

**HUDSON CITY SCHOOL DISTRICT
ANNUAL ORGANIZATIONAL BOARD OF EDUCATION MEETING
TUESDAY, JULY 7, 2009 - 7:00 P.M.
HUDSON HIGH SCHOOL LIBRARY
AGENDA**

1. Pledge of Allegiance
2. Call to order by Clerk of the Board
3. The Loyalty Oath of the new Board Members administered by the Clerk of the Board.
4. Election of the President.
5. Loyalty Oath of the President administered by the Clerk.
6. The President now presides and conducts the election of the Vice President.
7. The Loyalty Oath of the Vice President and Clerk administered by the President. The Clerk of the Board will administer the Oath to the Treasurer, Internal Auditor, Deputy Treasurer, Tax Collector and School Attorney at a later date.
8. Recommendations for Official Depositories:
“RESOLVED, That The Bank of Greene County, Hudson, New York ; Banknorth TD, Hudson, New York; and C.L.A.S.S. (New York Cooperative Liquid Assets Securities System), be and they are hereby designated as the official depositories for all school funds of this said District.”

THE BANK OF GREENE COUNTY, Hudson, NY

General Fund	Federal E.S.E.A.	School Lunch Fund
Payroll Account	Trust & Agency Fund	Capital Renovation Fund
General Fund Money Market Account		Capital Reserve

BANKNORTH TD, Hudson, NY (formerly Evergreen Bank)

Extra Classroom Activity Fund - Hudson High School
Extra Classroom Activity Fund - Hudson Middle School
Extra Classroom Activity Fund – Elementary

C.L.A.S.S.

General Fund Special Aid Fund Capital Fund School Lunch Fund

BANK OF AMERICA, BANKNORTH TD, NATIONAL UNION BANK OF KINDERHOOK, FIRST NIAGARA BANK, KEYBANK OF NEW YORK, BANK OF NEW YORK MELLON, and U.S. BANK may be used from time to time for investment or borrowing purposes depending on rates.

9. Resolution for Single Signature Checks:
“RESOLVED, That checks drawn on the Board of Education Account of the City School District at THE BANK OF GREENE COUNTY may be signed by the printed facsimile signature of the District Treasurer of the School District, with like force and effect as if said facsimile signature had been affixed by such officer manually, and that said bank is hereby authorized, empowered and directed to pay said checks so drawn and to charge the account of the School District, with like force and effect as if the said signature had been affixed by such officer, and be it RESOLVED, That said Bank shall not be liable for and that this School District does hereby waive any claim which it may have against said Bank, and does hereby agree to indemnify and save harmless said Bank from any liability, loss or damage incurred by it for paying or charging to the account of this School District any checks to which such facsimile signature is affixed, or by the use of any dies, devices, machinery or equipment used by the School District for that purpose.”

10. Resolution for Standard Requirements:
 “RESOLVE, that this said District continue to use the following standard requirements set forth below which among others are outlined in the Regulations of the Commissioner of Education of the State of New York.
- A. Approved system of Treasurer’s Receipts
 - B. An annual audit of the Treasurer’s records either by Certified Public Accountant, independent or outside accountant, or by a committee of three members of the Board of Education other than the Clerk and the Treasurer.
 - C. Approved system of borrowing to meet fiscal responsibilities by the District Clerk and Board of Education President.”
11. Resolve, that the Board of Education authorize the date and times of the Board of Education meetings for the 2009-2010 school year.
12. Resolve, that the Board of Education be authorized to attend conferences, conventions, workshops, etc., with designated expenses as approved on a per request basis by the Board.
13. Resolve, that the Board of Education authorize the Superintendent to:
- A. Certify payroll and per diem employees
 - B. Approve attendance at professional conferences
 - C. Approve budget transfers with Board approval
 - D. Sign contracts with Board approval
14. Resolve, that the Board of Education authorize the Treasurer to invest District funds.
15. Resolve, that the Board of Education authorize the Superintendent to apply for Grants in Aid (State and Federal)
16. Resolve, that the Board of Education adopt the following non-resident tuition rates, as attached, for the 2009-2010 school year , as recommended by the Superintendent.
- | | |
|---------------------------|----------|
| Grades K-6 | \$ 6,684 |
| Grades 7-12 | \$ 5,561 |
| Special Ed Student - K-6 | \$16,298 |
| Special Ed Student - 7-12 | \$15,175 |
17. Resolve, that the Board of Education establish the following Petty Cash funds for the 2009-10 school year:
- | | |
|--|---------|
| Senior High School – Principal | \$50.00 |
| Junior High School - Principal | 50.00 |
| Intermediate School – Principal | 20.00 |
| J. L. Edwards Primary School – Principal | 20.00 |
| Board of Education Office – Superintendent | 75.00 |
| Business Manager’s Office - Daniel Barrett | 50.00 |
| Student Services Office – Barbara Boyce | 50.00 |
| Assistant Superintendent – | 25.00 |
| Homeless Grant – Barbara Boyce | 25.00 |
18. Resolve, that the Board of Education appoint the following for the 2009-2010 school year:
- Clerk of the Board – Frieda Van Deusen
 - Deputy Clerk of the Board – Daniel P. Barrett
 - Purchasing Agent – Daniel Barrett
 - Records Access Officer - Daniel P. Barrett
 - Records Management Officer - Daniel P. Barrett
 - Purchasing Agent - Daniel P. Barrett
 - Title IX Compliance Officer - Daniel P. Barrett

Deputy Treasurer – Daniel P. Barrett
 Tax Collector – Florence Stuckles
 Treasurer – Florence Stuckles
 Internal Claims Auditor – Joan Simmons
 Independent External Auditor – Raymond G. Preusser, CPA, PC
 District Emergency Coordinator - George Keeler
 Safety and Health Designee – George Keeler
 Asbestos (LEA) Designee - George Keeler
 Americans With Disabilities Act (ADA) Coordinator - George Keeler
 Section 504 Compliance Officer – Barbara Boyce
 Liaison for the Education of Homeless Children & Youth – Barbara Boyce
 HIPAA Officer – Kelly McDonald
 Mileage Reimbursement Rate (In accordance with IRS) 55 cents/mi.
 School Physician – Dr. H. C. Harde (Per attached Consultant Agreement) \$20,000
 Supervising Dentist - Dr. Danz \$ 1,000
 School District Attorney - Rapport, Meyers, Whitbeck,
 Shaw & Rodenhausen \$190.00 per hour

 Labor Relations Attorney - Donoghue, Thomas, Auslander
 & Drohan \$200.00 per hour (attorneys)
 \$90.00 per hour (paralegal)
 School District Insurance Consultant - First Niagara Risk
 Management, Inc.
 School District Architect – Rhinebeck Architecture & Planning

19. Resolve, that the Board of Education adopt the Hudson City School District Policy Manual for 2009.
20. Resolve, that the Board of Education designate the Register Star as the official newspaper for the Hudson City School District.
21. Resolve, that the Board of Education establish the following Board Committees and appoint two board members to each committee listed below:
- A. Audit
 - B. Facilities
 - C. Board Policy
 - D. Budget
22. Be It Resolved, that the Board of Education approve members of the district-wide CSE and CPSE committees and sub-committees for the 2009-2010 school year, as attached, as recommended by the Superintendent.
23. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education officially rename the schools in the Hudson City School District as follows:
- Hudson Junior-Senior High School
 - M.C. Smith Intermediate School
 - John L. Edwards Primary School
24. Be It Resolved, in the event that Steven Spicer, Principal of Hudson Senior High School, is not physically present in the Hudson Senior High School on one or more days (or portions thereof) during the 2009-2010 school year, that Mark Brenneman, Associate Principal of Hudson Senior High School, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and
- Be It Further Resolved, that in the event that Mark Brenneman is unavailable or otherwise unable to be physically present in the Hudson Senior High School to serve as “Acting Principal” in the absence of Steven Spicer, the Assistant Superintendent, is hereby designated to be the “Acting Principal” for all student discipline matters requiring short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and
- Be It Further Resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

25. Be It Resolved, in the event that Derek Reardon, Principal of Hudson Junior High School, is not physically

present in the Hudson Junior High School on one or more days (or portions thereof) during the 2009-2010 school year, that, the Associate Principal of the Hudson Junior High School, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that in the event that the Associate Principal of the Hudson Junior High School is unavailable or otherwise unable to be physically present in the Hudson Junior High School to serve as “Acting Principal” in the absence of Derek Reardon, Mark Brenneman, Associate Principal of Hudson Senior High School, hereby designated to be the “Acting Principal” for all student discipline matters requiring short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that in the event that neither the Associate Principal of Hudson Junior High School nor Mark Brenneman are available and/or able to be physically present in the Hudson Junior High School to serve as “Acting Principal”, in the absence of Derek Reardon, Barbara Boyce, Director of Student Services, is hereby designated to be the “Acting Principal” for all short-term discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

26. Be It Resolved, in the event that Thomas Baumgartner, Principal of M.C. Smith Intermediate School, is not physically present in the M.C. Smith Intermediate School on one or more days (or portions thereof) during the 2009-2010 school year, that the Associate Principal of M.C. Smith Intermediate School, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that in the event that the Associate Principal of M.C. Smith Intermediate School is unavailable or otherwise unable to be physically present in the M.C. Smith Intermediate School to serve as “Acting Principal” in the absence of Thomas Baumgartner, Barbara Boyce, Director of Student Services, is hereby designated to be the “Acting Principal” for all student discipline matters requiring short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

27. Be It Resolved, in the event that Carol Gans, Principal of John L. Edwards Primary School, is not physically present in the John L. Edwards Primary School on one or more days (or portions thereof) during the 2009-2010 school year, that the Associate Principal of M.C. Smith Intermediate School, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that in the event that the Associate Principal of M.C. Smith Intermediate School is unavailable or otherwise unable to be physically present in the John L. Edwards Primary School to serve as “Acting Principal” in the absence of Carol Gans, Barbara Boyce, Director of Student Services, is hereby designated to be the “Acting Principal” for all student discipline matters requiring short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

28. Be It Resolved, in the event that Thomas Gavin, Principal of ALP, is not physically present in the ALP on one or more days (or portions thereof) during the 2009-2010 school year, that the Associate Principal of M.C. Smith Intermediate School, be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that in the event that the Associate Principal of M.C. Smith Intermediate School is unavailable or otherwise unable to be physically present in the ALP to serve as “Acting Principal” in the absence of the Associate Principal of M.C. Smith Intermediate School, Mark Brenneman, Associate Principal of Hudson Senior High School,, is hereby designated to be the “Acting Principal” for all student discipline matters requiring short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be It Further Resolved, that the District Clerk shall forward a copy of this resolution to each of the above

referenced persons.

29. Be It Resolved, that the Board of Education adopt the NYS Office of State Comptroller's Travel Guidelines for reimbursable meal charges, including gratuities, for persons traveling for district-related business.
30. Adoption of the following Consensus Agenda items:
- A. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education approve a Consultant Agreement, as attached, for the 2009-2010 school year, effective July 1, 2009 through June 30, 2010 with Hasmukh C. Harde, M.D., as School Physician for the Hudson City School District.
 - B. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education approve a Consulting Agreement, as attached, with Needham Risk Management Resource Group, LLC, to assist us in the maintenance of the health and safety programs at the District.
 - C. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education approve a Renewal Service Agreement, as attached, for the 2009-2010 school year with The Omni Group, third party administrator of our 403(b) Plan.
 - D. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education approve an inter-municipal agreement with the Rensselaer City School District, as attached, for an Internal Controls Auditor for 2009-2010 school year.
 - E. Whereas, the Hudson City School District is authorized under Real Property Tax Law, §1326 to levy and collect taxes in installments on or before such days as it prescribes by resolution;

Now, Therefore, Be It Resolved, that in accordance with its authority under Real Property Tax Law, §1326, the Hudson City School District Tax Collector be directed to collect school taxes for the 2009-2010 fiscal year on an installment basis, the first half to be payable without interest or penalty during the period July 15-August 15, 2009 and the second half to be payable without interest or penalty during the period September 15-October 15, 2009; and

Be It Further Resolved, that no installment shall be collected by the Hudson City School District Tax Collector unless all prior installments of current taxes, including interest, shall have been paid or shall be paid at the same time.
 - F. Be It Resolved, that the Board of Education approve the 2009-2010 Tax Warrant.
 - G. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education approve the Lease Agreement, as attached, with Questar III for the leasing of our Claverack Building commencing on July 1, 2009 and terminating on June 30, 2010.
 - H. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education approve the Lease Agreement, as attached, with Questar III for the leasing of 12 classrooms at the Hudson Senior High School for the period of July 6, 2009 through August 14, 2009.
 - I. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education approve a Health Service Contract for 2008-2009, as attached, with the East Greenbush Central School District, for 16 district students attending Holy Spirit School.
 - J. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education approve payment of an auto insurance rider to transport district students with an annual cap of \$500.00 each, for William Hallenbeck and Francis Klein, our School Safety and Security Officers.
 - K. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education approve the CSE and CPSE recommendations for the 2009-2010 school year, as attached.
 - L. Be It Resolved, upon the recommendation of the Superintendent, that the Board of Education approve the list of Impartial Hearing Officers, as attached, for the 2009-2010 school year.

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- M. Whereas, the Superintendent of Schools of the Hudson City School District has proposed that a new Junior High School Principal position be created in the Hudson City School District.

It Is Hereby Resolved, that the position of Principal of Hudson Junior High School in the secondary principal tenure area shall be established effective July 1, 2009.

31. Executive Session
32. Adopt Personnel Agenda Items as attached.
33. Adjournment

