8/01/15-6/30/16	Funding via 2015-2016 IDEA 611 Grant
4.	Heeder	Thomas	Curriculum Writing	TBD	\$42.00 per hour	8/01/15-6/30/16	Funding via 2015-2016 IDEA 611 Grant
5.	Ordway	April	Curriculum Writing	TBD	\$42.00 per hour	8/01/15-6/30/16	Funding via 2015-2016 IDEA 611 Grant
6.	VanSlyke	Christina	Curriculum Writing	TBD	\$42.00 per hour	8/01/15-6/30/16	Funding via 2015-2016 IDEA 611 Grant

H. CREATE TEACHING AND LEARNING COACH POSITIONS (TLC)

	Positions	Stipend	Effective Date	Notes
1.	5 – Teachers (K-12) (1-Technology Integration position) (1-Special Education position) (3-General Education positions)	\$3,000 each	2015-2016 school year	Funding via General Funds

HUMAN RESOURCES

Personnel Agenda

September 14, 2015

I. CREATE TEACHER AIDE POSITIONS

	Position	Location	Hours	Rate of Pay	Effective Date	Notes
1.	1 - 1:1 Teacher Aide	HSHS	6.5 hours per day	\$9.00 per hour or hourly contractual rate	9/09/15	New Position Posting #N090215-12
2.	3 – 1:1 Teacher Aides	Afterschool Program at JLE	Approximately 3 hours per day (2:30-5:30 PM) and only when student is present	\$12.50 per hour or hourly contractual rate	ASAP-6/30/16	Funding via 21 st Century Grant New positions Posting #N090215-11

J. TEACHER AIDE TRANSFER

	Last Name	First Name	New Position	Current Position	New Location	Current Location	New Hours	Current Hours	Effective Date	Notes
1.	Dort	Katina	Teacher Aide (Hall Duty)	Shared Aide	HSHS	MCSIS	6.25 hours per day	6.75 hours per day	9/08/15	Replacing M. Clarke Posting #N082015-10

K. TEACHER AIDE DECREASE IN HOURS

	Last Name	First Name	Position	Location	New Hours	Current Hours	Effective Date	Notes
1.	Aktar	Taslema	Teacher Aide	JLE	6.5 hours per day	6.75 hours per day	9/09/15	Decrease in hours with no change in hourly rate

L. TEACHER AIDE RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
1.	Cody	Desiree	Teacher Aide	JLE	Close of business 9/18/15

HUMAN RESOURCES

Personnel Agenda

September 14, 2015

M. FOOD SERVICE RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
1.	Martino	Lynette	Food Service Helper	HJSHS	Close of business 8/19/15

N. LANGUAGE INTERPRETER APPOINTMENT

	Last Name	First Name	Position	Rate of Pay	Effective Dates	Notes
1.	Saleh	Aliaa	Translator – Arabic, Bengali	\$25.00 per hour	2015-2016 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.

O. SUBSTITUTE TEACHER APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1.	Bridges	Luella	Substitute Teacher Substitute Teaching Assistant	Non-Certified	\$70.00 per day \$10.83 per hour	9/15/15
2.	Getty	Sharon	Substitute Teacher	Certified/Retired	\$100.00 per day	9/15/15
3.	Oligny	Debra	Substitute Teacher	Non-Certified	\$70.00 per day	9/02/15
4.	Schwartz	SueAnne	Substitute Nurse	Certified – LPN	\$20.00 per hour	9/15/15
5.	Wilhelm	Joseph	Substitute Teacher	Certified	\$90.00 per day	9/15/15

P. LONG TERM SUBSTITUTE APPOINTMENT

	Last Name	First Name	Position	Location	Rate of Pay	Effective Dates	Notes
1.	Oligny	Debra	Long Term Substitute Elementary Teacher	JLE	\$70.00 per day; \$80.00 per day after 20 days	9/02/15-December, 2015 (Tentative End Date)	To cover teacher's medical leave Posting #081115-65

HUMAN RESOURCES

Personnel Agenda

September 14, 2015

Q. SUBSTITUTE TEACHER AIDE APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay	Effective Date
1.	Stalker	Ashley	Substitute Teacher Aide	\$9.00 per hour	9/15/15
2.	Sultana	Hasna	Substitute Teacher Aide	\$9.00 per hour	9/15/15
3.	Zaman	Tania	Substitute Teacher Aide	\$9.00 per hour	9/15/15

R. REMOVE FROM SUBSTITUTE LISTS

	Last Name	First Name	Position	Effective Date
1.	Rogers	Rebecca	Substitute Teacher Substitute Teaching Assistant	9/15/15
2.	Hopkins	Linda	Substitute Teacher Substitute Teaching Assistant Home Instructor	9/15/15
3.	Jablanski	Margaret	Substitute Teacher Aide	9/15/15

S. EXTRA-CURRICULAR SPORTS APPOINTMENTS**

	Last Name	First Name	Position	Season	Stipend	Effective Date
1.	MacCormack	Bryan	Boys' Soccer Volunteer	Fall	\$ -0-	9/15/15
2.	LaChance	Shannon	Cross Country Volunteer	Fall	\$ -0-	9/15/15

T. POOL STAFF APPOINTMENT

	Last Name	First Name	Position	Hours	Rate of Pay	Effective Date	Notes
1.	diMonda	Taylor	Lifeguard	As Needed	\$9.00/hr. PM Swim \$11.00/hr. AM Swim	9/15/15	2015-2016 school year

HUMAN RESOURCES

Personnel Agenda

September 14, 2015

U. 21ST CENTURY AFTERSCHOOL PROGRAM LIAISON APPOINTMENT

	Last Name	First Name	Position	Location	Hours/Rate of Pay	Effective Dates	Notes
1.	Hayles	Beverly	ASP Educational Liaison	HJSHS	Not to exceed 8 hours per week @ \$42.00 per hour	9/15/15-6/30/16	Funding via Community Schools Grant

V. 21ST CENTURY PROGRAM INSTRUCTOR APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay (not to exceed 10 hours per week)	Effective Date	Notes
1.	Laurion	Erika	ASP Instructor	\$18.00 per hour	9/15/15	Funding via 21 st Century Grant
2.	Meza	Theresa	ASP Instructor	\$18.00 per hour	9/15/15	Funding via 21 st Century Grant
3.	West	Carolyn	ASP Instructor	\$18.00 per hour	9/15/15	Funding via 21 st Century Grant

W. 21ST CENTURY PROGRAM STUDENT HELPER APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay (not to exceed 25 hours per week)	Effective Date	Notes
1.	Couvertier	Jalisa	ASP Student Helper	\$10.00 per hour	9/15/15	Funding via 21 st Century Grant
2.	Elliott	Andrew	ASP Student Helper	\$9.00 per hour	9/15/15	Funding via 21 st Century Grant
3.	Lewis	Calvin	ASP Student Helper	\$13.00 per hour	9/15/15	Funding via 21 st Century Grant

X. REMOVE FROM 21ST CENTURY PROGRAM STUDENT HELPER LIST

	Last Name	First Name	Position	Effective Date
1.	Carius	Rick	ASP Student Helper	9/15/14
2.	Simon	Mark	ASP Student Helper	9/15/15

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

***On behalf of the Superintendent of Schools and the Board of Education of the Hudson City School District, I would like to extend our best wishes to you for a long, happy, and healthy retirement.**

****Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches**