

**HUDSON CITY SCHOOL DISTRICT
ANNUAL RE-ORGANIZATIONAL BOARD OF EDUCATION MEETING
TUESDAY, JULY 1, 2008 - 6:30 P.M.
HUDSON HIGH SCHOOL
PUBLIC AGENDA**

1. Call to Order by the Clerk.
2. Pledge of Allegiance
3. The Loyalty Oath of the new Board Members administered by the Clerk of the Board.
4. Election of the President.
5. Loyalty Oath of the President administered by the Clerk.
6. The President now presides and conducts the election of the Vice President.
7. The Loyalty Oath of the Vice President and Clerk administered by the President. The Clerk of the Board will administer the Oath to the Treasurer, Internal Auditor, Deputy Treasurer, Tax Collector and School Attorney at a later date.
8. Recommendations for Official Depositories:

“RESOLVED, That The Bank of Greene County, Hudson, New York ; Banknorth NA, Hudson, New York; and C.L.A.S.S. (New York Cooperative Liquid Assets Securities System), be and they are hereby designated as the official depositories for all school funds of this said District.”

THE BANK OF GREENE COUNTY, Hudson, NY

General Fund	Federal E.S.E.A.	School Lunch Fund
Payroll Account	Trust & Agency Fund	Capital Renovation Fund
General Fund Key Money Market Account		Capital Reserve

BANKNORTH NA, Hudson, NY (formerly Evergreen Bank)

Extra Classroom Activity Fund - Hudson High School
Extra Classroom Activity Fund - Hudson Middle School
Extra Classroom Activity Fund – Elementary

C.L.A.S.S.

General Fund	Special Aid Fund	Capital Fund	School Lunch Fund
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FLEET BANK, BANKNORTH NA, NATIONAL UNION BANK OF KINDERHOOK, FIRST NIAGARA BANK, and KEYBANK OF NEW YORK may be used from time to time for investment or borrowing purposes depending on rates.
9. Resolution for Single Signature Checks:

“RESOLVED, That checks drawn on the Board of Education Account of the City School District at THE BANK OF GREENE COUNTY may be signed by the printed facsimile signature of the District Treasurer of the School District, with like force and effect as if said facsimile signature had been affixed by such officer manually, and that said bank is hereby authorized, empowered and directed to pay said checks so drawn and to charge the account of the School District, with like force and effect as if the said signature had been affixed by such officer, and be it RESOLVED, That said Bank shall not be liable for and that this School District does hereby waive any claim which it may have against said Bank, and does hereby agree to indemnify and save harmless said Bank from any liability, loss or damage incurred by it for paying or charging to the account of this School District any checks to which such facsimile signature is affixed, or by the use of any dies, devices, machinery or equipment used by the School District for that purpose.”

10. Resolution for Standard Requirements:
 “RESOLVE, That this said District continue to use the following standard requirements set forth below which among others are outlined in the Regulations of the Commissioner of Education of the State of New York.
- A. Approved system of Treasurer’s Receipts
- B. An annual audit of the Treasurer’s records either by Certified Public Accountant, independent or outside accountant, or by a committee of three members of the Board of Education other than the Clerk and the Treasurer.
- C. Approved system of borrowing to meet fiscal responsibilities by the District Clerk and Board of Education President.”
11. Resolve, that the Board of Education authorize the date and times of the Board of Education meetings.
12. Resolve, that the Board of Education be authorized to attend conferences, conventions, workshops, etc., with designated expenses as approved on a per request basis by the Board.
13. Resolve, that the Board of Education authorize the Superintendent to:
- A. Certify payroll and per diem employees.
- B. Approve attendance at professional conferences.
- C. Approve budget transfers.
- D. Sign contracts
14. Resolve, that the Board of Education authorize the Treasurer to invest District funds.
15. Resolve, that the Board of Education authorize the Superintendent to apply for Grants in Aid (State and Federal)
16. Resolve, that the Board of Education adopt the following non-resident tuition rates for the 2008-2009 school year , as recommended by the Superintendent.

Grades K-6	\$ 5,289
Grades 7-12	\$ 5,085
Special Ed Student - K-6	\$11,911
Special Ed Student - 7-12	\$11,707

17. Resolve, that the Board of Education establish the following Petty Cash funds for the 2008-09 school year:

High School – Principal	\$50.00
Middle School - Principal	50.00
J. L. Edwards – Principal	20.00
Greenport – Principal	20.00
Board of Education Office – Superintendent	75.00
Business Manager Office - Daniel Barrett	50.00
Student Services Office –	50.00
Assistant Superintendent – Amanda Bagnato	25.00
Human Resource Department – W. John Knight	25.00
Homeless Grant – Frank Mulhern	25.00

18. Resolve, that the Board of Education appoint the following for the 2008-2009 school year:
- Treasurer – Daniel Barrett
- Clerk of the Board – Frieda A. Van Deusen
- Records Access Officer - Daniel P. Barrett
- Records Management Officer - Daniel P. Barrett
- Purchasing Agent - Daniel P. Barrett
- Title IX Compliance Officer - Daniel P. Barrett

Deputy Treasurer – Florence Stickles	
Tax Collector – Florence Stickles	
Internal Auditor – Raymond Cerrone, CPA	
Internal Claims Auditor – Joan Simmons	
Independent External Auditor – Raymond G. Preusser, CPA, PC	
District Emergency Coordinator - George Keeler	
Safety and Health Designee – George Keeler	
Asbestos (LEA) Designee - George Keeler	
Americans With Disabilities Act (ADA) Coordinator - George Keeler	
Liaison for the Education of Homeless Children & Youth – Frank Mulhern	
HIPAA Officer – Barbara Lasher	
School Physician – Dr. H. C. Harde	\$20,000
Supervising Dentist - Dr. Danz	\$ 1,000
School District Attorney - Rapport, Meyers, Whitbeck, Shaw & Rodenhausen	\$240.00 per hour (partners) \$200.00 per hour (associates)
Labor Relations Attorney - Donoghue, Thomas, Auslander & Drohan	\$200.00 per hour (attorneys) \$90.00 per hour (paralegal)
School District Insurance Consultant - First Niagara Risk Management, Inc.	
School District Architect – Rhinebeck Architecture & Planning	
Mileage Reimbursement Rate (In accordance with IRS)	58.5 cents/mi.

19. Resolve, that the Board of Education adopt the Hudson City School District Policy Manual for 2008 and Code of Conduct.
20. Resolve, that the Board of Education designate the Register Star and The Independent as official newspapers for the Hudson City School District.
21. Resolve, that the Board of Education establish the following Board Committees and appoint two board members to each committee listed below:
- A. Public Information
 - B. Audit
 - C. Facilities
 - D. Board Policy
22. Be It Resolved, that the Board of Education approve members of the district-wide CSE and CPSE committees and sub-committees, as recommended by the Superintendent.
23. Be It Resolved, in the event that Steven Spicer, Principal of Hudson High School, is not physically present in the Hudson High School on one or more days (or portions thereof) during the 2008-2009 school year, that Derek Reardon, Associate Principal, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and
- Be It Further Resolved, that in the event that Derek Reardon is unavailable or otherwise unable to be physically present in the Hudson High School to serve as “Acting Principal” in the absence of Steven Spicer, Amanda Bagnato, Assistant Superintendent, is hereby designated to be the “Acting Principal” for all student discipline matters requiring short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and
- Be It Further Resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.
24. Be It Resolved, in the event that Ryan Groat, Principal of Montgomery C. Smith Middle School, is not physically present in the Montgomery C. Smith Middle School on one or more days (or portions thereof) during the 2008-2009 school year, that Maria Suttmeier, Associate Principal, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

physically present in the Montgomery C. Smith Middle School to serve as “Acting Principal” in the absence of Ryan Groat, Mark Brenneman, Associate Principal, hereby designated to be the “Acting Principal” for all student discipline matters requiring short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that in the event that neither Maria Suttmeier nor Mark Brenneman are available and/or able to be physically present in the Montgomery C. Smith Middle School to serve as “Acting Principal”, in the absence of Ryan Groat, Frank Mulhern, Director of Student Services, is hereby designated to be the “Acting Principal” for all short-term discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

25. Be It Resolved, in the event that Thomas Baumgartner, Principal of Greenport Elementary School, is not physically present in the Greenport Elementary School on one or more days (or portions thereof) during the 2008-2009 school year, that Thomas Gavin, Principal of ALP, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that in the event that Thomas Gavin is unavailable or otherwise unable to be physically present in the Greenport Elementary School to serve as “Acting Principal” in the absence of Thomas Baumgartner, Frank Mulhern, Director of Student Services, is hereby designated to be the “Acting Principal” for all student discipline matters requiring short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

26. Be It Resolved, in the event that Carol Gans, Principal of John L. Edwards School, is not physically present in the John L. Edwards Elementary School on one or more days (or portions thereof) during the 2008-2009 school year, that Frank Mulhern, Director of Student Services, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that in the event that Frank Mulhern is unavailable or otherwise unable to be physically present in the John L. Edwards Elementary School to serve as “Acting Principal” in the absence of Carol Gans, Thomas Gavin, ALP Principal, is hereby designated to be the “Acting Principal” for all student discipline matters requiring short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

27. Be It Resolved, in the event that Thomas Gavin, Principal of ALP, is not physically present in the ALP on one or more days (or portions thereof) during the 2008-2009 school year, that Thomas Baumgartner, Principal of Greenport Elementary School, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that in the event that Thomas Baumgartner is unavailable or otherwise unable to be physically present in the ALP to serve as “Acting Principal” in the absence of Thomas Baumgartner, Frank Mulhern, Director of Student Services, is hereby designated to be the “Acting Principal” for all student discipline matters requiring short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

28. Adjourn

